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73rd Annual Conference Agenda
Holiday Inn Resort Orlando Lake Buena Vista
13351 State Road 535, Orlando, FL 32821
April 24-25, 2026

Friday, April 24, 2026

- 12:00 – 1:00 pm Registration/Credentials Desk Opens**
- 1:00 – 2:00 pm Pre-Conference Executive Council Meeting***
- 2:00 – 2:30 pm Reference Committee Meeting***
- 2:30 – 3:30 pm Bonus Education - *Misinformation in Healthcare: How It Spreads and How We Can Stop It***
Cassandra Pinnell, CMA (AAMA), BHA
1.0 CEU CG
- 3:30 – 4:00 pm General Assembly Orientation**
All FSMA members with dues paid **on or before 12/31/2025** are eligible to vote in the General Assembly. This session will help you familiarize with its procedures.
- 4:00 – 6:00 pm General Assembly**
- 6:00 pm Dinner on your own**

Saturday, April 25, 2026

- 7:00 – 7:45 am Registration and Breakfast**
- 7:30 am Pat’s Country Store** Open (also open during breaks)**
- 7:45 - 8:15 am Welcome and Introductions**
Jeanette Tyler, CMA (AAMA), BAS - FSMA President
Marsha Benedict, CMA-A (AAMA) - Meeting Coordinator
Monica Case, CMA (AAMA), AAMA Immediate Past President
Immediate Past President Case will share what’s new at AAMA. This is your chance to speak up, share ideas, and help shape your career as a medical assistant—so bring your questions!
- 8:15 – 8:30 am Break**

- 8:30 – 10:30 am** **Education Session 1**
Hyperbaric Medicine
Tyler Sexton, MD – Brevard Hyperbaric
2.0 CEU CG
- 10:30 – 10:45 am** **BREAK**
- 10:45 – 12:45 pm** **Education Session 2**
All About Alzheimer's
Lyndsey Taylor – Alzheimer's Association
2.0 CEU CG
- 12:45 – 2:00 pm** **Lunch, Installation of Officers, and FSMA Awards**
- 2:00 – 4:00 pm** **Education Session 3**
Epilepsy First Aid
Camille Washington – Epilepsy Foundation
2.0 CEU CG
- 4:00 – 4:15 pm** **Wrap-up Tasks:**
 ___ Submit CEU checklist for credit
 ___ complete conference evaluation
 ___ sign up to serve on a committee
 ___ reading the Medical Assisting Creed together
- 4:15 – 5:15 pm** **Post – Conference Executive Council Meeting***

NOTE: EDUCATION TOPICS ARE SUBJECT TO CHANGE

***Indicates that all are welcome to attend these meetings**

****Pat's Country Store (FSMA's Ways and Means project) is in memory of our FSMA colleague and friend, Patricia Allen, CMA (AAMA) who ran the Country Store for many years. There will be raffle items in addition to some items for sale. Cash preferred, please.**

thank you

Your dedication and hard work made this conference a success!

Meeting Coordinator: Marsha Benedict, CMA-A (AAMA)

Education Committee: Linda Vitzthum, CMA (AAMA) - Chair
Cassandra Pinnell, CMA (AAMA), BHA – Vice-Chair
Kayla Fletcher, RMA
Deniece Jozefiak, CMA (AAMA)
DeAnna Parton, CCMA
Christina Sears, CMA (AAMA)

Vendors: Mimi's Crafts
Misfits by MrsCSears
Cynthia Langford - Color Street
Barbara's Badge Reels and Gifts

Installation: Maria Wiegelmann, CMA (AAMA)

Backdrop for Photo Booth: Christina Sears, CMA (AAMA)

Webmaster: Mary Lou Allison, CMA-C (AAMA)

AAMA

Medical Assisting Creed

**I believe in the principles and purposes
of the profession of medical assisting.**

I endeavor to be more effective.

I aspire to render greater service.

I protect the confidence entrusted to me.

**I am dedicated to the care and well-being
of all people.**

I am loyal to my employer.

**I am true to the ethics
of my profession.**

**I am strengthened by
compassion, courage, and faith.**



FLORIDA | Society of
Medical Assistants

AN AFFILIATE OF THE
AMERICAN ASSOCIATION OF MEDICAL ASSISTANTS.



**Florida Society of Medical Assistants
Annual Meeting - Evaluation Form
April 24-25, 2026**

5=greater than expected 1= lower than expected N/A= Not applicable

**Friday, April 24, 2026
2:30 – 3:30 pm**

***Misinformation in Healthcare*
Cassandra Pinnell, CMA (AAMA)**

	5	4	3	2	1	N/A
1. Were the objectives clearly stated?	_____	_____	_____	_____	_____	_____
2. Were the objectives met?	_____	_____	_____	_____	_____	_____
3. Was the handout clear and helpful?	_____	_____	_____	_____	_____	_____
4. Was the speaker helpful in answering questions?	_____	_____	_____	_____	_____	_____
5. How well did the speaker know the topic?	_____	_____	_____	_____	_____	_____
6. Was the topic delivered professionally?	_____	_____	_____	_____	_____	_____
7. How did this topic hold your interest?	_____	_____	_____	_____	_____	_____
8. Was the material/information useful in your current profession?	_____	_____	_____	_____	_____	_____

Comments:

~~~~~  
**Saturday, April 25, 2026  
8:30 – 10:30 am**

***Hyperbaric Therapy*  
Tyler Sexton, MD**

|                                                                    | 5     | 4     | 3     | 2     | 1     | N/A   |
|--------------------------------------------------------------------|-------|-------|-------|-------|-------|-------|
| 1. Were the objectives clearly stated?                             | _____ | _____ | _____ | _____ | _____ | _____ |
| 2. Were the objectives met?                                        | _____ | _____ | _____ | _____ | _____ | _____ |
| 3. Was the handout clear and helpful?                              | _____ | _____ | _____ | _____ | _____ | _____ |
| 4. Was the speaker helpful in answering questions?                 | _____ | _____ | _____ | _____ | _____ | _____ |
| 5. How well did the speaker know the topic?                        | _____ | _____ | _____ | _____ | _____ | _____ |
| 6. Was the topic delivered professionally?                         | _____ | _____ | _____ | _____ | _____ | _____ |
| 7. How did this topic hold your interest?                          | _____ | _____ | _____ | _____ | _____ | _____ |
| 8. Was the material/information useful in your current profession? | _____ | _____ | _____ | _____ | _____ | _____ |

**Comments:**

**Saturday, April 25, 2026**  
**10:45am – 12:45pm**

***Alzheimer's and Dementia Basics***  
**Lyndsey Taylor – Alzheimer's Association**

|                                                                    | 5     | 4     | 3     | 2     | 1     | N/A   |
|--------------------------------------------------------------------|-------|-------|-------|-------|-------|-------|
| 1. Were the objectives clearly stated?                             | _____ | _____ | _____ | _____ | _____ | _____ |
| 2. Were the objectives met?                                        | _____ | _____ | _____ | _____ | _____ | _____ |
| 3. Was the handout clear and helpful?                              | _____ | _____ | _____ | _____ | _____ | _____ |
| 4. Was the speaker helpful in answering questions?                 | _____ | _____ | _____ | _____ | _____ | _____ |
| 5. How well did the speaker know the topic?                        | _____ | _____ | _____ | _____ | _____ | _____ |
| 6. Was the topic delivered professionally?                         | _____ | _____ | _____ | _____ | _____ | _____ |
| 7. How did this topic hold your interest?                          | _____ | _____ | _____ | _____ | _____ | _____ |
| 8. Was the material/information useful in your current profession? | _____ | _____ | _____ | _____ | _____ | _____ |

**Comments:**

---

**Saturday, April 25**  
**2:00 – 4:00 pm**

***Epilepsy First Aid***  
**Camille Washington – Epilepsy Foundation**

|                                                                    | 5     | 4     | 3     | 2     | 1     | N/A   |
|--------------------------------------------------------------------|-------|-------|-------|-------|-------|-------|
| 1. Were the objectives clearly stated?                             | _____ | _____ | _____ | _____ | _____ | _____ |
| 2. Were the objectives met?                                        | _____ | _____ | _____ | _____ | _____ | _____ |
| 3. Was the handout clear and helpful?                              | _____ | _____ | _____ | _____ | _____ | _____ |
| 4. Was the speaker helpful in answering questions?                 | _____ | _____ | _____ | _____ | _____ | _____ |
| 5. How well did the speaker know the topic?                        | _____ | _____ | _____ | _____ | _____ | _____ |
| 6. Was the topic delivered professionally?                         | _____ | _____ | _____ | _____ | _____ | _____ |
| 7. How did this topic hold your interest?                          | _____ | _____ | _____ | _____ | _____ | _____ |
| 8. Was the material/information useful in your current profession? | _____ | _____ | _____ | _____ | _____ | _____ |

**Comments:**

---

How did you learn about the seminar?

Do you have any suggestions for topics or speakers for future programs? What would YOU like to know more about?

Overall meeting comments and recommendations :



# Florida Society of Medical Assistants Annual Meeting

April 24-25, 2026

## *Multi-Session Education Checklist*

Your name: \_\_\_\_\_

Your credential: \_\_\_\_\_

AAMA Member ID# \_\_\_\_\_ ( 4 – 6 digits)

Address: \_\_\_\_\_  
\_\_\_\_\_

E-mail: \_\_\_\_\_

Daytime Telephone # \_\_\_\_\_

Current **AAMA** Membership status:

- Member \_\_\_\_\_ Student \_\_\_\_\_
- Non-member \_\_\_\_\_ Educator \_\_\_\_\_

Do you need a Certificate of Attendance? **Yes/No** (It will be emailed to you.)  
(For those with the AAMA credential, these will be added to your transcript)

Continuing Education Sessions:

|                                    |       |
|------------------------------------|-------|
| _____ Misinformation in Healthcare | 1 CG  |
| _____ Hyperbaric Therapy           | 2 C   |
| _____ Alzheimer's/Dementia Basics  | 2 ACG |
| _____ Epilepsy First Aid           | 2 ACG |



# FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

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**Pre-Conference  
EXECUTIVE COUNCIL MEETING  
April 24, 2026**

***“FSMA—Leading the Way!”***

*The Executive Council meeting of the Florida Society of Medical Assistants will now come to order at \_\_\_\_\_PM.*

**Welcome, Monica Case, CMA (AAMA) – AAMA Immediate Past President**

*Will the Secretary, Deniece Jozefiak, CMA (AAMA) please take the roll?*

**OFFICERS**

|                               |                                |                                  |                                  |                                 |
|-------------------------------|--------------------------------|----------------------------------|----------------------------------|---------------------------------|
| President                     | Jeanette Tyler, CMA (AAMA)     | <input type="checkbox"/> Present | <input type="checkbox"/> Excused | <input type="checkbox"/> Absent |
| Vice President                | Christina Sears, CMA (AAMA)    | <input type="checkbox"/> Present | <input type="checkbox"/> Excused | <input type="checkbox"/> Absent |
| Secretary                     | Deniece Jozefiak, CMA (AAMA)   | <input type="checkbox"/> Present | <input type="checkbox"/> Excused | <input type="checkbox"/> Absent |
| Treasurer                     | Mary Lou Allison, CMA-C (AAMA) | <input type="checkbox"/> Present | <input type="checkbox"/> Excused | <input type="checkbox"/> Absent |
| Speaker General Assembly      | Nancy Peterhansen, CMA (AAMA)  | <input type="checkbox"/> Present | <input type="checkbox"/> Excused | <input type="checkbox"/> Absent |
| Vice-Speaker General Assembly | Linda Vitzthum, CMA (AAMA)     | <input type="checkbox"/> Present | <input type="checkbox"/> Excused | <input type="checkbox"/> Absent |
| Immediate Past President      | Deniece Jozefiak, CMA (AAMA)   | <input type="checkbox"/> Present | <input type="checkbox"/> Excused | <input type="checkbox"/> Absent |

**EXECUTIVE COMMITTEE CHAIRS**

|                              |                                |                                  |                                  |                                 |
|------------------------------|--------------------------------|----------------------------------|----------------------------------|---------------------------------|
| Budget & Finance             | Mary Lou Allison, CMA-C (AAMA) | <input type="checkbox"/> Present | <input type="checkbox"/> Excused | <input type="checkbox"/> Absent |
| Bylaws/Policy & Procedure    | Linda Vitzthum, CMA (AAMA)     | <input type="checkbox"/> Present | <input type="checkbox"/> Excused | <input type="checkbox"/> Absent |
| Education                    | Linda Vitzthum, CMA (AAMA)     | <input type="checkbox"/> Present | <input type="checkbox"/> Excused | <input type="checkbox"/> Absent |
| Marketing/Community Outreach | Christina Sears, CMA-C (AAMA)  | <input type="checkbox"/> Present | <input type="checkbox"/> Excused | <input type="checkbox"/> Absent |
| Meeting Coordinator          | Marsha Benedict, CMA-A (AAMA)  | <input type="checkbox"/> Present | <input type="checkbox"/> Excused | <input type="checkbox"/> Absent |
| Membership/Certification     | Deniece Jozefiak, CMA (AAMA)   | <input type="checkbox"/> Present | <input type="checkbox"/> Excused | <input type="checkbox"/> Absent |
| Nominating                   | Christina Sears, CMA (AAMA)    | <input type="checkbox"/> Present | <input type="checkbox"/> Excused | <input type="checkbox"/> Absent |



# FLORIDA SOCIETY OF MEDICAL ASSISTANTS

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## 1 SEATING OF THE PROXIES

2 *Are there any proxies to be seated?* \_\_\_ Yes \_\_\_ No

3 **Proxy Name and Credential**                      **Office/Committee**

4 \_\_\_\_\_

5 \_\_\_\_\_

6 \_\_\_\_\_

7 \_\_\_\_\_

8 *What is the pleasure of the Executive Council regarding the seating of the proxies?*

9 \_\_\_\_\_ *moved to seat the proxies. Is there a second?*

10 (name and credential)

11 \_\_\_\_\_ *Is there any discussion?* \_\_\_\_\_

12 (name and credential)

13 *All those in favor of seating the proxies signify by saying YES* \_\_\_\_\_

14 *All those opposed signify by saying NO* \_\_\_\_\_

15 *Motion carried / Motion defeated* (circle one)

16 *Madame Secretary, is there a quorum present?* \_\_\_ Yes \_\_\_ No

17 (quorum = majority for Executive Council meetings)

18

## 19 TREASURER'S REPORT

20 Checking: \$ \_\_\_\_\_ Saving: \$ \_\_\_\_\_ **BALANCE: \$** \_\_\_\_\_

21

## 22 OFFICER REPORTS

23 President                      Jeanette Tyler, CMA (AAMA)                      \_\_\_ Present \_\_\_ Excused \_\_\_ Absent

24 Vice President                      Christina Sears, CMA (AAMA)                      \_\_\_ Present \_\_\_ Excused \_\_\_ Absent

25 Secretary                      Deniece Jozefiak, CMA (AAMA)                      \_\_\_ Present \_\_\_ Excused \_\_\_ Absent

26 Treasurer                      Mary Lou Allison, CMA-C (AAMA)                      \_\_\_ Present \_\_\_ Excused \_\_\_ Absent

27 Speaker General Assembly                      Nancy Peterhansen, CMA (AAMA)                      \_\_\_ Present \_\_\_ Excused \_\_\_ Absent

28 Vice-Speaker General Assembly                      Linda Vitzthum, CMA (AAMA)                      \_\_\_ Present \_\_\_ Excused \_\_\_ Absent

29 Immediate Past President                      Deniece Jozefiak, CMA (AAMA)                      \_\_\_ Present \_\_\_ Excused \_\_\_ Absent

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# FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

## 1 EXECUTIVE COMMITTEE REPORTS

|   |                                                            |                                |                                  |                                  |                                 |
|---|------------------------------------------------------------|--------------------------------|----------------------------------|----------------------------------|---------------------------------|
| 2 | Budget & Finance                                           | Mary Lou Allison, CMA-C (AAMA) | <input type="checkbox"/> Present | <input type="checkbox"/> Excused | <input type="checkbox"/> Absent |
| 3 | Bylaws/Policy & Procedure                                  | Linda Vitzthum, CMA (AAMA)     | <input type="checkbox"/> Present | <input type="checkbox"/> Excused | <input type="checkbox"/> Absent |
| 4 | Education                                                  | Linda Vitzthum, CMA (AAMA)     | <input type="checkbox"/> Present | <input type="checkbox"/> Excused | <input type="checkbox"/> Absent |
| 5 | Marketing/Community Outreach                               | Christina Sears, CMA-C (AAMA)  | <input type="checkbox"/> Present | <input type="checkbox"/> Excused | <input type="checkbox"/> Absent |
| 6 | Meeting Coordinator                                        | Marsha Benedict, CMA-A (AAMA)  | <input type="checkbox"/> Present | <input type="checkbox"/> Excused | <input type="checkbox"/> Absent |
| 7 | Membership/Certification                                   | Deniece Jozefiak, CMA (AAMA)   | <input type="checkbox"/> Present | <input type="checkbox"/> Excused | <input type="checkbox"/> Absent |
| 8 | <b>Updated Membership Number:</b> _____ <b>as of</b> _____ |                                |                                  |                                  |                                 |
| 9 | Nominating                                                 | Christina Sears, CMA (AAMA)    | <input type="checkbox"/> Present | <input type="checkbox"/> Excused | <input type="checkbox"/> Absent |

10

## 11 CORRESPONDENCE

12 2/18 – Received correspondence from AAMA Immediate Past President Monica Case  
13 regarding Nominations for 2026-2027 Officers and Trustees. There are five elected offices  
14 open: Vice President (one year term), Secretary (two-year term), and four Trustee positions  
15 (three two-year terms and one one-year term). **Nominations are due May 1, 2026.**

16 2/20 – Received correspondence from Sharon Scarborough, AAMA Board Services Manager  
17 with the following attachments:

18 --Delegate/Alternate Form (due 6/17)

19 --Official Notification of Delegate Count: There were **761** active and associate members  
20 as of 12/31/2025. **Florida is entitled to 4 (FOUR) delegates for representation in the 2026**  
21 **House of Delegates on Tuesday, September 15 at the 70<sup>th</sup> AAMA Annual Conference in**  
22 **Reno, Nevada (September 14-17, 2026).**

23 2/26 – Received correspondence from AAMA Vice President Sherry Bogar stating that  
24 Florida’s AAMA Representative for the 2026 Annual Conference will be AAMA Immediate Past  
25 President Monica Case.

26

## 27 UNFINISHED BUSINESS

28 1. Conference updates—Marsha

29

30 2. David Knight Award—discuss changes:

31 --give to active member to use toward continuing education (similar to Crystal Coleman  
32 Award, but just for Florida members)

33 --prices of CEU bundles from AAMA

34 --Annual award amount per recipient \_\_\_\_\_

35 --Number of awards to give annually \_\_\_\_\_

36

37

38



# FLORIDA SOCIETY OF MEDICAL ASSISTANTS

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## NEW BUSINESS

- 1
- 2
- 3 1. Sponsoring an event at AAMA Conference
- 4 2. Placing an ad in the conference brochure
- 5 3. Changing appointed office title of Meeting Coordinator to Annual Conference Committee
- 6 Chair
- 7 4. Addition of Awards Committee
- 8

## ANNOUNCEMENTS

- 9
- 10
- 11
- 12 1. The minutes of this Executive Council meeting will be posted on the FSMA website
- 13 within 30 days.
- 14 2. The newly elected and appointed members of the FSMA Executive Council 2026-
- 15 2027 will meet in this room tomorrow (April 25<sup>th</sup>) immediately following the education
- 16 seminar.
- 17 3. **AAMA National Conference September 14-17 in Reno, Nevada.** FSMA will send
- 18 four delegates to be voted on at the General Assembly today.
- 19 4. **AAMA Deadlines:**
- 20 **May 1, 2026:** Nominations for Board of Trustees
- 21 **May 15, 2026:** Maxine Williams Scholarship Applications
- 22 **July 15, 2026:** Excel Award Deadline
- 23
- 24

25 Additional announcements:

26

27

28

29

30 *There being no further business to be brought before the Executive Council of the*

31 *Florida Society of Medical Assistants, this meeting is now adjourned at \_\_\_\_\_PM.*

32 *Jeanette Tyler*

33 Jeanette Tyler, CMA (AAMA)

34 FSMA President

35 2024-2025



# FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

## 73rd Annual Meeting

Friday, April 24, 2026

### General Session begins at 4:00 pm

|                        |                                                           |
|------------------------|-----------------------------------------------------------|
| Presiding              | Jeanette Tyler, CMA (AAMA)<br>FSMA President              |
| Presentation of Colors | VFW Post 4287 Honor Guard                                 |
| Pledge of Allegiance   | VFW Post 4287 Honor Guard                                 |
| National Anthem        | Adam Segrave—Orlando Gay Chorus                           |
| Invocation             | Marsha Benedict, CMA-A (AAMA)<br>FSMA Meeting Coordinator |
| Welcome                | Jeanette Tyler, CMA (AAMA)<br>FSMA President              |

### First Session of the General Assembly ---- Open to All Members

|                                                  |                                                                         |
|--------------------------------------------------|-------------------------------------------------------------------------|
| Call to Order                                    | Nancy Peterhansen, CMA (AAMA)<br>FSMA Speaker of the General Assembly   |
| Introduction of the Head Table                   | Nancy Peterhansen, CMA (AAMA)<br>FSMA Speaker of the General Assembly   |
| Introduction of Past Presidents                  | Nancy Peterhansen, CMA (AAMA)<br>FSMA Speaker of the General Assembly   |
| Announcement of General<br>Assembly Appointments | Linda Vitzthum, CMA (AAMA)<br>FSMA Vice Speaker of the General Assembly |
| Report of Credentials Committee                  | Mary Lou Allison, CMA-C (AAMA)<br>FSMA Credentials Chair                |



# FLORIDA SOCIETY OF MEDICAL ASSISTANTS

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|                                   |                                                                         |
|-----------------------------------|-------------------------------------------------------------------------|
| Approval of Agenda                | Nancy Peterhansen, CMA (AAMA)<br>FSMA Speaker of the General Assembly   |
| Presentation of Official Program  | Marsha Benedict, CMA-A (AAMA)<br>FSMA Meeting Coordinator               |
| Orientation of Voting Members     | Linda Vitzthum, CMA (AAMA)<br>FSMA Vice Speaker of the General Assembly |
| Adoption of Convention Rules      | Nancy Peterhansen, CMA (AAMA)<br>FSMA Speaker of the General Assembly   |
| Selection of Tellers              | Nancy Peterhansen, CMA (AAMA)<br>FSMA Speaker of the General Assembly   |
| Report of Nominating<br>Committee | Christina Sears, CMA (AAMA)<br>FSMA Nominating Committee Chair          |
| Nominations from the Floor        | Linda Vitzthum, CMA (AAMA)<br>FSMA Vice Speaker of the General Assembly |
| Presentation of Candidates        | Christina Sears, CMA (AAMA)<br>FSMA Nominating Committee Chair          |

-----**BREAK**-----

## **Second Session of the General Assembly**

|                                 |                                                                       |
|---------------------------------|-----------------------------------------------------------------------|
| Report of Credentials Committee | Mary Lou Allison, CMA-C (AAMA)<br>FSMA Credentials Committee Chair    |
| <b>Voting Instructions</b>      | Nancy Peterhansen, CMA (AAMA)<br>FSMA Speaker of the General Assembly |
| Reference Committee Reports     | Deniece Jozefiak, CMA (AAMA)<br>FSMA Reference Committee Chair        |
| Report of the Tellers           | _____<br>_____                                                        |
| Announcement of New Officers    | Nancy Peterhansen, CMA (AAMA)<br>FSMA Speaker of the General Assembly |



# FLORIDA SOCIETY OF MEDICAL ASSISTANTS

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|                             |                                                                       |
|-----------------------------|-----------------------------------------------------------------------|
| Unfinished Business         | Nancy Peterhansen, CMA (AAMA)<br>FSMA Speaker of the General Assembly |
| New Business                | Nancy Peterhansen, CMA (AAMA)<br>FSMA Speaker of the General Assembly |
| Speaker's Closing Statement | Christina Sears, CMA (AAMA)<br>FSMA Speaker of the General Assembly   |
| Announcements               | Nancy Peterhansen, CMA (AAMA)<br>FSMA Speaker of the General Assembly |
| Adjournment                 | Nancy Peterhansen, CMA (AAMA)<br>FSMA Speaker of the General Assembly |



# FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 March 15, 2026

2  
3 TO: Nancy Peterhansen, CMA (AAMA)  
4 Speaker of the General Assembly  
5  
6 Linda Vitzthum, CMA (AAMA)  
7 Vice Speaker of the General Assembly  
8  
9 Jeanette Tyler, CMA (AAMA)  
10 President  
11  
12 FROM: Jeanette Tyler CMA (AAMA)  
13 President  
14  
15 RE: President's Report

16  
17 It has been this member's honor to serve the Florida Society as its President for a  
18 second term. The year has presented challenges to the membership as well as  
19 opportunities for growth and revitalization. Member participation on the state level  
20 continues to increase with several new members wanting to serve. It has been exciting  
21 to see this State Society live out this President's theme of "FSMA—LEADING THE  
22 WAY!"

23  
24 Since the last report (January 2026), the following are notes from the diary of this  
25 officer:

26  
27 **January 2026:**

28 1/12 – Attended FSMA Conference Planning Committee Meeting via Zoom  
29 1/15 – Attended AAMA Maxine Williams Scholarship Committee Meeting via Teams  
30 1/18 – Attended AAMA Strategic Initiative Planning Committee Meeting via Teams  
31 1/22 -- Attended AAMA Engagement and Outreach Committee Meeting via Teams  
32 1/24 – Attended FSMA CEU meeting via Zoom  
33 1/27 – Attended FSMA Education Committee Meeting via Zoom  
34 1/29 – 2/1 – Attended AAMA Board of Trustees In-Person Meeting in Chicago, Illinois

35  
36 **February 2026**

37 2/7 – Attended FSMA Winter Seminar via Zoom. Presided over Executive Council  
38 Meeting

39 2/8 – Attended AAMA Board of Trustees Meeting via Teams  
40 2/9 – Attended FSMA Bylaws Committee Meeting via Zoom  
41 2/17 – Attended AAMA Membership Committee Meeting via Teams  
42 2/18 – Attended FSMA Membership Committee Meeting via Teams  
43 2/18 – Received correspondence from AAMA Immediate Past President Monica Case  
44 regarding Nominations for 2026-2027 Officers and Trustees. There are five elected  
45 offices open: Vice President (one year term), Secretary (two-year term), and four  
46 Trustee positions (three two-year terms and one one-year term). **Nominations are due**  
47 **May 1, 2026.**  
48 2/20 – Received correspondence from Sharon Scarborough, AAMA Board Services  
49 Manager with the following attachments:  
50 --Delegate/Alternate Form (due 6/17)  
51 --Official Notification of Delegate Count: There were 761 active and associate  
52 members as of 12/31/2025. **Florida is entitled to 4 (FOUR) delegates for**  
53 **representation in the 2026 House of Delegates on Tuesday, September 15 at the**  
54 **70<sup>th</sup> AAMA Annual Conference in Reno, Nevada (September 14-17, 2026).**  
55 2/24 – Attended FSMA Education Committee Meeting via Teams  
56 2/26 – Received correspondence from AAMA Vice President Sherry Bogar stating that  
57 Florida's AAMA Representative for the 2026 Annual Conference will be AAMA  
58 Immediate Past President Monica Case.

59

### 60 **March 2026**

61 3/2 – Attended meeting with AAMA President Thomas and Vice President Bogar to  
62 discuss AAMA Representative Bureau assignment  
63 3/3 – Attended FSMA Education Subcommittee meeting on the Nemours Project via  
64 Zoom  
65 3/7 – Attended AAMA Leadership CEU Session via Teams  
66 3/9 – Attended FSMA Conference Planning Meeting via Zoom  
67 3/14 – Attended FSMA CEU Event via Zoom

68

### 69 **Future events:**

70 3/16 – FSMA Bylaws Committee Meeting via Zoom  
71 3/17 – AAMA Membership Committee Meeting via Teams  
72 3/24 – FSMA Education Committee Meeting via Zoom  
73 4/8-4/12 – AAMA Board of Trustees Representatives Bureau Assignment – Oregon  
74 Society of Medical Assistants, Portland, OR  
75 4/13 – FSMA Marketing Committee Meeting via Zoom  
76 4/21 – FSMA Education Committee Meeting via Zoom  
77 4/24-4/25 – FSMA Annual Meeting in Orlando

78

79 The 2026 AAMA Conference will be held in Reno, Nevada on September 14-17.  
80 Florida is allowed four delegates to represent in the House of Delegates.

81

82 This officer gives thanks and gratitude to all the officers, committee chairs, and  
83 committee members who have contributed to the success of the 2025-2026 year. In

84 addition, this officer gives special thanks to past FSMA Presidents and past AAMA  
85 Presidents who have served as mentors and offered much needed insight and advice.

86  
87 Respectfully submitted,

88

89 *Jeanette Tyler*

90

91 Jeanette Tyler, CMA (AAMA)  
92 President, 2025-2026

93



## FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

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Date: March 5, 2026

To: Nancy Peterhansen, CMA (AAMA)  
Speaker of the General Assembly

Linda Vitzthum, CMA (AAMA)  
Vice Speaker of the General Assembly

Form: Christina Sears, CMA (AAMA)  
FSMA Vice President

This officer attended the Annual FSMA Conference held on April 25-26, 2025, in the Orlando, FL, at which she was elected as the Vice President for the 2025-2026 year. During this meeting, this officer was named to the chair of the Marketing and Community Outreach Chair and serves on the Education Committee.

This officer was also selected to by vote to represent the Florida Society of Medical Assistants at the National AAMA conference in Arlington, VA, September 19-23, 2025

Throughout the year, this officer has attended various CUE sessions form various Florida Chapters, including in person and virtual. Since the Spring Executive Council Meeting, this officer has attended the following CEU Sessions presented by the FSMA:

- Pressing the Restart Button: Strength-Based Goal Setting for Healthcare Professionals on 1/24/26
- Beyond Burnout: Personal Wellness as a Clinical Skill in Patient Care on 2/7/26
- Vaccines on 2/7/26
- Thanatology on 2/7/26
- And part of the Your Coping Toolkit: Practical Stress Management for High-Demand Work Settings on 3/14/2026

This officer completed her serves as the Vice President of Central Florida Chapter of FSMA.

This officer responded to email/text messages in a timely manner.

Christina Sears, CMA(AAMA)  
Vice President of the FSMA



## Florida Society of Medical Assistants, Inc.

1  
2  
3 April 24, 2026  
4

5 To: Nancy Peterhansen, CMA (AAMA)  
6 FSMA Speaker of the General Assembly  
7

8 Linda Vitzhum, CMA (AAMA)  
9 FSMA Vice Speak of the General Assembly  
10

11  
12 From: Deniece Jozefiak, CMA (AAMA)  
13 FSMA Secretary  
14

15 This officer had submitted the FSMA February 7, 2026, to President Jeanetty Tyler, CMA  
16 (AAMA) within thirty days of the meeting. Minutes from the April 24, 2026, Pre General  
17 Assembly meeting will be completed within 30 days and sent to FSMA President.  
18

19 It has been an honor to serve FSMA.  
20  
21



# FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 Date: 04.24.2026

2

3 To: Nancy Peterhansen, CMA (AAMA) Speaker of the General Assembly  
4 Linda Vitzthun, CMA (AAMA) Vice Speaker of the General Assembly

5

6 From: Mary Lou Allison, CMA-C(AAMA), Treasurer

7

8 Re: Treasurer Annual Report

9

10

11 All financial data is in order. The FSMA bank accounts are at Bank of America, bank  
12 statements have been digitally saved.

13 All banking is done online at the BOA Website.

14 The FSMA President has always been provided with the Bank Login information.

15 FSMA has received all Chapter Closing Statements from their bank accounts.

16 Thank you for the opportunity to serve FSMA



# FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 Date: April 24, 2026

2

3 To: Nancy Peterhansen, CMA (AAMA)  
4 Speaker of the General Assembly

5

6 Linda Vitzthum, CMA (AAMA)  
7 Vice Speaker of the General Assembly

8

9 From: Nancy Peterhansen, CMA (AAMA)  
10 Speaker of the General Assembly

11

12 This officer attended the Annual FSMA April 25-26, 2025 at Orlando, FL, at which she  
13 was elected as the Speaker of the General Assembly for the 2025-2026 year.

14 This officer responded to email/text messages in a timely manner.

15

16 This officer attended Zoom Education Committee/Fall State Meeting Planning session  
17 10/28/25.

18 This officer attended Zoom Fall State Meeting on 11/01/2026. She obtained CEU's from  
19 this meeting.

20 This officer attended Zoom Education Planning Committee Meeting on November 25,  
21 2026.

22 This officer attended Zoom Winter Education Meeting Committee Planning meeting on  
23 January 12, 2026.

24 This officer attended Zoom Education Committee meeting on January 27, 2026.

25 This officer attended FSMA Winter Meeting on February 7, 2026. She also scheduled  
26 one of the guest speakers for this session.

27 This officer attended April State Meeting Planning Committee meeting on March 9, 2026  
28 and all other meetings pertaining to April State Meeting.

29 This officer worked with past member of Mid-Gulf Coast Chapter to close out account  
30 and make donation to the Sarasota American Cancer Society.

31 This officer appreciates all the help and guidance from the members of the Florida  
32 Society of Medical Assistants.

33



# FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 Date 3/2/2026

2

3 To: Nancy Peterhansen, CMA (AAMA)

4 Speaker of the General Assembly

5 Linda Vitzthum CMA (AAMA)

6 Vice Speaker of the General Assembly

7 Jeanette Tyler, CMA (AAMA)

8 President

9 Executive Board

10 From: Linda Vitzthum, CMA (AAMA) Vice Speaker of the General Assembly

11 Vice Speaker report

12

13 This officer has attended executive council meetings.

14 This officer is ready to assist the Speaker of the General Assembly during the annual meeting.

15 Respectfully submitted,

16 Linda Vitzthum CMA (AAMA)



## Florida Society of Medical Assistants, Inc.

1  
2  
3 April 24, 20026  
4

5 To: Nancy Peterhansen, CMA (AAMA)  
6 FSMA Speaker of the General Assembly  
7

8 Linda Vitzhum, CMA (AAMA)  
9 FSMA Vice Speaker of the General Assembly  
10

11  
12 From: Deniece Jozefiak, CMA (AAMA)  
13 FSMA Past President  
14

15 This officer has been available to assist in any FSMA President or FSMA Executive Board  
16 requests. It has been an honor to serve FSMA.  
17  
18



# FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 Date 3/2/2026

2

3 To: Nancy Peterhansen Speaker of the General Assembly,

4 Linda Vitzthum, Vice Speaker of the General Assembly

5 Jeanette Tyler, President of the FSMA

6 From: Linda Vitzthum, CMA (AAMA)

7

8 This chair has regular meetings once a month via Zoom. Currently the Bylaws committee is  
9 working on updating the policies and procedures.

10 There are no proposed changes to the Bylaws currently.

11 Respectfully submitted,

12 Linda Vitzthum

# FSMA BUDGET 2025-2026

| Description                        | ACTUAL          | BUDGET          |
|------------------------------------|-----------------|-----------------|
| <b>INCOME</b>                      |                 |                 |
| DUES                               | 6820            | 11000           |
| NORTH FLORIDA DEPOSIT 2023         | 2639.34         |                 |
| SOUTHEAST CHAPTER DEPOSIT          | 3653.45         |                 |
| CENTRAL GULF COAST CHAPTER DEPOSIT | 2449.76         |                 |
| TREASURE COAST CHAPTER DEPOSIT     | 35.23           |                 |
| CENTRAL FLORIDA CHAPTER DEPOSIT    | 3972.53         | 0               |
| TOTAL DUES                         | 19570.31        | 11000           |
| <b>SEMINARS</b>                    |                 |                 |
| FALL                               | 0               | 2500            |
|                                    | 0               | 0               |
| TOTAL SEMINARS                     | 0               | 2500            |
| <b>ANNUAL MEETING</b>              |                 |                 |
| Registration Income                | 75              | 6200            |
| Ways & Means Income                | 0               | 0               |
| TOTAL ANNUAL MEETING               | 75              | 6200            |
| <b>INCOME FROM ZOOM MEETINGS</b>   |                 |                 |
| TRANSFERS FROM PAY PAL             | 916.14          | 100             |
| TOTAL SPECIAL PROJECTS             | 916.14          | 916.14          |
| <b>TOTAL INCOME</b>                | <b>20561.45</b> | <b>20616.14</b> |
| <b>EXPENSES</b>                    |                 |                 |
| <b>AAMA ANNUAL MEETING</b>         |                 |                 |
| NATIONAL DEL/ALT                   | 6820            | 7000            |
| FAMA CANDIDATE AAMA                | 500             | 0               |
| TOTAL AAMA ANNUAL MEETING          | 7320            | 7000            |
| <b>SCHOLARSHIPS</b>                |                 |                 |
| MAXINE WILLIAMS                    | 100             | 100             |
| FSMA/ DAVID KNIGHT AWARD           | 0               | 100             |
| TOTAL SCHOLARSHIPS                 | 100             | 200             |
| <b>SPECIAL PROJECTS</b>            |                 |                 |
| 1                                  | 0               | 0               |
| 2                                  | 0               | 0               |
| TOTAL SPECIAL PROJECTS             | 0               | 0               |
| <b>PRESIDENT</b>                   |                 |                 |
| Travel                             | 0               | 125             |
| Misc Expense                       | 0               | 25              |
| TOTAL PRESIDENT                    | 0               | 0               |

**PRES-ELECT**

|                         |             |           |
|-------------------------|-------------|-----------|
| Presidents Gift         | 0           | 50        |
| Packets                 | 0           | 25        |
| Misc Expense            | 7.44        | 0         |
| <b>TOTAL PRES-ELECT</b> | <b>7.44</b> | <b>75</b> |

**SECRETARY**

|                        |          |           |
|------------------------|----------|-----------|
| Misc Expense           | 0        | 10        |
| <b>TOTAL SECRETARY</b> | <b>0</b> | <b>10</b> |

**TREASURER & PIN**

|                        |            |            |
|------------------------|------------|------------|
| Bond                   | 122        | 125        |
| Pres. Pin Expense      | 0          | 200        |
| <b>TOTAL TREASURER</b> | <b>122</b> | <b>325</b> |

**SPEAKER / VICE SPEAKER**

|                                     |          |           |
|-------------------------------------|----------|-----------|
| Misc Expense                        | 0        | 10        |
| <b>TOTAL SPEAKER / VICE SPEAKER</b> | <b>0</b> | <b>10</b> |

**Budget & Finance**

|                                   |           |           |
|-----------------------------------|-----------|-----------|
| Misc Expense BANK FEE             | 68        | 10        |
| <b>TOTAL Budget &amp; Finance</b> | <b>68</b> | <b>10</b> |

**BYLAW-P&P**

|                            |          |           |
|----------------------------|----------|-----------|
| Misc Expense               | 0        | 10        |
| <b>TOTAL BYLAW-P&amp;P</b> | <b>0</b> | <b>10</b> |

**CERTIFICATION & MEMBERSHIP**

|                                             |          |           |
|---------------------------------------------|----------|-----------|
| TRAVEL                                      | 0        | 0         |
| AWARDS                                      | 0        | 0         |
| Misc Expense                                | 0        | 10        |
| <b>TOTAL CERTIFICATION &amp; MEMBERSHIP</b> | <b>0</b> | <b>10</b> |

**Communications**

|                                     |               |             |
|-------------------------------------|---------------|-------------|
| Constant Contact                    | 910           | 1000        |
| Website                             | 1071          | 2000        |
| Zoom                                | 159.9         | 500         |
| Misc Expense (ISP GO DADDY 5 YEARS) | 0             |             |
| <b>TOTAL Communications</b>         | <b>2140.9</b> | <b>3500</b> |

**CONTINUING EDUCATION**

|                                   |          |            |
|-----------------------------------|----------|------------|
| ZOOM MEETINGS                     | 0        | 400        |
| Misc Expense                      | 0        |            |
| <b>TOTAL CONTINUING EDUCATION</b> | <b>0</b> | <b>400</b> |

**FSMA ZOOM SPEAKER HONORARIUMS**

|                                  |             |          |
|----------------------------------|-------------|----------|
| <b>PAYMENTS TO ZOOM SPEAKERS</b> | <b>1300</b> | <b>0</b> |
| <b>TOTAL HONORARIUMS</b>         | <b>1300</b> | <b>0</b> |

**MARKETING & COMMUNITY OUTREACH**

|               |   |     |
|---------------|---|-----|
| Communication | 0 | 100 |
|---------------|---|-----|

|                        |          |            |
|------------------------|----------|------------|
| Marketing              | 0        | 100        |
| Misc Expense           | 0        | 0          |
| <b>TOTAL MARKETING</b> | <b>0</b> | <b>200</b> |

**Meeting Coordinator**

|                                  |          |           |
|----------------------------------|----------|-----------|
| Misc Expense                     | 0        | 10        |
| <b>TOTAL Meeting Coordinator</b> | <b>0</b> | <b>10</b> |

**NOMINATING COMMITTEE**

|                                   |          |           |
|-----------------------------------|----------|-----------|
| Misc Expense                      | 0        | 10        |
| <b>TOTAL NOMINATING COMMITTEE</b> | <b>0</b> | <b>10</b> |

**Annual Meeting Expenses**

|                                        |          |             |
|----------------------------------------|----------|-------------|
| AV                                     | 0        | 1000        |
| HOTEL DEPOSIT                          | 0        | 0           |
| Hotel Expense                          | 0        | 2500        |
| Room & Reg Pres & AAMA Rep Room & Exp. | 0        | 1000        |
| Color Guard HOD                        | 0        | 100         |
| Decorations Installation               | 0        | 50          |
| Reg Supp                               | 0        | 100         |
| Speaker Honorarium                     | 0        | 1500        |
| Misc Expense                           | 0        | 0           |
| <b>TOTAL Annual Meeting Expenses</b>   | <b>0</b> | <b>6250</b> |

**Fall/ WINTER Seminar**

|                           |          |           |
|---------------------------|----------|-----------|
|                           |          | 10        |
| <b>TOTAL Fall Seminar</b> | <b>0</b> | <b>10</b> |

|                       |                 |              |
|-----------------------|-----------------|--------------|
| <b>TOTAL EXPENSES</b> | <b>11058.34</b> | <b>18030</b> |
| <b>TOTAL INCOME</b>   | <b>20561.45</b> | <b>19730</b> |



# FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 Date 3/2/2026

2

3 To: Nancy Peterhansen CMA (AAMA)

4 Speaker of the General Assembly,

5 Linda Vitzthum CMA (AAMA)

6 Vice Speaker of the General Assembly

7 Jeanette Tyler CMA (AAMA)

8 President of the FSMA

9 From: Linda Vitzthum, CMA (AAMA)

10

11 Education Committee Chair Report

12

13 This chair and the education committee have successfully held a seminar on November 1,  
14 2025, with speakers Christine Gibbs and Dr. Visa.

15 The education committee is working on upcoming seminars for the rest of 2026.

16 The education committee is working on a possible partnership with other organizations to  
17 provide additional opportunities for our members.

18 The education committee has discussed other ways of providing continuing education which  
19 should be presented to the attendees at the annual meeting in April 2026.

20 This chair is grateful for the support of the education committee and is looking forward to the  
21 leadership of the current vice chair.



# FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

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Date: March 5, 2026

To: Nancy Peterhansen, CMA (AAMA)  
Speaker of the General Assembly

Linda Vitzthum, CMA (AAMA)  
Vice Speaker of the General Assembly

From: Christina Sears, CMA (AAMA)  
Chairman of the Marketing and Community Outreach

**Purpose:** To promote the FSMA, CMA (AAMA) and other medical assisting credentials in Florida through social media, the community, healthcare providers, educational institutions and healthcare related entities. Provide resources, continuing education and professional development opportunities for members and non-member credentialed medical assistants. Engage the Florida Society in activities to provide assistance to the community related to public health and education. Provide service to the membership with social media and web maintenance. Subcommittee Chair to include Web Master and appointees for coordination of Facebook. Constant Contact.

Upcoming Meetings:

3/30/26- last decisions for State Conference  
4/13/26- short meeting: final plans for State conference.

Update from meeting on 2/2/2026

Conference GIVEAWAY- Present to the committee members the purchase of a Giveaway, to be given to the attendees at the Annual conference. Chair Present a “makeup’ style pouch with the FSMA logo printed on it. The quote received for these pouches was obtained from a private seller, that is gifting her time and can make 100 pouches for \$75. This was approved by the committee and then presented to the Board. The pouches we approved and ordered.

FSMA Logo merchandise -For the last 2 years, this committee Chair has been trying to find a reasonable priced cup/water bottle that we can have engraved or printed with the FSMA logo to sell at the IN-PERSON conference. After presenting to most recent

41 design to the Board, this has been tabled for now. Committee members have been  
42 searching out cost for other items, such as shirts, blankets, and bags.

43

44 This officer responded to email/text messages in a timely manner.

45

46 Christina Sears, CMA(AAMA)

47 Chairman of the Marketing and Community Outreach

48



## Florida Society of Medical Assistants, Inc.

1  
2  
3 April 24, 2026

4  
5 To: Nancy Peterhansen, CMA (AAMA)  
6 Speaker of General Assembly

7  
8 From: Marsha Benedict MSA, CMA-A (AAMA)  
9 FSMA Meeting Coordinator Addendum Report

10  
11 President Tyler and this committee chair met via text and determined the menu, AV and other  
12 misc. expenses.

13  
14 Continental Breakfast consisting of regular and decaffe coffee, hot tea, with lemon, orange  
15 and cranberry juice, assorted Danish and muffins with butter, preserves and sliced seasonal  
16 fruit.

17  
18 Cost \$14.75 plus 6.5% tax and 23% service charge

19  
20 Lunch Menu consists of Over the Border buffet to include Salsa, Garden green salad with  
21 assorted dressings;

22  
23 Entrée: Select (1) either beef or chicken taco or Beef and Chicken Fajitas with the fixings.  
24 Chipotle Rice with refried beans Please take a poll as to what the membership prefers.

25  
26 Dessert Churros and Flan.

27  
28 AV charges:

29 Audio/Projector Package

30 8X8 tripod screen

31 LCD projector and HDMI cable

32 1-extension cord/power strip

33 Standing Podium with built in speaker system

34 1-wired podium microphone

35 1-lavalier clip-on microphone

36  
37 Cost \$625.00 plus \$6.5 tax and 23% gratuity

38  
39 Total Cost for Food, AV per person and misc. cost calculated with 50 attendees would be  
40 \$65.00.

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**Registration Cost:**

FSMA/AAMA Member: \$75

Medical Assisting Students: \$50

Non-Members: \$150

*(Registration fee includes Breakfast and Lunch on Saturday and 7 CEUs for both Friday and Saturday)*

There was a special link to the hotel on the FSMA website or you may call in to make your reservation 407-387-7706 and use the Code FMD to make your reservation. If the resort fee appears on your reservation, it will be taken off when you check in. We have free parking and the resort fee was waived.

The hotel cutoff date was April 10<sup>th</sup>. Registration deadline was April 15<sup>th</sup>. We had 30 rooms on Friday and 20 on Saturday blocked for FSMA.

Next year the hotel will be at Holiday Inn Orlando International Airport. 5750 T.G Lee Blvd. Orlando FL 32822; 407-816-0313. [www.hiorlandoairport.com](http://www.hiorlandoairport.com)

Friday April 23, 2027 through Saturday April 24, 2027. Room rates are \$129.00 plus tax and occupancy. Standard queen or two double beds. Cut off date will be March 23, 2027, but we will adjust that date as time is near. We have an attrition rate of use of 80 room nights. Minimum guarantee of \$3,000.00 for food and beverage. \$350,00 Room rental rate if we meet our guarantee. Free Self-Parking available.

Some of you will remember this hotel, as we used it for many years until it needed remodeling. We have two full rooms for meetings and the entry wall hall way for registration.

Look forward to our time next year.



# FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 Date: April 24, 2026

2

3 Nancy Peterhansen, CMA (AAMA)  
4 To: FSMA Speaker of the General Assembly

5 Linda Vitzhum, CMA (AAMA)  
6 FSMA Vice Speaker of the General Assembly

7

8 From: Deniece Jozefiak, CMA (AAMA)  
9 Membership/Certification Committee Chair

10 Committee Members:

11 Donna Williams, CMA (AAMA)

12 Teresa Gonzales, CMA (AAMA)

13 RE: Membership Committee Report

14 Current FSMA Membership as of 3/1/2026: 599

15 11/7/2026: 535

16

17 This is the current total Membership list. FSMA members are still listed under chapters as of  
18 3/12/2026. Will be working on this with AAMA. Working on the AAMA Membership committee  
19 we should see an increase as members will be due to recertify.

20 An E-Blast went out to all non-renewing members 2/26/26

21 FSMA needs members to step up to keep FSMA moving forward.

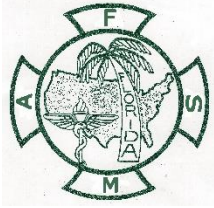
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## FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

5

6 Date: March 15, 2026

7 To: Nancy Peterhansen, CMA (AAMA)

8 Speaker of the General Assembly

9

10 Linda Vitzthum, CMA (AAMA)

11 Vice Speaker of the General Assembly

12

13 From: Christina Sears, CMA (AAMA)

14 Chairman of the Nominating Committee

15

16 RE: Nominating Committee

17

18 This committee chair will be making personal inquiries to members regarding serving as  
19 9 officers and/or committee members.

20

21 A Call for Volunteers will be posted to the FSMA Facebook page on February 3, 2026,  
22 with a deadline for submission in mid- March.

23

24 A final call for Volunteers was post to the FSMA Facebook page on March 14, 2026.

25 The final submissions need to be emailed by 3/17/26 at 9pm.

26

27 The Final Ballot for the 2026-2027 FSMA Executive Board and Delegates will be  
28 submitted to the Speaker and Vice Speaker on March 21, 2026

29

30 This officer responded to email/text messages in a timely manner.

31

32 Christina Sears, CMA(AAMA)

33 Chairman of the Nominating Committee

**FLORIDA SOCIETY OF MEDICAL ASSISTANTS**

**BALLOT**

**2026-2027**

**OFFICERS**

VOTE FOR ONE IN EACH OFFICER POSITION BY PLACING AN "X" IN THE APPROPRIATE BOX

**PRESIDENT**

**Christina Sears, CMA (AAMA)** \_\_\_\_\_ ( )

\_\_\_\_\_ ( )

**VICE PRESIDENT**

**Linda Vitzthum, CMA (AAMA)** \_\_\_\_\_ ( )

\_\_\_\_\_ ( )

**SECRETARY**

**Mary Morris, CMA (AAMA)** \_\_\_\_\_ ( )

\_\_\_\_\_ ( )

**TREASURER**

**Mary Lou Allison, CMA-C (AAMA)** \_\_\_\_\_ ( )

\_\_\_\_\_ ( )

**SPEAKER OF THE GENERAL ASSEMBLY**

**Nancy Peterhansen, CMA (AAMA)** \_\_\_\_\_ ( )

\_\_\_\_\_ ( )

**VICE SPEAKER OF THE GENERAL ASSEMBLY**

**Deniece Jozefiak, CMA (AAMA)** \_\_\_\_\_ ( )

\_\_\_\_\_ ( )

**DELEGATES AND ALTERNATES TO AAMA NATIONAL CONVENTION SEPT 2025**

**VOTE FOR UP TO FOUR BY PLACING AND "X" IN THE APPROPRIATE BOXES**

**Mary Lou Allison, CMA (AAMA-C) \_\_\_\_\_ ( )**

**Marsha Benedict, CMA (AAMA-A) \_\_\_\_\_ ( )**

**Christina Sears, CMA (AAMA) \_\_\_\_\_ ( )**

**Linda Vitzhum, CMA (AAMA) \_\_\_\_\_ ( )**

\_\_\_\_\_ ( )

\_\_\_\_\_ ( )

\_\_\_\_\_ ( )

\_\_\_\_\_ ( )

\_\_\_\_\_ ( )