



Bi-level vs Tri-level? HOD vs General Assembly?

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Topics

1. Reasons
2. Process
3. What if...?
4. HOD or GA?
5. Q&A
6. Resources



AMERICAN ASSOCIATION
OF MEDICAL ASSISTANTS.



Reason to consider

- Geographics
- Shrinking chapters
- Volunteer overload
- Compliant bylaws—
chapter/state



Process

- Ad Hoc Committee
- Adequate notice to all members
 - Letters, emails, phone calls, posting on state website and social media pages
- Surveys
- Bylaws changes



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What if...?

- Chapters activity increases—reinstatement
- Follow proper steps
- Assistance available
 - AAMA Membership Department
 - Website documents:
 - State Management and Chapter Management guides
 - Sample Chapter Bylaws



HOD vs GA

- Adequate notice to all members
- State bylaws change
- Rationale for change
 - Decrease in chapter sizes
 - Volunteer leaders overloaded
 - Member voice/equality

Q & A



Resources

- AAMA Website: [Guidelines and forms](#)—Conversion from HOD to GA
- AAMA Membership Department
- AAMA Bylaws Committee
- AAMA Membership Committee
- Established bi-level states