



Executive Council Meeting
Via ZOOM
Saturday, November 11, 2023
“Together WE Make a Difference”

The Executive Council Meeting of the Florida Society of Medical Assistants was called to order at 2:50 PM ET by President Deniece Jozefiak, CMA (AAAMA).

The roll was called by Secretary Linda Vitzthum, CMA (AAMA).

President	Deniece Jozefiak, CMA (AAMA)	Present
Vice President	Jeanette Tyler, CMA (AAMA)	Present
Secretary	Linda Vitzthum, CMA (AAMA)	Present
Treasurer	Mary Lou Allison, CMA-C (AAMA)	Present
Speaker of the General Assembly	Christina Sears, CMA (AAMA)	Present
Vice Speaker of the General Assembly	VACANT	
Immediate Past President	Marsha Benedict, CMA-A (AAMA)	Present

Chapter Representatives:

Brevard	Jeanette Tyler, CMA (AAMA)	Present
Central Gulf Coast	Kathryn Panagiotacos, CMA (AAMA)	Excused
Central Florida	Mary Morris, CMA (AAMA)	Present
Mid-Gulf	Jennifer Shepard, CMA (AAMA)	Present
Southeast	Joyce Baldwin, CMA (AAMA)	Present
Southwest	Deniece Jozefiak, CMA (AAMA)	Present
Treasure Coast	Zooshan Plummer, CMA (AAMA)	Present

Executive Committee Chairs:

Budget and Finance	Mary Lou Allison, CMA-C (AAMA)	Present
Bylaws/Policies & Procedures	Judy Seymour, CMA (AAMA)	Present
Education	VACANT	
Educators Forum	VACANT	
Marketing/Community Outreach	Mary Lou Allison, CMA-C (AAMA)	Present
Meeting Coordinator	Marsha Benedict, CMA-A (AAMA)	Present
Membership/Certification	Jeanette Tyler, CMA (AAMA)	Present
	Deniece Jozefiak, CMA (AAMA)	Present
Nominating	Jeanette Tyler, CMA-A (AAMA)	Present

Seating of the Proxies:

The following proxy asked to be seated:

Southwest Chapter: Heidi Fortin, CMA (AAMA)

Central Gulf Coast: Nancy Collins, CMA (AAMA)

Jeanette Tyler, CMA (AAMA), moved to seat the proxies. Nancy Collins, CMA (AAMA), seconded the motion. There was a unanimous vote to seat the proxy with no discussion.

MOTION CARRIED

There was a quorum present.

There were no additions or corrections to neither the pre-General Assembly nor the post-General Assembly minutes

Treasurer's Report:

Checking: \$19,206.70

Savings: \$22,402.14

Balance: \$41,608.84

Officer Reports (posted on FSMA website) Additional notes:

President	Deniece Jozefiak, CMA (AAMA)	none
Vice President	Jeanette Tyler, CMA (AAMA)	none
Secretary	Linda Vitzthum, CMA (AAMA)	none
Treasurer	Mary Lou Allison, CMA-C (AAMA)	none
Speaker of the General Assembly	Christina Sears, CMA (AAMA)	none
Vice Speaker of the General Assembly	VACANT	
Immediate Past President	Marsha Benedict, CMA-A (AAMA)	none

Chapter Representative Reports (posted on FSMA website) Additional notes:

Brevard: no additional report

Central Gulf Coast: no additional report

Central Florida: no additional report

Mid-Gulf: no additional report

Southeast: no additional report

Southwest: no additional report

Treasure Coast: no additional report

Executive Committee Reports (posted on FSMA website) Additional notes:

Budget and Finance: none

Bylaws/Policy & Procedures: none

Education: none

Educators Forum: none

Marketing/Community Outreach: none

Meeting Coordinator: Marsha Benedict, CMA-A (AAMA)

Membership/Certification: none

Nominating Committee: none

Correspondence:

Unfinished Business:

1. The “StarForce” initiative for student members has not had any further progress.
2. The possibility of having an Annual Meeting on a cruise was discussed. It was determined that this is not something the Board would like to pursue at this time.
3. President Deniece thanked Maria Wiegelmann, CMA (AAMA) and Marsha Benedict, CMA-A (AAMA) for their work revising the Policy and Procedures. Christina Sears, CMA (AAMA) moved to accept the revisions. Mary Lou Allison, CMA-C (AAMA) seconded. Motion carried.

New Business:

1. Due to the national by-law change regarding membership status, President Deniece asked By-Laws chair Judy Seymour, CMA (AAMA) to revise the FSMA By-Laws accordingly. President Deniece also requested that the chapter president send their revised By-Laws. Please send any potential by-law changes to Chair Judy 90 days prior to the General Assembly.
2. A list of current and non-renewing members has been sent to chapter presidents by Membership Chair Jeanette Tyler, CMA (AAMA).
3. A discussion regarding the requirement of a yearly Treasurer’s Report from chapters who collect dues but do not meet has been tabled until the February meeting.
4. A discussion regarding chapters who use Zoom for meetings was held. The chapters who charge non-members typically some type of cash app to collect the money for CEUs. FSMA is considering doing this in the future and wanted feedback.

Announcements:

1. The winter meeting of the FSMA Executive Council will be held February 3rd, 2024 via Zoom.

2. FSMA Annual Meeting: Holiday Inn Resort—Lake Buena Vista, 13351 State Road 535, Orlando FL 32821. DATES: April 19-20, 2024
3. AAMA Annual Conference September 19-23, 2024 in Grand Rapids, Michigan

There being no further business, the meeting of the Executive Council of the Florida Society of Medical Assistants was adjourned by President Deniece Jozefiak, CMA (AAMA) at 4:20 PM ET.

Respectfully submitted,

Linda Vitzthum

Linda Vitzthum, CMA (AAMA)
Secretary, FSMA