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FLORIDA SOCIETY OF MEDICAL ASSISTANTS

EXECUTIVE COUNCIL MEETING FEBRUARY 3, 2024

Together WE Make a Difference

The Executive Council Meeting of the Florida Society of Medical Assistants will now come to order at _____AM.

Will the secretary Linda Vitzhum, CMA (AAMA) please take the role? ABSENT

ROLL CALL

President	Deniece Jozefiak, CMA (AAMA)
Vice President	Jeanette Tyler , CMA (AAMA)
Secretary	Linda Vitzhum, CMA (AAMA) ABSENT EXCEUSED
Treasurer	Mary Lou Allison, CMA-C (AAMA)
Speaker of the General Assembly	Christina Sears, CMA (AAMA)
Vice Speaker of the G.A.	, CMA (AAMA)
Immediate Past President	Marsha Benedict, CMA-A (AAMA)

EXECUTIVE COMMITTEE CHAIRS

Budget & Finance	Mary Lou Allison, CMA-C (AAMA)
Bylaws/Policy & Procedures	Judy Seymour, CMA (AAMA)
Education	Chapters working together.
Educators Forum	
Marketing/Community Outreach	Mary Lou Allison-C, CMA (AAMA)
Meeting Coordinator	Marsha Benedict, CMA-A (AAMA)
Membership/Certification	Jeannette Tyler, CMA (AAMA)/ Deniece Jozefiak, CMA (AAMA)
Nominating	Jeanette Tyler CMA (AAMA)

CHAPTER REPRESENTATIVES

Brevard	Jeanette Tyler, CMA (AAMA)
Central Gulf Coast	Kathryn Panagiotacos, CMA (AAMA)
Central Florida	Mary Morris, CMA (AAMA)
Mid-Gulf	Jennifer Shepard, CMA (AAMA) ABSENT EXCUSED
Southeast	Joyce Baldwin, CMA (AAMA)
South West	Deniece Jozefiak, CMA (AAMA)
Treasure Coast	Zooshan Plummer, CMA (AAMA)

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5 **SEATING OF THE PROXIES**
6

7 Are there any proxies to be seated?

8
9 Name and Chapter
10 _____
11 _____
12 _____

13 What is the pleasure of the Executive Council regarding the seating of the proxies?

14 _____ moved to seat the proxies. Is there a second? _____

15 Any discussion? _____ CMA (AAMA) seconded
16 the motion. Motion Carried. The proxies may be seated.

17
18 Is there a quorum present?

19
20 Any corrections to MINUTES FORM 11/11/23
21
22

23 The minutes to the Executive Council Meeting held February 3, 2024, will be available online within thirty days
24 of this meeting.
25

26 **TREASURER REPORT**
27

28 Checking: Savings Account: Balance:
29
30

31 **OFFICER REPORTS**
32

33 President Deniece Jozefiak, CMA (AAMA)
34 Vice President Jeanette Tyler, CMA (AAMA)
35 Secretary Linda Vitzhum, CMA (AAMA) ABSENT
36 Treasurer Mary Lou Allison, CMA-C (AAMA)
37 Speaker of the General Assembly Christina Sears, CMA (AAMA)
38 Vice Speaker of the G.A. CMA (AAMA)
39 Immediate Past President Marsha Benedict CMA-A (AAMA)
40

41 **EXECUTIVE COMMITTEE REPORTS**
42

43 Budget & Finance Mary Lou Allison, CMA-C (AAMA)
44 Bylaws/Policy & Procedures Judy Seymour, CMA (AAMA)
45 Education , CMA (AAMA)
46 Educators Forum , CMA (AAMA)

1	Marketing/Community Outreach	Mary Lou Allison-C, CMA-C (AAMA)
2	Meeting Coordinator	Marsha Benedict, CMA-A (AAMA)
3	Membership/Certification	Jeanette Tyler, CMA (AAMA) /Deniece Jozefiak, CMA (AAMA)
4		
5	Nominating	Jeanette Tyler, CMA (AAMA)
6		

CHAPTER REPRESENTATIVE REPORTS

9	Brevard	Jeanette Tyler, CMA (AAMA)
10	Central Gulf Coast	Kathryn Panagiotacos, CMA (AAMA)
11	Central Florida	Mary Morris, CMA (AAMA)
12	Mid-Gulf	Jennifer Shepard, CMA (AAMA) ABSENT EXCUSED
13	Southeast	Joyce Baldwin, CMA (AAMA)
14	South West	Deniece Jozefiak, CMA (AAMA)
15	Treasure Coast	Zooshan Plummer, CMA, (AAMA)

CORRESPONDENCE

UNFINISHED BUSINESS

1. This was approved at the 11/11/23 meeting. Payment for chapter meetings. It was understood that the payments would be set up by FSMA Treasure and sent to chapter accounts. Has this been set up?

NEW BUSINESS

1. Does FSMA want to keep the hotel for 2026? Everything is set for 2024 and 2025.
2. Being brought back up as to charge out of state members to attend chapter meetings. Some chapters get out of state AAMA members to speak and then we are charging AAMA members. Is this what FSMA intended?
3. Bylaw proposals need to be sent to Bylaw chair Judy Seymour, CMA (AAMA).
4. Speaker of the General Assembly needs help during the General Assembly. Can an officer or non-officer help during the GA? Speaker needs volunteers to help at the GA.

1 **ANNOUNCEMENTS**

- 2
- 3 1. AAMA is looking for Officers and Trustees for 2024-2025.
 - 4 2. FSMA Annual Conference April 19-21, 2024, in Lake Beuna Vista, FL.
 - 5 3. AAMA Conference will be in Grand Rapids Michigan Sept 19-23,2024
- 6

7 **Further announcements????**

8

9

10 There being no further business to be brought before the FSMA Executive Council, this meeting is now
11 adjourned at _____ AM by Deniece Jozefiak, CMA (AAMA) FSMA President.



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

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Date: February 3,2024

To: Deniece Jozefiak, CMA (AAMA)
FSMA President

From: Deniece Jozefiak, CMA (AAMA)
FSMA President

This officer has responded to all e-mails and correspondences in a timely fashion.

Call to Executive Board was sent out for February 3, 2024, via e-mail. The meeting will be Board meeting only.

This officer has set up all zoom meetings for FSMA. All PowerPoints from speakers have been placed on the FSMA Website.

This officer has answered all AAMA questions.

This officer will be notified in March how many delegates FSMA is allowed for AAMA House of Delegate in Grand Rapids MI.

This officer would like to thank Mary Lou Allison, CMA-C (AAMA) for her demanding work with e-blasts and constant contact for all meetings. The new Website is wonderful and easy to use.

This officers thanks everyone for their hard work and now having other chapters do zoom meetings, means WE are moving forward for the betterment of FSMA.

Hope you all continue to stay safe and well.



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 Date: January 20, 2024
2 To: Deniece Jozefiak, CMA (AAMA)
3 President, Florida Society of Medical Assistants
4 Executive Council Members
5 From: Jeanette Tyler, CMA (AAMA)
6 Vice President, Florida Society of Medical Assistants
7 RE: Report of the Vice President

8

9 This officer has performed the duties as outlined in the Policies and Procedures Manual.

10

11 This officer has responded to e-mail correspondence in a timely manner.

12

13 It is the pleasure of this officer to serve the Florida Society of Medical Assistants.

14

15

16 Respectfully submitted,

17

18 Jeanette Tyler, CMA (AAMA)

19

20



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 Date 1/26/2024

2

3 To: Deniece Jozefiak, CMA (AAMA)

4 President, Florida Society of Medical Assistants

5 From: Linda Vitzthum, CMA (AAMA)

6 Secretary, Florida Society of Medical Assistants

7 This officer has carried out the duties of Secretary as outlined in the FSMA Policy and
8 Procedure Manual. This officer has been available for meetings and to members via email.

9 This officer attended the 67th Annual AAMA Conference in Lake Buena Vista, Florida as an
10 alternate delegate during the House of Delegates. During the House of Delegates, this officer
11 engaged in debate and was also called upon to answer questions regarding the Continuing
12 Education Board. This officer continues to serve at the National level on the Continuing
13 Education Board, as the chair of the Practice Manager Task Force, and as a member of the
14 Professional Development Committee.

15 Respectfully submitted,

16 Linda Vitzthum, CMA (AAMA)



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 2.3.2024

2

3

4 To: Deniece Jozefiak, CMA (AAMA)
5 President

6

7 From: Mary Lou Allison, CMA-C(AAMA), Treasurer

8

9 Re: Treasurer Winter Meetomg Report

10

11

12 All financial data is in order. The FSMA bank accounts are at Bank of America, bank
13 statements have been digitally saved.

14 All banking is done online at the BOA Website.

15 The FSMA President has always been provided with the Bank Login information.



Florida Society of Medical Assistants, Inc.

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February 3, 2024

To: Deniece Jozefiak, CMA (AAMA) FSMA President
FSMA Executive Board
FSMA Liaison

From: Marsha Benedict MSA, CMA-A (AAMA)
FSMA Past President

This officer has been available to assist in any FSMA President or FSMA Executive Board requests.

All correspondence has been answered in a timely manner.



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

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Date: January 15, 2024

To: Deniece Jozefiak, CMA (AAMA)
President, Florida Society of Medical Assistants

Form: Christina Sears, CMA (AAMA)
Speaker of the General Assembly

This officer attended the Annual FSMA April 21-23,2023 at the Orlando, FL, at which she was elected as the Speaker of the General Assembly for the 2023-2024 year and served as a member of the Reference Committee/Bylaws Committee.

This officer responded to email/text messages in a timely manner.

This officer has been selected as a Delegate to the AAMA National Conference and serves as the Vice President of Central Florida Chapter of FSMA, and the Education Chair for the Central Florida Chapter of FSMA.

This officer attended AAMA HOD Proposed Bylaw review ZOOM Meetings on 8/24/2023 and 8/26/2023 the FSMA Pre-Conference ZOOM meeting in 9/16/2023.

This officer attended the AAMA Annual Conference held at the Hilton Resort in Lake Buena Vista, FL on 9/22/23 to 9/25/2023. In addition to education sessions, she attended the House of Delegates sessions as a Delegate for FSMA.

This officer has attended various Zoom CUE sessions form various Florida Chapters on 5/20/23 and 10/14/23 and will be attending future sessions on 10/28/23 and 11/15/2023.

This officer will be attending the FSMA Fall Seminar and Board Meeting on 11/11/2023.

This officer would like to give a special Thanks to Marie Wiegelmann, CMA (AAMA) for all her help the last 3 years as she served with the CF chapter and the FSMA State.

This officer is looking forward to the remainder of the 2023-2024 FSMA year and serving with this wonderful group of FSMA Members.

At the upcoming Executive Council Meeting, Speaker will be asking for volunteers the following various committees.



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

38 Reference Committee Chair, Credentials Committee Chair, Minutes Committee Chair,
39 Pages Chair, Sergeant-at-Arms, Chair of the Tellers, Timekeeper, Parliamentarian
40
41 At the upcoming Executive Council Meeting, Speaker will also be asking for assistants
42 conducting the General Assembly, as there is not currently a Vice Speaker.



Florida Society of Medical Assistants, Inc.

1 To: Deniece Jozefiak, CMA (AAMA) FSMA President
2 FSMA Executive Board
3 FSMA Liaison
4
5
6 From: Judy Seymour, CMA (AAMA), CCRC
7 Chair: Bylaws/Policy & Procedures
8
9 Date: 23Jan2024

10
11
12 This Committee Chair did editorially revise the FSMA Bylaws with the mandated
13 mandatory changes as requested by AAMA.

14
15 This Committee Chair, after the revised bylaws were reviewed by Deniece
16 Jozefiak, CMA (AAMA) and Mary Lou Allison, CMA-C (AAMA), forwarded the
17 Bylaws to AAMA for review. This Chair did receive an email from Sharon Flynn,
18 Board Services Manager for AAMA, acknowledging receipt.

19
20 To date, this Committee Chair has received no proposals for bylaw amendments
21 to be brought before the FSMA General Assembly. This Chair has no proposals
22 for any bylaw amendments to be brought before the FSMA General Assembly.

23
24 This chair has answered all communications sent to her in a timely manner. It is
25 an honor to serve FSMA in this capacity.
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FSMA BUDGET 2024-2025

Description	ACTUAL	BUDGET
INCOME		
DUES	0	10000
North Florida Chapter hold	2639.64	
TOTAL DUES	2639.64	10000
SEMINARS		
FALL ZOOM	0	0
Ways & Means Income	0	0
TOTAL SEMINARS	0	0
ANNUAL MEETING		
Registration Income	0	6200
Ways & Means Income	0	0
TOTAL ANNUAL MEETING	0	6200
FUND TRANSFER FOR SPECIAL PROJECTS		
	0	0
MISC	0	0
	0	0
TOTAL SPECIAL PROJECTS	0	0
TOTAL INCOME	2639.64	16200
EXPENSES		
AAMA ANNUAL MEETING		
NATIONAL 4 DELEGATES	0	7000
	0	0
	0	0

TOTAL AAMA ANNUAL MEETING	0	7000
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SCHOLARSHIPS

MAXINE WILLIAMS	0	100
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FSMA/ DAVID KNIGHT AWARD	0	100
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TOTAL SCHOLARSHIPS	0	200
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SPECIAL PROJECTS

HOLD NORTH FLORIDA DEPOSIT	-2639.64	0
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	0	0
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	0	0
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TOTAL SPECIAL PROJECTS	-2639.64	0
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PRESIDENT

Travel	0	125
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Misc Expense	0	25
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TOTAL PRESIDENT	0	0
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PRES-ELECT

Presidents Gift	0	50
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Packets	0	25
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Misc Expense	0	0
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TOTAL PRES-ELECT	0	75
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SECRETARY

Misc Expense	0	10
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TOTAL SECRETARY	0	10
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TREASURER & PIN

Bond	0	125
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Pres. Pin Expense (JOYCE BALDWIN ORDERS)	0	200
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TOTAL TREASURER	0	325
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SPEAKER / VICE SPEAKER

Misc Expense	0	10
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TOTAL SPEAKER / VICE SPEAKER	0	10
Budget & Finance		
Misc Expense	0	10
TOTAL Budget & Finance	0	10
BYLAW-P&P		
Misc Expense	0	10
TOTAL BYLAW-P&P	0	10
CERTIFICATION & MEMBERSHIP		
TRAVEL	0	0
AWARDS	0	0
Misc Expense	0	10
TOTAL CERTIFICATION & MEMBERSHIP	0	10
Communications		
Constant Contact	0	500
Website	0	1000
Misc Expense	0	0
TOTAL Communications	0	1500
CONTINUING EDUCATION		
ZOOM MEETINGS	0	400
Misc Expense	0	
TOTAL CONTINUING EDUCATION	0	400
EDUCATOR ASSEMBLY		
Misc Expense	0	100
TOTAL EDUCATOR ASSEMBLY	0	100
MARKETING & COMMUNITY OUTREACH		
Communication	0	100
Marketing	0	100
Misc Expense	0	0

TOTAL MARKETING	0	200
Meeting Coordinator		
Misc Expense	0	10
TOTAL Meeting Coordinator	0	10
NOMINATING COMMITTEE		
Misc Expense	0	10
TOTAL NOMINATING COMMITTEE	0	10
Annual Meeting Expenses		
AV	0	1000
HOTEL DEPOSIT	0	0
Hotel Expense	0	2500
Room & Reg Pres & AAMA Rep Room & Exp.	0	1000
Color Guard HOD	0	100
Decorations Installation	0	50
Reg Supp	0	100
Speaker Honorarium	0	1500
Misc Expense	0	0
TOTAL Annual Meeting Expenses	0	6250
Fall Seminar		
ZOOM	0	0
		0
	0	0
Speaker Honorarium	0	500
Misc Expense	0	0
TOTAL Fall Seminar	0	500
TOTAL EXPENSES	-2639.64	16620
TOTAL INCOME	2639.64	-16200



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 Date: 2.3..2024

2 To: Deniece Jozefiak, CMA (AAMA)
3 President

4
5 From: Mary Lou Allison, CMA-C(AAMA),

6
7 Re: Communications and Web Winter Meeting Report
8
9

10 This Committee works closely with our Website Designer Patrick Bourgeois at “GatorWebs” to
11 update the Website as requested.

12 We worked with all Chapter and FSMA providers of Zoom Meetings and increased the size of
13 meetings when necessary.

14 Constant Contact emails to FSMA members were sent out to when requests received from
15 committees, chapters and FSMA. Our Website Designer provided us with pages for Facebook
16 and Constant Contact designed pictures for educational offerings.

17 Thank you for the opportunity to serve FSMA
18

19 Mary Lou Allison, CMA-C (AAMA)

20 Jeanette Tyler, CMA (AAMA)

21 Linda Vitzthum, CMA (AAMA)



Florida Society of Medical Assistants, Inc.

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February 3, 2024

To: Deniece Jozefiak, CMA (AAMA)
FSMA President
Executive Board FSMA

From: Marsha Benedict MSA, CMA-A (AAMA)
FSMA Meeting Coordinator.

2024 Annual Conference will be held at the Holiday Inn Resort; Orlando FL; 13351 State Road 535. April 19--April 21, 2024. The same hotel as 2023, A contract has been signed for the Holiday Inn Resort; Orlando FL, 13351 State Road for Friday May 2nd-May 4, 2025.

Thank you to Jeanette and Maria for working on getting speakers and sending in the information to get CEU approval. We could use the help of anyone that would like to handle the registration table and other items that need taken care of. The Country Store will be handled this year by Brevard Chapter. You will be hearing from them for items to raffle.

Maria invited a pulmonologist speaking on dyspnea and sarcoidosis. Jeanette invited a physician from her practice that will speak on Aging Care. In a previous life this chair was a CPC/AAPC and belonged to the Chapter in my area. One of the members and National speakers will be speaking on coding updates. The agenda and speakers look very good and I look forward to a full house. Please invite your chapter members and encourage them to attend. The hotel is very reasonable at \$89.00. The registration will only be the cost of the food. Save your money and join us.

I would like to make a motion that FSMA Executive Board approve the Holiday Inn Resort, Orlando FL as the site for the 2026 Annual Conference. We usually have our hotels lined up a couple years in advance. We have used the hotel previously and they give us a very good rate.

United we make a great team.



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 Date: January 20,2024
2 To: Deniece Jozefiak, CMA (AAMA)
3 President, Florida Society of Medical Assistants
4 From: Jeanette Tyler, CMA (AAMA)
5 Membership Committee Chair
6 Deniece Jozefiak, CMA (AAMA)
7 Membership Committee Co-chair
8 RE: Membership Committee Report

9 Current FSMA Membership as of 1/12/2024: 990
10 INCREASE Since 10/14/23: 74

11 Active: 756
12 Affiliate: 34
13 Associate: 109
14 Student: 88
15 Sustaining: 3

16 (obtained from AAMA website 1/12/2024)

17 This committee is aware of two membership “drives” that have occurred or are currently
18 planned. Brevard held a “MA Mingle” event in October 2023 that resulted in two new
19 members. Treasure Coast Chapter has a similar event planned for January 30, 2024.

20 Respectfully submitted,

21

22 Jeanette Tyler, CMA (AAMA)
23 Membership Committee Chair
24 Deniece Jozefiak, CMA (AAMA)
25 Membership Co-chair

26

27



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 Date: January 20, 2024
2 To: Deniece Jozefiak, CMA (AAMA)
3 President, Florida Society of Medical Assistants
4 From: Jeanette Tyler, CMA (AAMA)
5 Nominating Committee Chair
6 RE: Nominating Committee Report

7

8 This committee chair has begun making personal inquiries to members regarding serving as
9 officers and/or committee members.

10 An official Call to Serve was sent to the membership via Constant Contact. It was also posted
11 on the FSMA Facebook page. This committee chair requests all FSMA Officers and
12 Committee Members to inform her of their intent to serve in the 2024-25 year. This chair also
13 requests her fellow officers and committee members to make recommendations for positions.

14

15 Respectfully submitted,

16

17 Jeanette Tyler, CMA (AAMA)
18 Nominating Committee Chair



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 Date: January 20, 2024
2 To: Deniece Jozefiak, CMA (AAMA)
3 President, Florida Society of Medical Assistants
4 From: Jeanette Tyler, CMA (AAMA)
5 President, Brevard County Chapter of Medical Assistants
6 RE: Brevard County Chapter Report

7 Since the last report submitted regarding this chapter, the following events have been
8 presented:

9 11/15/2023: CEU Presentation: Trauma Informed Care
10

11 The following events are scheduled:

12 January 20, 2024: BCCMA Winter Seminar IN PERSON ONLY—Melbourne
13 February 20, 2024: CEU Presentation TBD
14 March 20, 2024: CEU Presentation TBD
15 April 17, 2024: CEU Presentation TBD
16 May 7, 2024: Joint Seminar with Brevard AAPC Chapter

17 The Brevard Chapter is working with the local chapter of the AAPC to have a joint CEU
18 seminar. This is in the planning stages, so more information is to come.

19 Membership: Brevard currently has 113 members. This is an increase of 16 members
20 since May 2023 and an increase of 2 members since November 2023. Currently, there
21 are 65 members who are current with their dues and 48 who are not current. As of this
22 report, the national office has not updated these numbers from the end of 2023.

23 Respectfully submitted,
24

25 Jeanette Tyler, CMA (AAMA)
26 President, Brevard County Chapter of Medical Assistants



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 Date: January 20, 2024

2

3 To: Deniece Jozefiak, CMA (AAMA), FSMA President
4 FSMA Executive Council
5 Physician Liaisons

6

7 From: Mary Morris, CMA (AAMA)
8 Central Florida Chapter President

9

10 Re: Winter Seminar Report for 2/3/24

11

12 The Central Florida Chapter services the following counties: Alachua, Baker, Bradford,
13 Clay, Highlands, Putnam, Union, Sumter, Lake, Levy, Marion, Orange, Osceola,
14 Seminole, Polk, and Volusia.

15

16 The Central Florida Chapter continues to meet through the Zoom Platform for our
17 business meetings and CEU opportunities. We will continue in this manner through
18 March of 2024 and revisit at that time whether we will try an in person seminar or just
19 continue with the Zoom platform. The Zoom format seems to be much preferred by
20 members and our attendance via Zoom is higher than in person meetings have been in
21 the past.

22

23 On December 2, 2023, the chapter hosted a Zoom CEU on Long Covid presented by
24 James Ginder from Hamilton County Health Department in Indiana. Mr. Ginder has a
25 wealth of information and is most knowledgeable on a lot of health topics. The Zoom
26 attendees seem to really enjoy his presentations. There were 106 registered attendees
27 with 79 attending. The chapter did not have a business meeting on this date.

28

29 Due to a lack of speaker being found, our January 13, 2024 CEU and business meeting
30 was cancelled. It is becoming apparent that more help is needed by chapter members
31 to find qualified speakers so that we can continue to offer CEUs. The number of CEUs
32 offered would most definitely have to be reduced without speaker participation.

33

34 The chapter has finalized James Ginder as speaker for a Zoom CEU session on Family
35 Mental Health for one hour on Saturday, February 10, 2024 at 10:00 am. The chapter
36 will have a business meeting after the CEU session.

37

38 In hopes of encouraging attendance at our meetings and as a special member benefit
39 for Central Florida Chapter members only, The Central Florida Chapter will be selecting

40 10 winners in a drawing from those Central Florida Chapter members who attend the
41 2/10/24 Zoom CEU session and business meeting and have renewed their AAMA
42 membership by 12/31/23. The drawing will be held on 2/11/24. The winners will be
43 notified by email and a check will be mailed.
44

45 The chapter will be working to secure a Zoom speaker for Saturday, March 16, 2024 as
46 well as having a chapter meeting to determine who the officers of the chapter will be for
47 2024-2025. The future of the chapter is dependent on help from chapter members as
48 their willingness to come forward to help is the only way the chapter will be able to keep
49 moving forward.
50

51 We invite all members to follow the Central Florida Chapter of Medical Assistants
52 Facebook page for the latest updates and happenings with the chapter as well as going
53 to www.fsmaonline.org.



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 Date 2.3.2024

2

3 To: Deniece Jozefiak, CMA(AAMA), President
4 FSMA Executive Council

5

6 From: Joyce Baldwin, CMA(AAMA), President

7

8 Re: SE Chapter Winter Meeting Report

9

10 The Southeast Chapter has not had formal meetings. We have provided our membership with
11 online information regarding job openings within our chapter. We also use the communication
12 opportunities supplied by the FSMA with the Constant Contact e-mails, our Chapter Web Page
13 and Facebook.

14 We sent a Constant Contact to all of our members seeking speakers for Zoom meetings. We
15 received no responses.

16 We also continued our sponsorship of providing refreshments to the Medical Assisting Schools
17 in our Chapter for Medical Assistants Day.



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 Date: February 3, 2024

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4 To: Deniece Jozefiak CMA (AAMA)
5 FSMA President
6 FSMA Executive Board

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8 From: Deniece Jozefiak, CMA (AAMA)
9 South West Chapter President

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12
13 The South West Chapter of Medical Assistants continues to hold zoom meetings open
14 to all AAMA members. Speakers have helped from multi states as they attend the zoom
15 meetings. The chapter has decided to keep Zoom meetings until further notice.

16
17 There will be a Chapter Board meeting following our Feb or March 2024 meeting via
18 zoom. This chapter is having difficulty getting speakers to commit during the influx of
19 residents and patients.

20
21 The chapter continues to use Facebook as a way of contact.

22
23 This Chapter President thanks Mary Lou Allison, CMA-C, AAMA for all her hard work
24 sending out the e-blasts for our zoom meetings.

25
26 Deniece Jozefiak, CMA (AAMA)
27 South West Chapter President

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