



Florida Society of Medical Assistants, Inc.

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21Apr2023

General Assembly Minutes

Holiday Inn, Orlando, Lake Buena Vista

70th Annual Meeting of the Florida Society of Medical Assistants

Linda Vitzthum, Speaker of the General Assembly, called to order the General Assembly at 16:07.

The Executive Council of FSMA, 2022-2023 was introduced as follows:

President Deniece Jozefiak, CMA (AAMA)

Secretary, Jeanette Tyler, CMA (AAMA)

Treasurer, Budget & Finance Chair, Marketing/Outreach Chair, Mary Lou Allison, CMA-C,
(AAMA)

Speaker of the General Assembly, Linda Vitzthum, CMA (AAMA)

Vice Speaker of the General Assembly, Maria Wiegelmann, CMA (AAMA)

Immediate Past President, Meeting Coordinator Chair, Nominating Chair, Marsha Benedict,
CMA-A, (AAMA)

Education Chair, Theresa Davidson, CMA (AAMA)

Appreciation for faithful service was extended.

Maria Wiegelmann, CMA (AAMA), Vice Speaker of the General Assembly announced the following
General Assembly Appointments:

Credentials Chair: Mary Lou Allison, CMA-C, (AAMA)

Committee Member: Joyce Baldwin, CMA (AAMA)

Reference Committee/Bylaws Chair: Deniece Jozefiak, CMA (AAMA)

Committee member: Cristina Sears, CMA (AAMA)

Page: Betty Springer, CMA (AAMA)

Timekeeper: Zooshan Plummer, CMA (AAMA)

Sargeant-At-Arms: Charles Cleary, CMA (AAMA)

Minutes Committee Chair: Judy Seymour, CMA (AAMA)

Committee member: Jennifer Shepard, CMA (AAMA)

Parliamentarian: Sandra Williams, CMA (AAMA)

Speaker of the General Assembly called on the Credentials Chair, Mary Lou Allison, CMA-C
(AAMA) to call the roll.

#18 eligible voting members present, #10 majority vote, 2/3 vote was not applicable as there were

44 no bylaws changes, A quorum was noted as present.

45

46 The Speaker of the General Assembly called for a motion to accept the General Assembly agenda as
47 corrected in the General Assembly packet. Motion was made by Jeanette Tyler, CMA (AAMA)
48 Brevard County, to accept the General Assembly Agenda as corrected in the General Assembly packet.
49 Deniece Jozefiak, CMA (AAMA) Southwest Chapter, seconded. There was no discussion, and the
50 motion was carried.

51

52 Marsha Benedict, CMA-A, (AAMA) presented the official education agenda as posted online.
53 The Speaker of the General Assembly called for a motion to accept the official education agenda as
54 posted/corrected. Motion was made by Deniece Jozefiak, CMA (AAMA) Southwest chapter to accept
55 the education agenda as posted/corrected. Nancy Peterhensen, CMA (AAMA) seconded. There was no
56 discussion, and the motion was carried.

57

58 The Speaker of the General Assembly thanked Theresa Davidson, CMA (AAMA) and her committee
59 for working very hard to obtain speakers for this conference.

60

61 The Speaker of the General Assembly thanked Marsha Benedict, CMA-A, (AAMA) who had worked
62 very hard and had spent so much time putting this meeting together.

63

64 The Speaker of the General Assembly called for a motion to adopt the General Assembly Rules as read
65 prior to the opening of the General Assembly. A motion was made by Nancy Peterhensen, CMA
66 (AAMA) to adopt the rules of the General Assembly as read. Christina Sears, CMA (AAMA)
67 seconded. There was no discussion, and the motion was carried.

68

69 The Speaker of the General Assembly announced Betty Springer, CMA, (AAMA) as the Chair of the
70 Tellers. Serving on her committee is Robert Cohenstrom student from Eastern Florida State College,
71 and Ronessa Strickland-Roberts, CMA, (AAMA), non-voting member.

72

73 The Speaker of the General Assembly announced the tellers serving in the General Assembly will
74 serve to count hands or standing votes if required. All voting will take place in the General room.
75 It will be the responsibility of the ballot tellers to count the votes after voting is closed. When the
76 counting is completed, the committee will report back to the Speaker. The tellers will meet outside the
77 entrance of the General Assembly, with the Chair of the Tellers for further instructions.

78

79 The Speaker asked voting members to use the ballot printed from the packet as their sample ballot and
80 add any nominations from the floor to this ballot. Names will be added on the screen to view. There
81 were no questions asked.

82

83 Marsha Benedict, CMA-A, (AAMA) Nomination Chair presented the proposed ballot as follows:

84 President: Deniece Jozefiak, CMA, (AAMA)

85 Vice President: Jeanette Tyler, CMA (AAMA)

86 Secretary: Linda Vitzthum, CMA (AAMA)

87 Treasurer: Mary Lou Allison, CMA-C, (AAMA)

88 Speaker of the General Assembly: Christina Sears, CMA, (AAMA)

89 Vice Speaker of the General Assembly: Vacant

90 Delegates to AAMA National Conference:

91 Mary Lou Allison, CMA-C, (AAMA)

92 Marsha Benedict, CMA-A, (AAMA)
93 Alice Daniels, CMA, (AAMA)
94 Deniece Jozefiak, CMA, (AAMA)
95 Christina Sears, CMA, (AAMA)
96 Jeanette Tyler, CMA, (AAMA)
97 Linda Vitzthum, CMA, (AAMA)

98
99 There was no nomination made from the floor for FSMA Officer 2023-2024 and Delegate to AAMA
100 National Conference, 2023.

101 The candidates were presented to the members by Marsha Benedict, CMA-A, (AAMA).
102 There was no new business to be brought before the General Assembly.

103
104 While the voting was being counted, Deniece Jozefiak, CMA, (AAMA), Reference Committee Chair,
105 was asked to read the Reference Committee report dated 21Apr2023. The Speaker of the General
106 Assembly asked if there was any discussion with regards to the Reference Committee report. Hearing
107 none, the Speaker of the General Assembly called for a vote with regards to the Reference
108 Committee's recommendations to accept the reports of the Executive Council Officers, Committee
109 Chairs and Chapter Presidents be accepted as printed in the General Assembly packet. The
110 recommendations were accepted by the voting members.

111
112 Words of appreciation were spoken by the Speaker of the General Assembly and the Speaker invited
113 attendees to express words of appreciation.

114
115 The Chair of the Tellers, Betty Springer, CMA, (AAMA) announced 18 votes were counted for Officer
116 and 18 votes were counted for Delegate.

117 Results of Voting:

118 Office of President, Deniece Jozefiak, CMA, (AAMA)
119 Office of Vice President: Jeanette Tyler, CMA, (AAMA)
120 Office of Secretary: Linda Vitzthum, CMA, (AAMA)
121 Office of Treasurer: Mary Lou Allison, CMA-C, (AAMA)
122 Office of Speaker of the General Assembly: Christina Sears, CMA (AAMA)
123 Office of Vice Speaker of the General Assembly: Vacant

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125 Results of Voting Delegates:

126 1st Delegate: Jeanette Tyler, CMA (AAMA)
127 2nd Delegate: Mary Lou Allison, CMA-C, (AAMA)
128 3rd Delegate: Marsha Benedict, CMA-A, (AAMA)
129 4th Delegate: Deniece Jozefiak, CMA, (AAMA)
130 5th Delegate: Christina Sears, CMA, (AAMA)
131 1st Alternate: Linda Vitzthum, CMA, (AAMA)
132 2nd Alternate: Alice Daniels, CMA, (AAMA)

133
134 The Speaker of the general Assembly led a round of applause to the newly elected officers and
135 delegates.

136
137 The Speaker of the General Assembly asked what the pleasure of the General Assembly is with regards
138 to the ballots. Mary Lou Allison, CMA-C, (AAMA) moved the ballots to be destroyed. Christina
139 Sears, CMA, (AAMA) seconded. There was no discussion, and the motion was carried.

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With the completion of the General Assembly business, the Speaker of the General Assembly discharged the head teller and her committee from any further commitment to the General Assembly and thanked them for their time and service.

The Speaker of the General Assembly reminded the voting members that even though the business of the FSMA General Assembly is finished today, the voting members continue to serve for one year until the next General Assembly convenes in 2024. If there were to be any emergency business, the voting member would be contacted. The voting members present were asked to update the newly elected Speaker of the General Assembly for any changes in contact information.

Announcement: The Speaker of the General Assembly announced the installation of the newly elected officers will immediately follow the General Assembly.

The 70th Annual General Assembly Florida Society of Medical Assistants was adjourned by the Speaker of the General Assembly at 1720.

Respectfully submitted by:

Judy Seymour, CMA, AAMA
Minutes Chair