



Executive Council Meeting
Holiday Inn Resort Orlando Lake Buena Vista
Orlando, Florida
Saturday, April 22, 2023
“WE are the Future of FSMA—Let’s Have an Influence”

The Executive Council Meeting of the Florida Society of Medical Assistants was called to order at 4:42 PM ET by President Deniece Jozefiak, CMA (AAMA).

The roll was called by Secretary Linda Vitzthum, CMA (AAMA).

President	Deniece Jozefiak, CMA (AAMA)	Present
Vice President	Jeanette Tyler, CMA (AAMA)	
Secretary	Linda Vitzthum, CMA(AAMA)	Present
Treasurer	Mary Lou Allison, CMA-C (AAMA)	Present
Speaker of the General Assembly	Christine Spears, CMA (AAMA)	Present
Vice Speaker of the General Assembly	Vacant	
Immediate Past President	Marsha Benedict, CMA-A (AAMA)	Present

Chapter Representatives:

Brevard	Jeanette Tyler, CMA (AAMA)	Present
Central Gulf Coast	Kathryn Panagiotacos, CMA (AAMA)	Excused
Central Florida	Mary Morris, CMA (AAMA)	Excused
Mid-Gulf	Jennifer Shepard, CMA (AAMA)	Present
Southeast	Joyce Baldwin, CMA (AAMA)	Present
Southwest	Deniece Jozefiak, CMA (AAMA)	Present
Treasure Coast	Zooshan Plummer, CMA (AAMA)	Present

Executive Committee Chairs:

Budget and Finance	Mary Lou Allison, CMA-C (AAMA)	Present
Bylaws/Policies & Procedures	Alice Daniels, CMA (AAMA)	Excused
Education	Theresa Davidson, CMA (AAMA)	Present
Educators Forum	Brian Dickens, NRCMA, PhD	Absent
Marketing/Community Outreach	Mary Lou Allison, CMA-C (AAMA)	Present
Meeting Coordinator	Marsha Benedict, CMA-A (AAMA)	Present

Membership/Certification	Kathryn Panagiotacos, CMA (AAMA)	Excused
Nominating	Marsha Benedict, CMA-A (AAMA)	Present

Physician Liasons:

Brent M Schillinger, MD	Absent
Tra 'Chella Foy, MD	Absent

Executive Committee Chairs

Budget and Finance	Mary Lou Allison, CMA-C (AAMA)
Bylaws/Policy and Procedures	Alice Daniels, CMA (AAMA)-absent and excused
Education	vacant
Educators Forum	vacant
Marketing/Community Outreach	Mary Lou Allison, CMA-C (AAMA)
Meeting Coordinator	Marsha Benedict, CMA-A (AAMA)
Membership/Certification	Jeanette Tyler, CMA (AAMA) Co-chair: Deniece Josefiak, CMA-C (AAMA)
Nominating	Jeanette Tyler, CMA (AAMA)

Chapter Representatives

Brevard	Jeanette Tyler, CMA (AAMA)
Central Gulf Coast	_____
Central Florida	Mary Morris, CMA (AAMA) absent and excused
Mid-Gulf	Jennifer Shepard, CMA (AAMA)
Southeast	Joyce Baldwin, CMA (AAMA)
Southwest	Deniece Josefiak, CMA-C (AAMA)
Treasure Coast	Zooshan Plummer, CMA (AAMA)

Physician Liaison

Brent M. Schillinger, MD absent
 Tra'Chella Foy MD absent

Seating of the Proxies

Are there any proxies to be seated?

Name and Chapter

Judy Seymour, CMA (AAMA) Southwest

Maria Wiegelman, CMA(AAMA) Central

What is the pleasure of the Executive Council regarding the seating of the proxies?

Marsha Benedict moved to seat the proxies. Is there a second? Maria Wiegelman, CMA (AAMA) seconded the motion. Any discussion? No. Motion carried. The proxies may be seated.

Is there a quorum present? Yes.

Meeting Coordinator Marsha Benedict, CMA-A (AAMA)-no

Membership/Certification Jeanette Tyler, CMA (AAMA)-no

Nominating Jeanette Tyler, CMA (AAMA)-no

Chapter Representative Reports

Brevard Jeanette Tyler, CMA (AAMA)-won an award

Central Gulf Coast _____

Central Florida Mary Morris, CMA (AAMA) absent and excused

Mid-Gulf Jennifer Shepard, CMA (AAMA)

Southeast Joyce Baldwin, CMA (AAMA)

Southwest Deniece Josefiak, CMA-C (AAMA)-won an award, chapter Zoom meeting 6/3/2023

Treasure Coast Zooshan Plummer, CMA (AAMA)

Physician Liaison Reports

Brent M. Schillinger, MD-not present, no report

Tra'Chella Foy MD- not present, no report

Mary Lou Allison, CMA-C made a motion to eliminate the physician liaison position at this time. Motion seconded by Judy Seymour, CMA (AAMA). Motion carried.

Correspondence

None recorded

Unfinished Business

Policy and procedures are not up to date. Marsha Benedict, CMA-A (AAMA) will forward the current policies and procedures to the executive council with the understanding that individual members will review and revise.

New business

Country store: Marsha Benedict, CMA-A (AAMA) motioned to keep the Country Store open. Jennifer Shepherd, CMA (AAMA) seconded. Motion carried. Mary Lou Allison, CMA-C (AAMA) motioned to have each chapter provide 2 gifts worth \$50.00 each to the country store annually. Judy Seymour, CMA (AAMA) seconded. Motion carried. An amendment was made that each chapter will take responsibility for running the store in alphabetical order.

David Knight scholarship: Marsha Benedict, CMA-A (AAMA) motioned that the David Knight scholarship include hotel and registration for 1 student member of the AAMA that attends the current year meeting for the following year. Zooshan Plummer, CMA (AAMA) seconded the motion. Motion carried.

Betty Springer, CMA (AAMA) noted that the Starforce task force may offer other incentives later.

Announcements

1. The minutes will be posted on the FSMA website for review within thirty days of the meeting.
2. The AAMA annual meeting will be held in September 2023 in Orlando, Florida. Marsha Benedict, CMA-A (AAMA) is the chair and Deniece Josefiak, CMA-C (AAMA) is the co-chair. FSMA needs to pull together so WE can put on an amazing conference.
3. The 2024 AAMA conference will be held in Grand Rapids, Michigan September 19-23, 2024.
4. FSMA Zoom meeting will be held November 11, 2023. Presented by Mid Gulf Coast and South West Chapters.

There being no further business to be brought before the FSMA executive council, this meeting is now adjourned at 5:50 p.m. by Deniece Josefiak, CMA-C (AAMA), FSMA president.

Respectfully submitted,

Linda Vitzthum, CMA (AAMA)

DRAFT