



Executive Council Meeting
Holiday Inn Resort Orlando Lake Buena Vista
Orlando, Florida
Friday, April 21, 2023
“WE are the Future of FSMA—Let’s Have an Influence”

The Executive Council Meeting of the Florida Society of Medical Assistants was called to order at 1:43 PM ET by President Deniece Jozefiak, CMA (AAMA).

The roll was called by Secretary Jeanette Tyler, CMA (AAMA).

President	Deniece Jozefiak, CMA (AAMA)	Present
Vice President	VACANT	
Secretary	Jeanette Tyler, CMA (AAMA)	Present
Treasurer	Mary Lou Allison, CMA-C (AAMA)	Present
Speaker of the General Assembly	Linda Vitzthum, CMA (AAMA)	Present
Vice Speaker of the General Assembly	Maria Wiegelmann, CMA (AAMA)	Present
Immediate Past President	Marsha Benedict, CMA-A (AAMA)	Present

Chapter Representatives:

Brevard	Jeanette Tyler, CMA (AAMA)	Present
Central Gulf Coast	Kathryn Panagiotacos, CMA (AAMA)	Excused
Central Florida	Mary Morris, CMA (AAMA)	Excused
Mid-Gulf	Jennifer Shepard, CMA (AAMA)	Present
Southeast	Joyce Baldwin, CMA (AAMA)	Present
Southwest	Deniece Jozefiak, CMA (AAMA)	Present
Treasure Coast	Zooshan Plummer, CMA (AAMA)	Present

Executive Committee Chairs:

Budget and Finance	Mary Lou Allison, CMA-C (AAMA)	Present
Bylaws/Policies & Procedures	Alice Daniels, CMA (AAMA)	Excused
Education	Theresa Davidson, CMA (AAMA)	Present
Educators Forum	Brian Dickens, NRCMA, PhD	Absent
Marketing/Community Outreach	Mary Lou Allison, CMA-C (AAMA)	Present
Meeting Coordinator	Marsha Benedict, CMA-A (AAMA)	Present

Membership/Certification	Kathryn Panagiotacos, CMA (AAMA)	Excused
Nominating	Marsha Benedict, CMA-A (AAMA)	Present

Physician Liasons:

Brent M Schillinger, MD	Absent
Tra 'Chella Foy, MD	Absent

Seating of the Proxies:

The following proxy asked to be seated:

Southwest Chapter:	Judy Seymour, CMA (AAMA)
Central Florida:	Charles Cleary, CMA (AAMA)
Membership/Certification:	Betty Springer, CMA-C (AAMA)

Marsha Benedict, CMA-A (AAMA), moved to seat the proxies. Maria Wiegelmann, CMA (AAMA), seconded the motion. There was a unanimous vote to seat the proxy with no discussion.

MOTION CARRIED

There was a quorum present.

The minutes for the Executive Council meeting held today will be published on the website within 30 days of this meeting.

Treasurer's Report:

Checking:	\$21,948.80
Savings:	\$22,400.84
Balance:	\$44,349.64

Officer Reports (posted on FSMA website) Additional notes:

President	Deniece Jozefiak, CMA (AAMA)	none
Vice President	VACANT	
Secretary	Jeanette Tyler, CMA (AAMA)	none
Treasurer	Mary Lou Allison, CMA-C (AAMA)	none
Speaker of the General Assembly	Linda Vitzthum, CMA (AAMA)	none
Vice Speaker of the General Assembly	Maria Wiegelmann, CMA (AAMA)	none
Immediate Past President	Marsha Benedict, CMA-A (AAMA)	none

Chapter Representative Reports (posted on FSMA website) Additional notes:

Brevard: no additional report

Central Gulf Coast: no additional report

Central Florida: no additional report

Mid-Gulf: no additional report

Southeast: no additional report

Southwest: no additional report

Treasure Coast : no additional report

Executive Committee Reports (posted on FSMA website) Additional notes:

Budget and Finance: no additional report

Bylaws/Policy & Procedures: no additional report

Education: no additional report

Educators Forum: no additional report

Marketing/Community Outreach: no additional report

Meeting Coordinator: no additional report

Membership/Certification: no additional report

Nominating Committee: no additional report

Physician Liason Reports: no reports filed

Correspondence:

1. President Deniece received correspondence from the AAMA that FSMA will be allowed FIVE (5) delegates for the 2023 AAMA National Conference. The number of delegates is based on year-end membership total of active members. The number of FSMA active members as 12/31/2022 was 969.
2. Deadline to volunteer for AAMA National Committees is August 1, 2023.
3. Deadline for AAMA Excel Awards is August 1, 2023. There will be an entry submitted for FSMA in the Website category. Brevard Chapter is considering submitting an entry again for Employer of the Year for HealthFirst. There is a

new award this year called The Rising Star award given to AAMA members within the first 5-7 years of their certification who have shown “dedication as a state society or local chapter champion”.

4. Deadline to run for AAMA Trustee is May 1, 2023.
5. Deadline to submit Delegate/Alternate forms is July 25, 2023

Unfinished Business:

1. The Ad-hoc committee led by Committee Chair Betty Springer, CMA-C (AAMA) focusing on the program on student member engagement after graduation has been named “STAR Force” (Students Taking Active Roles). The goal of this committee is to guide student members to participate in their local chapters and on the state level. The committee chair stated she is working with chapter presidents and has received great feedback and ideas. A draft version of a lapel pin designed by Jennifer Shepard, CMA (AAMA) was shown. The lapel pin will be given to student members to wear at in-person meetings so they will be identifiable as STAR Force members. Estimates are being gathered for the manufacturing of the lapel pin. The committee will continue to meet to further develop the program. Committee Chair Betty announced she is stepping down, and Jeanette Tyler will assume the Chair position.
2. Ways and Means Table at AAMA: as host society, FSMA is allowed two ways and means tables. FSMA is looking for two vendors to sell items at the conference with a small portion of the proceeds going to FSMA. President Deniece asked to be notified with interested persons. Ideas included Scentsy representatives or companies that make badge reels or other profession-related items.
3. The topic of having an FSMA annual meeting as part of a weekend cruise was discussed. It was suggested that the membership be polled about interest before pursuing further.
4. Marsha Benedict, CMA-A (AAMA) moved that FSMA members should wear the green FSMA badge holders to be identifiable as the host state at the AAMA Conference. Mary Lou Allison, CMA-C (AAMA) seconded the motion. No discussion. Motion carried.

New Business:

1. There was discussion regarding nominating Patty Rock, LPN, Program Director at Eastern Florida State College for the Golden Apple Award at the National Conference. The guidelines for this award state that the educator must be from a CAAHEP institution, which EFSC is no longer accredited by them. Patty has been a promoter of the AAMA since she began as an instructor in the medical assisting program at EFSC. She has also been a member for many years and has attended several national

conferences. There was discussion regarding FSMA creating their own Golden Apple Award for Outstanding Florida Educator in a Medical Assisting Program. Marsha Benedict, CMA-A (AAMA) moved that FSMA create this award. Mary Lou Allison, CMA-C (AAMA) seconded. No further discussion. Motion carried.

Announcements:

1. The minutes of this meeting will be posted on the FSMA website for review within thirty days of the meeting.

2. **AAMA Annual Conference September 22-25, 2023, in Orlando.** Marsha Benedict, CMA-A (AAMA) will chair and Deniece Jozefiak, CMA (AAMA) will co-chair. There will be plenty to do for everyone, so let's all pull together to put on an AMAZING national conference! Planning meetings to be held once the report from the national planning committee is completed.

3. Future meetings:

FSMA Fall Seminar: Saturday, November 11th via ZOOM, hosted by Southwest and Mid Gulf Chapters.

FSMA Annual Conference 2024—April 19-21 at Holiday Inn Resort—Lake Buena Vista.

AAMA National Conference 2024—September 19-23 in Grand Rapids, Michigan.

There being no further business, the meeting of the Executive Council of the Florida Society of Medical Assistants was adjourned by President Deniece at 2:28 PM ET.

Respectfully submitted,

Jeanette Tyler

Jeanette Tyler, CMA (AAMA)
Secretary, FSMA