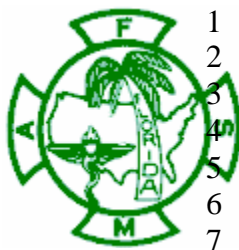


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FLORIDA SOCIETY OF MEDICAL ASSISTANTS

EXECUTIVE COUNCIL MEETING APRIL 21, 2023

WE ARE THE FUTURE OF FSMA -LET'S HAVE A POSITIVE INFLUENCE

The Executive Council Meeting of the Florida Society of Medical Assistants will now come to order at _____PM.

Will the secretary Jeanette Tyler, CMA (AAMA) please take the role?

ROLL CALL

President	Deniece Jozefiak, CMA (AAMA)
Vice President	, CMA (AAMA)
Secretary	Jeanette Tyler, CMA (AAMA)
Treasurer	Mary Lou Allison, CMA-C (AAMA)
Speaker of the General Assembly	Linda Vitzhum, CMA (AAMA)
Vice Speaker of the G.A.	Maria Wiegelmann, CMA (AAMA)
Immediate Past President	Marsha Benedict, CMA-A (AAMA)

EXECUTIVE COMMITTEE CHAIRS

Budget & Finance	Mary Lou Allison, CMA-C (AAMA)	
Bylaws/Policy & Procedures	Alice Daniels, CMA (AAMA)	
Education	Theresa Davidson, CMA (AAMA),	
Educators Forum	Brian Dickens, MRCMA	
Marketing/Community Outreach	Mary Lou Allison-C, CMA (AAMA)	
Meeting Coordinator	Marsha Benedict, CMA-A (AAMA)	
Membership/Certification	Kathryn Panagiotacos, CMA (AAMA)	Excused Absence
Nominating	Marsha Benedict CMA-A (AAMA)	

CHAPTER REPRESENTATIVES

Brevard	Jeanette Tyler, CMA (AAMA)	
Central Gulf Coast	Kathryn Panagiotacos, CMA (AAMA)	Excused Absence
Central Florida	Mary Morris, CMA (AAMA)	
Mid-Gulf	Jennifer Shepard, CMA (AAMA)	
Southeast	Joyce Baldwin, CMA (AAMA)	
South West	Deniece Jozefiak, CMA (AAMA)	
Treasure Coast	Zooshan Plummer, CMA (AAMA)	

PHYSICIAN LIAISON

Brent M. Schillinger, MD
Tra'Chella Foy, MD

SEATING OF THE PROXIES

Are there any proxies to be seated?

Name and Chapter

What is the pleasure of the Executive Council regarding the seating of the proxies?

_____ moved to seat the proxies. Is there a second? _____

Any discussion? _____ CMA (AAMA)

seconded the motion. Motion Carried. The proxies may be seated.

Is there a quorum present?

The minutes to the Executive Board Meeting held November 19, 2022, will be available online within thirty days of this meeting.

TREASURER REPORT

Checking: Money Market: Balance:

OFFICER REPORTS

President	Deniece Jozefiak, CMA (AAMA)
Vice President	, CMA (AAMA)
Secretary	Jeanette Tyler, CMA (AAMA)
Treasurer	Mary Lou Allison, CMA-C (AAMA)
Speaker of the General Assembly	Linda Vitzhum, CMA (AAMA)
Vice Speaker of the G.A.	Maria Wiegelmann, CMA (AAMA)
Immediate Past President	Marsha Benedict CMA-A (AAMA)

EXECUTIVE COMMITTEE REPORTS

Budget & Finance	Mary Lou Allison, CMA-C (AAMA)	
Bylaws/Policy & Procedures	Alice Daniels, CMA (AAMA)	
Education	Theresa Davidson, CMA (AAMA)	
Educators Forum	Brian Dickens, CNCMA	
Marketing/Community Outreach	Mary Lou Allison-C, CMA-C (AAMA)	
Meeting Coordinator	Marsha Benedict, CMA-A (AAMA)	
Membership/Certification	Kathryn Panagiotacos, CMA (AAMA)	Betty Springer,
CMA-C (AAMA) sitting in		

1 Nominating Marsha Benedict, CMA-A (AAMA)

2
3 **CHAPTER REPRESENTATIVE REPORTS**
4

5 Brevard Jeanette Tyler, CMA (AAMA)
6 Central Gulf Coast Kathryn Panagiotacos, CMA (AAMA) Excused Absence
7 Central Florida Mary Morris, CMA (AAMA)
8 Mid-Gulf Jennifer Shepard, CMA (AAMA)
9 Southeast Joyce Baldwin, CMA (AAMA)
10 South West Deniece Jozefiak, CMA (AAMA)
11 Treasure Coast Zooshan Plummer, CMA, (AAMA)

12
13
14
15 **PHYSICIAN LIAISON REPORTS**
16

17 Brent M. Schillinger, MD
18 Tra'Chella Foy, MD
19

20 **CORRESPONDENCE**
21

- 22 1. Received e-mail 2/25/23 that FSMA will be allowed 5 Delegates for this year's AAMA
23 National Conference. That is down by two from last year. Year ending membership total of
24 active members 969 as of 12/31/22.
25 2. Deadline for AAMA Committee Volunteer is Aug 1, 2023.
26 3. Deadline for AAMA Excel Awards July 1, 2023. Does FSMA have any awards they would like
27 to present?
28 4. Deadline for AAMA Trustee July 1, 2023.
29 5. Deadline for Delegates/Alternates to AAMA due July 24,2023.

30
31
32 **UNFINISHED BUSINESS**
33

- 34 1. Membership "STARSHIP" Committee Betty Springer, CMA-C (AAMA).
35 2. Ways and Means Table for AAMA National Conference.
36 3. Possible Cruise for FSMA Conference of 2024. Texas did one and was inexpensive/Marsha is
37 looking into.
38 4. Will FSMA members have matching shirts/ears so members attending know who to look for if
39 something is needed?

40
41
42 **NEW BUSINESS**
43
44
45
46
47
48
49

ANNOUNCEMENTS

1. The minutes are posted on the FSMA website for review will approve at 4/21/23 meeting. FSMA Annual Conference April 21-23, 2023, in Orlando. FL. **I will be attending in person.**
2. AAMA Annual Meeting September 22-25, 2023, Orlando Florida. Marsha Benedict, CMA-A (AAMA) will be Chair and Deniece Jozefiak, CMA (AAMA) will co-chair. FSMA needs to pull together so WE can put on an amazing conference. **I will be attending this meeting in person.**
3. AAMA Conference will be in Grand Rapids Michigan Sept 19-23,2024.
4. FSMA Zoom meeting _____. Will be put on by Mid Gulf Coast and South West Coast Charters.

Further announcements???

There being no further business to be brought before the FSMA Executive Council, this meeting is now adjourned at _____ PM by Deniece Jozefiak, CMA (AAMA) FSMA President.



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

EXECUTIVE COUNCIL MEETING APRIL 22, 2023

WE CAN DO THIS-TEAMWORK

The Executive Council Meeting of the Florida Society of Medical Assistants will now come to order at _____ PM.

Will the secretary Jeanette Tyler, CMA (AAMA) please take the role?

ROLL CALL

President	Deniece Jozefiak, CMA (AAMA)
Vice President	Jeanette Tyler , CMA (AAMA)
Secretary	Linda Vitzhum, CMA (AAMA)
Treasurer	Mary Lou Allison, CMA-C (AAMA)
Speaker of the General Assembly	, CMA (AAMA)
Vice Speaker of the G.A.	, CMA (AAMA)
Immediate Past President	Marsha Benedict, CMA-A (AAMA)

EXECUTIVE COMMITTEE CHAIRS

Budget & Finance	Mary Lou Allison, CMA-C (AAMA)
Bylaws/Policy & Procedures	Alice Daniels, CMA (AAMA)
Education	, CMA (AAMA),
Educators Forum	
Marketing/Community Outreach	Mary Lou Allison-C, CMA (AAMA)
Meeting Coordinator	Marsha Benedict, CMA-A (AAMA)
Membership/Certification	Jeanette Tyler, CMA (AAMA) CO-Chair Deniece Jozefiak, CMA (AAMA)
Nominating	Marsha Benedict CMA-A (AAMA)

CHAPTER REPRESENTATIVES

Brevard	Jeanette Tyler, CMA (AAMA)
Central Gulf Coast	, CMA (AAMA)
Central Florida	Mary Morris, CMA (AAMA)
Mid-Gulf	Jennifer Shepard, CMA (AAMA)
Southeast	Joyce Baldwin, CMA (AAMA)
South West	Deniece Jozefiak, CMA (AAMA)
Treasure Coast	Zooshan Plummer, CMA (AAMA)

PHYSICIAN LIAISON

Brent M. Schillinger, MD
Tra'Chella Foy, MD

SEATING OF THE PROXIES

Are there any proxies to be seated?

Name and Chapter

What is the pleasure of the Executive Council regarding the seating of the proxies?

_____ moved to seat the proxies. Is there a second? _____

Any discussion? _____ CMA (AAMA)

seconded the motion. Motion Carried. The proxies may be seated.

Is there a quorum present?

The minutes to the Executive Board Meeting held November 19, 2022, will be available online within thirty days of this meeting.

TREASURER REPORT

Checking: Money Market: Balance:

OFFICER REPORTS

President	Deniece Jozefiak, CMA (AAMA)
Vice President	Jeanette Tyler, CMA (AAMA)
Secretary	Linda Vitzhum, CMA (AAMA)
Treasurer	Mary Lou Allison, CMA-C (AAMA)
Speaker of the General Assembly	, CMA (AAMA)
Vice Speaker of the G.A.	, CMA (AAMA)
Immediate Past President	Marsha Benedict CMA-A (AAMA)

EXECUTIVE COMMITTEE REPORTS

Budget & Finance	Mary Lou Allison, CMA-C (AAMA)
Bylaws/Policy & Procedures	Alice Daniels, CMA (AAMA)
Education	, CMA (AAMA)
Educators Forum	
Marketing/Community Outreach	Mary Lou Allison-C, CMA-C (AAMA)
Meeting Coordinator	Marsha Benedict, CMA-A (AAMA)
Membership/Certification	Jeanette Tyler, CMA (AAMA) CO Chair Deniece Jozefiak, CMA (AAMA)

1 Nominating Marsha Benedict, CMA-A (AAMA)

2
3 **CHAPTER REPRESENTATIVE REPORTS**

4
5 Brevard Jeanette Tyler, CMA (AAMA)
6 Central Gulf Coast , CMA (AAMA)
7 Central Florida Mary Morris, CMA (AAMA)
8 Mid-Gulf Jennifer Shepard, CMA (AAMA)
9 Southeast Joyce Baldwin, CMA (AAMA)
10 South West Deniece Jozefiak, CMA (AAMA)
11 Treasure Coast Zooshan Plummer, CMA, (AAMA)

12
13
14
15 **PHYSICIAN LIAISON REPORTS**

16
17 Brent M. Schillinger, MD
18 Tra’Chella Foy, MD

19
20 **CORRESPONDENCE**

21
22
23
24 **UNFINISHED BUSINESS**

25
26
27
28 **NEW BUSINESS**

29
30
31 **ANNOUNCEMENTS**

- 32
33 1. The minutes will be posted on the FSMA website for review within thirty days of the meeting.
34 2. AAMA Annual Meeting September 2023, Orlando Florida. Marsha Benedict, CMA-A
35 (AAMA) will be Chair and Deniece Jozefiak, CMA (AAMA) will co-chair. FSMA needs to
36 pull together so WE can put on an amazing conference. **I will be attending this meeting in**
37 **person.**
38 3. AAMA Conference will be in Grand Rapids Michigan Sept 19-23,2024.
39 4. Zoom FSMA November ____,2023. Pre4sented by Mid Gulf Coast and South West Chapters

40 **Further announcements????**

41
42 There being no further business to be brought before the FSMA Executive Council, this meeting is
43 now adjourned at _____ PM by Deniece Jozefiak, CMA (AAMA) FSMA President.
44

FLORIDA SOCIETY OF MEDICAL ASSISTANTS

70th ANNUAL MEETING OF THE FLORIDA SOCIETY OF MEDICAL ASSISTANTS

GENERAL ASSEMBLY AGENDA

April 21, 2023

Friday, April 21, 2023

General Session begins at 4:00pm

Presiding	Deniece Jozefiak, CMA (AAMA) FSMA President
Presentation of Colors	VFW 4287 Honor Guard
Pledge of Allegiance	VFW 4287 Honor Guard
National Anthem	Will be sung by a member of the Orlando Gay Chorus
Invocation	Marsha Benedict, CMA-A (AAMA)
Welcome	Deniece Jozefiak, CMA (AAMA) FSMA President
Welcome	Sandra Williams, CMA (AAMA) AAMA Representative – AAMA Trustee

First Session of the General Assembly-----Open to all members Begins at 4:00pm

Call to Order	Linda Vitzthum, CMA (AAMA) FSMA Speaker of the General Assembly
Introduction of Head Table	Linda Vitzthum, CMA (AAMA) FSMA Speaker of the General Assembly
Introduction of Past Presidents	Linda Vitzthum, CMA (AAMA) FSMA Speaker of the General Assembly

Announcement of General Assembly Appointments	Maria Wiegelmann, CMA (AAMA) FSMA Vice Speaker of the General Assembly
Report of Credential Chair	Mary Lou Allison, CMA-C (AAMA) Credentials Chair
Approval of Agenda	Linda Vitzthum, CMA (AAMA) FSMA Speaker of the General Assembly
Presentation of Official Program	Marsha Benedict, CMA-A (AAMA) FSMA Convention Chair
Orientation of Voting Members	Maria Wiegelmann, CMA (AAMA) FSMA Vice Speaker of the General Assembly
Adoption of Convention Rules	Linda Vitzthum, CMA (AAMA) FSMA Speaker of the General Assembly
Selection of Tellers	Linda Vitzthum, CMA (AAMA) FSMA Speaker of the General Assembly
Report of Nominating Chair	Marsha Benedict, CMA-A (AAMA) FSMA Nominating Chair
Nominations from the Floor	Maria Wiegelmann, CMA (AAMA) FSMA Vice Speaker of the General Assembly
Presentation of the Candidates	Marsha Benedict, CMA-A (AAMA) FSMA Nominating Chair

BREAK

Second Session of the General Assembly

VOTING TO TAKE PLACE IN THE GENERAL ASSEMBLY

Report of the Credential Chair	Mary Lou Allison, CMA-C (AAMA) FSMA Credentials Chair
Reference Committee Reports	Mary Morris, CMA (AAMA) Reference Committee Chair
Report of the Tellers	Betty Springer, CMA-C (AAMA) Teller Chair
Announcement of New Officers	Linda Vitzthum, CMA (AAMA) FSMA Speaker of the General Assembly

Unfinished Business	Linda Vitzthum, CMA (AAMA) FSMA Speaker of the General Assembly
New Business	Linda Vitzthum, CMA (AAMA) FSMA Speaker of the General Assembly
Speakers' Closing Statement	Linda Vitzthum, CMA (AAMA) FSMA Speaker of the General Assembly
Announcements	Linda Vitzthum, CMA (AAMA) FSMA Speaker of the General Assembly
Adjournment	Linda Vitzthum, CMA (AAMA) FSMA Speaker of the General Assembly



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

Date: April 21, 2023

To: Linda Vizthum, CMA (AAMA)
FSMA Speaker of the General Assembly

Maria Wieglemann, CMA (AAMA)
FSMA Vice Speaker of the General Assembly

From: Deniece Jozefiak, CMA (AAMA)
FSMA President

This officer has responded to all e-mails and correspondences in a timely fashion.

This officer is looking forward to the upcoming FSMA Conference in person on April 21 and 22, 2023. Sandra Williams, CMA (AAMA) AAMA Trustee, will be our AAMA Representative.

Call to Executive Board will be sent out for April 21 and 22 ,2023 via e-mail along with the agenda which will also be on the FSMA website.

This officer has set up all zoom meetings for FSMA. All PowerPoints from speakers have been placed on the FSMA Website.

This officer has answered all AAMA questions. Still waiting on answer on why no BOT Highlights. There are biweekly/monthly messages sent to members of what is happening in AAMA.

This officer was notified February 15,2023, that FSMA will be allowed five delegates to FSMA in Lake Buena Vista, FL Sept 22-25, 2023.

Deadline for AAMA Committee Volunteer is August 1, 2023.

39 Deadline for Excel Awards is August 1, 2023.

40
41
42 This officer would like to thank Marsha Benedict, CMA-A (AAMA) and her team that
43 tried to get a person meeting together this past February 2023. They all pulled together
44 and did an excellent job. Unfortunately, the meeting was changed to zoom due to low
45 attendance. Thank you again for making the Education a success.

46
47 This officer would like to thank Mary Lou Allison, CMA-C (AAMA) for her demanding
48 work with e-blasts and constant contact for all meetings. The new Website is wonderful
49 and easy to use.

50
51 This officer would like to thank Maria Wiegmann, CMA (AAMA) for her extra efforts to
52 help with Zoom and doing CEU's for FSMA Zoom meetings.

53
54
55 This officers thanks everyone for their hard work and now having other chapters do
56 zoom meetings, means WE are moving forward for the betterment of FSMA.

57
58
59 'WE ARE THE FUTURE OF FSMA-LET'S HAVE AN INFLUENCE'
60



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 Date: March 11, 2023

2
3
4 To: Linda Vitzthum, CMA (AAMA)
5 Speaker of the General Assembly
6
7 Maria Weigelmann, CMA (AAMA)
8 Vice Speaker of the General Assembly
9

10 From: Jeanette Tyler, CMA (AAMA)
11 FSMA Secretary
12

13 RE: Annual Report for 2022-2023
14

15 This officer has seen to the duties of FSMA Secretary as outlined in the Policies and
16 Procedures Manual. This officer has been available to the Executive Council and all
17 Members via email, text and phone as needed. The task of having minutes to the
18 President for review by thirty days post meeting has been met.
19

20 All minutes of the 2022-2023 year have been posted on the FSMA website after
21 approval by the President. A link to the recording of the post-conference meeting
22 in April 2022 has been posted on the FSMA website. All other Executive Council
23 meetings took place via ZOOM and were recorded.
24

25 It has been a pleasure serving the Florida Society as Secretary this year.
26
27

28 Respectfully submitted,
29

30 Jeanette Tyler, CMA (AAMA)



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

04.21.2023

To: Linda Vitzthum, CMA (AAMA) Speaker of the General Assembly
Maria Wiegelmann, CMA (AAMA) Vice Speaker of the General Assembly

From: Mary Lou Allison, CMA-C(AAMA), Treasurer

Re: Treasurer Annual Report

All financial data is in order. The FSMA bank accounts are at Bank of America, bank statements have been digitally saved.

All banking is done online at the BOA Website.

The FSMA President has always been provided with the Bank Login information.

Thank you for the opportunity to serve FSMA.



Florida Society of Medical Assistants, Inc.

April 21, 2023

To: Linda Vitzhum, CMA (AAMA), Speaker of the General Assembly
Maria Wiegelmann, CMA(AAMA) Vice Speaker of the General Assembly:

From: Marsha Benedict MSA, CMA-A (AAMA)
FSMA Past President

This officer has been available to assist in any FSMA President or FSMA Executive Board requests.

All correspondence has been answered in a timely manner.



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

Date: March 20, 2023

To: Linda Vitzthum, CMA (AAMA) Speaker of the General Assembly
Maria Wiegelmann, CMA (AAMA) Vice Speaker of the General Assembly

From: Linda Vitzthum, CMA (AAMA)
Speaker of the General Assembly

This officer attended the AAMA Continuing Education Board Meeting virtually on March 3-4, 2023

This officer was elected to the Professional Development Board and has attended meetings.

This officer is the chair of the Practice Manager's Task Force.

This officer attended the AAMA national conference October 20-24, 2022.

This officer attended FSMA meetings on the following dates:

January 22, 2022

March 10, 2022

April 29, 2022

April 30, 2022

November 19, 2022

February 25, 2023

This officer attended meetings related to the Brevard County Chapter of Medical Assistants on the following dates:

January 19, 2022

March 16, 2022

June 15, 2022

January 21, 2023

March 15, 2023

This officer responds to emails and other inquiries from members from the FSMA, AAMA and BCCMA.

Respectfully submitted,
Linda Vitzthum, CMA (AAMA)



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 Date: March 12, 2023

2
3 To: Linda Vitzthum, CMA (AAMA) Speaker of the General Assembly
4 Maria Wiegelmann, CMA (AAMA) Vice Speaker of the General Assembly

5
6 From: Maria Wiegelmann, CMA (AAMA)
7 Vice Speaker of the General Assembly

8
9 This officer has been available to assist the FSMA Executive Council when needed.

10
11 This officer is prepared to serve as Vice Speaker of the General Assembly.

12
13 Thank you for the opportunity to serve the Florida Society of Medical Assistants.

14



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 Date: March 21, 2023

2
3 To: Linda Vitzthum, CMA (AAMA) Speaker of the General Assembly
4 Maria Wiegelmann, CMA (AAMA) Vice Speaker of the General Assembly
5

6 From: Alice Daniels, CMA (AAMA)
7 Bylaws Committee Chair
8

9 This Committee Chair has all chapter bylaws, and they are up to date. The FSMA
10 Bylaws and Policy and Procedure Manual is on the FSMA Website.

11
12 This Committee Chair is willing to continue as Chair for next year, as the chair continues
13 to grow with FSMA.

FSMA BUDGET 2022-2023

Description	ACTUAL	BUDGET
INCOME		
DUES	8735	11000
NORTH FLORIDA DEPOSIT TO HOLD	2639.64	
TOTAL DUES	11374.64	11000
SEMINARS		
FALL	0	2500
Ways & Means Income	0	30
TOTAL SEMINARS	0	2530
ANNUAL MEETING		
Registration Income	0	6200
Ways & Means Income	0	0
TOTAL ANNUAL MEETING	0	6200
FUND TRANSFER FOR SPECIAL PROJECTS		
NEW WEBSITE	0	2000
MISC	0	0
	0	0
TOTAL SPECIAL PROJECTS	0	0
TOTAL INCOME	11374.64	19730
EXPENSES		
AAMA ANNUAL MEETING		
NATIONAL DEL/ALT	6999.96	7000
	0	0
Photo	0	0

TOTAL AAMA ANNUAL MEETING	6999.96	7000
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SCHOLARSHIPS

MAXINE WILLIAMS	100	100
FSMA/ DAVID KNIGHT AWARD	0	100

TOTAL SCHOLARSHIPS	100	200
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SPECIAL PROJECTS

NORTH FLORIDA DEPOSIT TO BALANCE	-2639.64	0
	0	0
	0	0
TOTAL SPECIAL PROJECTS	-2639.64	0

PRESIDENT

Travel	0	125
Misc Expense	0	25

TOTAL PRESIDENT	0	0
-----------------	---	---

PRES-ELECT

Presidents Gift	0	50
Packets	0	25
Misc Expense	0	0

TOTAL PRES-ELECT	0	75
------------------	---	----

SECRETARY

Misc Expense	0	10
--------------	---	----

TOTAL SECRETARY	0	10
-----------------	---	----

TREASURER & PIN

Bond	122	125
Pres. Pin Expense	0	200

TOTAL TREASURER	122	325
-----------------	-----	-----

SPEAKER / VICE SPEAKER

Misc Expense	0	10
--------------	---	----

TOTAL SPEAKER / VICE SPEAKER	0	10
Budget & Finance		
Misc Expense	0	10
TOTAL Budget & Finance	0	10
BYLAW-P&P		
Misc Expense	0	10
TOTAL BYLAW-P&P	0	10
CERTIFICATION & MEMBERSHIP		
TRAVEL	0	0
AWARDS	0	0
Misc Expense	0	10
TOTAL CERTIFICATION & MEMBERSHIP	0	10
Communications		
Constant Contact	715	500
Website	2208.4	2000
Misc Expense	0	0
TOTAL Communications	2923.4	2500
CONTINUING EDUCATION		
ZOOM MEETINGS	249.9	400
Misc Expense	0	
TOTAL CONTINUING EDUCATION	249.9	400
EDUCATOR ASSEMBLY		
Misc Expense	0	100
TOTAL EDUCATOR ASSEMBLY	0	100
MARKETING & COMMUNITY OUTREACH		
Communication	0	100
Marketing	0	100
Misc Expense	0	0

TOTAL MARKETING	0	200
Meeting Coordinator		
Misc Expense	0	10
TOTAL Meeting Coordinator	0	10
NOMINATING COMMITTEE		
Misc Expense	0	10
TOTAL NOMINATING COMMITTEE	0	10
Annual Meeting Expenses		
AV	0	1000
HOTEL DEPOSIT	0	0
Hotel Expense	0	2500
Room & Reg Pres & AAMA Rep Room & Exp.	60	1000
Color Guard HOD	100	100
Decorations Installation	0	50
Reg Supp	0	100
Speaker Honorarium	0	1500
Misc Expense	0	0
TOTAL Annual Meeting Expenses	160	6250
Fall Seminar WINTER MEETING ZOOM		
AV	0	250
Hotel Expense		1500
Reg Supplies	0	350
Speaker Honorarium	300	500
Misc Expense	0	0
		10
TOTAL Fall Seminar	300	2610
TOTAL EXPENSES	8215.62	19730
TOTAL INCOME	11374.64	19730



Florida Society of Medical Assistants, Inc.

April 21, 2023

Annual FSMA General Assembly Report

To: Linda Vitzhum, CMA (AAMA),
Speaker of the General Assembly
Maria Wiegmann, CMA(AAMA)
Vice Speaker of the General Assembly:

From: Theresa Davidson, CMA (AAMA)
FSMA Education Chair

FSMA Winter Conference February 25, 2023, was cancelled at the last minute due to lack of attendance. A lot of work was done by Brian Dickens, MBA, PhD, NRCMA along with the Education Chair and various others to get speakers and all paperwork to insert into the folders. The Education Chair and others involved, had great topics and a well-rounded educational session. Post covid, maybe we need to explore Zoom meetings as an efficient way in lieu of traveling and hotel stays. The comradery at the meetings with the other Medical Assistants is cherished and always acceptable and to succeed - much like a music concert venue is forever a lifetime event with everyone in attendance come together for one purpose. Are Zoom meetings/events now the future verses in-person meetings like the landline telephone are part of the past while the future is of technology of Zoom, cellphones and Online businesses.

A huge Thank You goes to Marsha for helping get the meeting from In-Person and Zoom to just Zoom – a lot of changes had to be done. Another big Thank You goes to Mary Lou Allison for keeping us in line with Consistent Contact and the registration for Winter Conference to be face-to-face then to Zoom!

The Education Chair agrees with Marsha that in the future, we need to charge a nominal fee to hold people accountable when they make reservations to attend and if they don't their losing monies along with valuable education material presented.

2023 Annual Conference is being held at the Holiday Inn Resort; Orlando FL; 13351 State Road 535. April 21-April 22, 2023. Education and Hotel Coordinator committee members have worked diligently to offer 6 CEU's.

Another huge Thank you goes to Maria Wiegmann, CMA (AAMA) for helping with the registration form and agenda for the annual meeting and keeping us all on the same page. A Big Thank you, Brian, for donating folders and copies for this meeting.

43 The Education Chair is looking topics for Education are interesting and knowing there is always
44 “something” to learn. Send your ideas to the 2023/2024 Education Chair if you have topics or
45 speakers.
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FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

04.21.2023

To: Linda Vitzthum, CMA (AAMA) Speaker of the General Assembly
Maria Wiegelmann, CMA (AAMA) Vice Speaker of the General Assembly

From: Mary Lou Allison, CMA-C(AAMA)

Re: Communications and Web Report

This Committee has continued to work with Patrick Bourgeois at GatorWebs to keep the site up to date.

We worked with all providers of Zoom Meetings and increase the size of meetings when necessary.

Constant Contact emails to members were sent out when requests received from committees, chapters and FSMA. Our Website Designer provided us with pages for Facebook and Constant Contact designed pictures for educational offerings.

Thank you for the opportunity to serve FSMA.



Florida Society of Medical Assistants, Inc.

April 21, 2023

Annual FSMA General Assembly Report

To: Linda Vitzhum, CMA (AAMA),
Speaker of the General Assembly
Maria Wiegmann, CMA(AAMA)
Vice Speaker of the General Assembly:

From: Marsha Benedict MSA, CMA-A (AAMA)
FSMA Meeting Coordinator/Education Chair

FSMA Winter Conference February 25, 2023 was cancelled at the last minute due to lack of attendance. Unfortunately a lot of work was done by Brian Dickens, MBA, PhD, NRCMA to hold the conference at Southeastern Miami Lakes Campus; Miami Florida., his sister-campus. A lot of work was put into this endeavor to provide ample space for our first face-to-face meeting since Covid. This conference was also to be our first hybrid meeting that was also going to be streamed via zoom to our off campus Medical Assistants throughout Florida. This Conference titled "Celebrate Medical Assistants" was focusing on all Medical Assistants in Florida. Also, a thank you is deserved by Penny Knight (Program Director at Palm Beach State College) for promoting the conference and helping volunteering to host the registration table. Our Education Chair Theresa Davidson is commended for a very well rounded educational session with the help of the rest of the committee who located the speakers. Zoom registration was at high of 177, but only 69 attended. I would like to let everyone know that when we go over 100 we pay an additional price for zoom. Please do not register, or cancel, if you cannot attend. The committee provided a FREE Winter Conference on zoom, but in the future will possibly be charging a nominal fee (to be determined at the annual executive board meeting). The folders that were intended for the Winter Conference will be used for the annual meeting. Brian has volunteered to do all the printing of the agenda, evaluation sheet and CEU sheet.

Many thanks to Mary Lou Allison for sending Constant Contact and taking care of registration for both face-to-face and zoom for Winter Conference.

Due to the lack of interest in face-to-face meetings, the meeting coordinator suggested to the executive board that Fall and Winter conferences is only be held by zoom. The executive board decided the annual meeting will always be face-to-face and not offered by zoom. The annual meeting will be held in Central Florida.

2023 Annual Conference is being held at the Holiday Inn Resort; Orlando FL; 13351 State Road 535. April 21-April 22, 2023. Education and Hotel Coordinator committee members have worked diligently to offer 6 CEU's. After the General Assembly prior to the Executive Board Meeting, post

43 General assembly a snack will be provide by FSMA for all attendees, At that time a simple installation
44 of officers will take place.

45

46 Thank you to Maria Wiegelmann, CMA (AAMA) for helping with the registration form and agenda
47 for the annual meeting. Thank you Brian for donating folders and making copies.

48

49 FSMA networking has been fabulous this year several volunteers coming forward for the first time
50 and have been mentored. Good luck to you, you know who you are. We should all be proud of the
51 accomplishments of FSMA and our chapters that have held FSMA together during this pandemic with
52 free virtual CEU sessions. We are now back with several face-to-face meetings scheduled and more to
53 come along with offering zoom. The topics for Education are always interesting knowing there is
54 always “something” to learn. Send your ideas to the 2023/2024 Education Chair if you have topics or
55 speakers.

56

57 This chair requested the approval by the Executive Board at the February meeting to begin moving the
58 responsibility for the Fall and Winter (if held) Conferences by zoom to various chapters. Southwest
59 Chapter and Mid-Gulf Chapter will provide speakers, develop the agenda and registration forms to
60 conduct a zoom meeting November 11, 2023. Winter Conference date (if held) will be determined
61 later. Since the AAMA Conference is September and the Fall Conference is in November, we may not
62 have a Winter Conference in the Winter.

63

64 2024 Annual Conference will be held at the Holiday Inn Resort; Orlando FL; 13351 State Road 535.
65 April 19--April 21, 2024. The same hotel as 2023,

66

67 This chair requested an opportunity to investigate a future conference held on a cruise ship out of
68 Melbourne. The Texas Society are planning a conference in the future and will share information. If
69 the prices are feasible more information will be shared later.

70

71

72 **United we make a great team.**

73 CC: Penny Knight CCMA (NHA); Theresa Davidson CMA (AAMA), , Brian Dickens NRCMA,
74 MBA, PhD



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

March 10, 2023

FSMA Annual Meeting

RE: General Assembly

Linda Vitzhum, CMA (AAMA) Speaker of General Assembly

Maria Wiegelmann, CMA (AAMA) Vice Speaker of General Assembly

FROM: Kathryn J. Panagiotacos, CMA (AAMA)

Betty Springer, CMA-C (AAMA)

Christine Petsalis, CMA (AAMA)

This Officer has responded to inquiries and correspondence in a timely manner and forwarded to appropriate committee positions for additional accurate, appropriate response.

New to this Committee is the Ad Hoc section on Student Membership. This Committee recognizes the importance of representation to those entering the career phase and will be working with a variety of

Positions to influence an increase in student membership with pathway to formal regular membership.

The Ad Hoc Committee on Student Participation is being organized and led by Betty Springer, CMA-C(AAMA), committee members at present are Chapter Presidents:

Kathryn Panagiotacos CMA(AAMA) Central Gulf Coast Chapter,....Jeanette Tyler, CMA-(AAMA), Brevard County Chapter....Mary Morris, CMA(AAMA), Central FL Chapter....Joyce Baldwin, CMA(AAMA), Southeast Chapter, Zooshan Plummer, CMA(AAMA), Treasure Coast Chapter.... Jennifer Shepard, CMA(AAMA), Mid Gulf Coast Chapter....Deniece Jozefiak, CMA(AAMA), Southwest Chapter, FSMA President. Initial introductory meeting was held where purpose, objectives and intent were discussed, second work session will take place 3-16-23. Student Participation Ad Hoc Committee submitted a separate report.

FSMA Members Census current as of 3-1-2023 follows:

2022: 1096

2023: 701

Non renew: 395

(It should be noted that retrieval of the census at various time intervals at year beginning will indicate differences in numbers as the membership “terms” and various incentive offers will affect the totals. At the FSMA meeting, this Chair will state the statistics as of that date.

This Committee will coordinate a function list consisting of Constant Contact notices of encouragement to rejoin. These messages will be initiated at several intervals throughout the year with the current information at that time for non-renewal names. Reports will be given to Chapter Presidents to maintain “front line” activities. The Ad Hoc Committee on Student Participation will forward to the Chapter Presidents statistics and remedial activity.

The FSMA Facebook Page, Web Site and Constant Contact notices will be utilized as contact methods and Mary Lou Allison, CMA-C (AAMA) has been made aware and we will work with an agreed upon schedule so there is caution with interference of other tasking. We will also survey and poll various activities/member and non-renew members for opinion and information to assist in retention/increase to membership. The Student population will be managed by the Ad Hoc Committee and report to Membership Committee. Both the Membership Committee and the Ad Hoc Student Participation Committee will frequently review/add/evaluate the methods used to increase and retain membership for improvement and efficiency.

It is to be noted that this particular time in volunteer organizations is difficult as we are experiencing work stress, reduction in workforce assumed to be related to COVID and post stress effects, changes in the healthcare.



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 Date: March 18, 2023
2 FSMA Annual Meeting
3 General Assembly
4 To: Linda Vitzhum, CMA (AAMA) Speaker of General Assembly
5 Maria Wiegelmann, CMA (AAMA) Vice Speaker of General Assembly
6
7 From: Ad Hoc Committee: Student Member and Participation
8

9 Ad Hoc Committee membership consists of Chapter Presidents as leads and contacts for the
10 Committee Agenda. Representing the Student Participation launch: Kathryn Panagiotacos,
11 CMA(AAMA)-Central Gulf Coast Chapter, Jeanette Tyler, CMA(AAMA)-Brevard Chapter

12 Mary Morris, CMA(AAMA)-Central FL Chapter, Joyce Baldwin, CMA(AAMA)-Southeast
13 Chapter, Zooshan Plummer, CMA(AAMA)-Treasure Coast Chapter, Jennifer Shepard,
14 CMA(AAMA)-Mid Gulf Coast Chapter, Deniece Jozefiak, CMA(AAMA)-Southwest Chapter

15 Current Student Membership Statistics as per AAMA Roster:

16	Brevard Chapter	6
17	Central FL Chapter	14
18	Central Gulf Coast Chapter	4
19	Mid Gulf Coast Chapter	1
20	Southeast Chapter	7
21	Southwest Chapter	4
22	Treasure Coast Chapter	25
23	Total Student Membership at Present:	61

24

25 As reported to the FSMA Membership Committee; planned methods of “inclusion” for the
26 student population to join and “bridge” to career, maintaining contact with educators, surveys.
27 The representation of the student member presence: Encourage students to participate with
28 the STARFORCE STUDENT GROUP, consisting of student members who will be invited to



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 learn and participate without vote in certain events vs solely tasking. It will be proposed that
2 our promotion will include STARFORCE to GALAXY which will be a “term” to indicate student
3 to career. A magnet is being researched to be able to distribute to student members to
4 promote their seeking the added advantage of FSMA membership. We will be investigating
5 additional advantages that can be offered thru FSMA for student membership with this Board.

6 The participating Chapter Presidents are team spirited and work well together in meetings to
7 include the optimal benefit for the students and FSMA. The representation of increased
8 student membership will be an accomplishment, however the encouragement of informed,
9 quality candidates to represent the profession is attached goal.

10 It is to be noted that this time of year is usual time most programs are ending, graduating and
11 testing; excluding the 1+ or 2 year programs. At this time we will be working with educators
12 to be prepared for next terms and encouraging the inclusion of the STARFORCE membership,
13 celebrate the graduating classes, survey the present student members and include an
14 educator survey so that we can understand welcomed vs obstacle trends.

15 The student membership trends at this time are subject to the effects of high demand for allied
16 health, issues related to secondary effects of the pandemic, etc. The Chapter Presidents
17 are “current” with trends and are dedicated to goal with worthwhile approaches and realistic
18 outcomes. This Ad Hoc Chair thanks the Chapter Presidents participating for the worth of
19 this Committee.

20
21 Respectfully submitted:

22 Betty Springer, CMA-C(AAMA)

23 Ad Hoc Chair: Student Member Participation

24 FSMA Membership Committee



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

Date: April 21, 2023

To: Speaker of the General Assembly
Maria Wiegmann, CMA(AAMA)
Vice Speaker of the General Assembly
Chapter President's

From: Marsha Benedict, CMA-A (AAMA)
Nominating Chair

This chairperson has been available to assist FSMA Executive Council and FSMA members Speaker and Vice Speaker when needed. All correspondence has been answered in a timely fashion.

This chairperson requested an e-blast be sent to members asking for volunteers to run for elected offices within this society to serve for the 2023-2024 year. This chairperson also sent an email to chapter presidents asking for their assistance in reaching out to members asking for volunteers to fill the elected positions for the 2023-2024 year along with Committee Chairs and Committee positions.

Volunteer consent to serve forms were available upon request and on the FSMA website.

The following volunteer forms have been received.

President:	Deniece Jozefiak, CMA (AAMA)
Vice President	Jeanette Tyler, CMA (AAMA)
Secretary	Linda Vitzhum, CMA (AAMA)
Speaker of the General Assembly	Christina Sears, CMA (AAMA)
Vice Speaker of the General Assembly	Open

Volunteer forms for committee chairs, committee members will be given to the FSMA President.

The following volunteer forms have been received for Delegate to the National Convention in Orlando, September 22-25, 2023.

Mary Lou Allison CMA-C (AAMA)
Marsha Benedict CMA-A (AAMA)

47 Alice Daniels CMA (AAMA)
48 Christina Sears CMA (AAMA)
49 Linda Vitzhum CMA (AAMA)
50

51 This chair would like to remind the FSMA membership that the floor is open at the time of the
52 elections to nominate anyone from the floor for an office or delegate position. The President
53 will entertain and accept any consent to serve forms at any time post annual conference.
54

55 Thank you for the opportunity to serve the Florida Society of Medical Assistants.
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**FLORIDA SOCIETY OF MEDICAL ASSISTANTS
BALLOT
2023-2024
OFFICERS**

VOTE FOR ONE OF EACH OFFICER POSITION BY PLACING AN "X" IN THE APPROPRIATE BOX

PRESIDENT

Deniece Jozefiak, CMA(AAMA) _____ ()

_____ ()

VICE PRESIDENT

Jeanette Tyler CMA (AAMA) _____ ()

_____ ()

SECRETARY

Linda Vitzhum, CMA (AAMA) _____ ()

_____ ()

TREASURER

MARY LOU ALLISON, CMA-C (AAMA) _____ ()

_____ ()

SPEAKER OF THE GENERAL ASSEMBLY

Christina Sears, CMA, (AAMA) _____ ()

_____ ()

VICE SPEAKER OF THE GENERAL ASSEMBLY

_____ ()

_____ ()

DELEGATES AND ALTERNATES TO AAMA NATIONAL CONVENTION
Orlando Florida September 23, 2023

VOTE FOR UP TO Five (5) BY PLACING AND “X” IN THE APPROPRIATE BOXES

Mary Lou Allison, CMA-C (AAMA) _____ (_____)

Marsha Benedict, CMA -A (AAMA) _____ (_____)

Alice Daniels, CMA (AAMA) _____ (_____)

Deniece Jozefiak, CMA (AAMA) _____ (_____)

Christina Sears, CMA (AAMA) _____ (_____)

Jeannette Tyler, CMA (AAMA) _____ (_____)

Linda Vitzhum, CMA (AAMA) _____ (_____)

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FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

Date: March 11, 2023

To: Linda Vitzthum, CMA (AAMA)
Speaker of the General Assembly
Maria Weigelmann, CMA (AAMA)
Vice Speaker of the General Assembly

From: Jeanette Tyler, CMA (AAMA)
President, Brevard County Chapter of Medical Assistants

The Brevard County Chapter of Medical Assistants hosted the following CEU presentations in 2022-2023:

Prescription Drug Education	4/20/2022
The ABCs of ASD	5/18/2022
Procedure & Surgery Scheduling	6/15/2022
Caring for the LGBTQ+ Community	9/21/2022
FASD	10/12/2022
Admin CEUs Gone Wild! (6 admin CEUs)	1/21/2023
Insurance Basics, Government Insurances, Private or Commercial Insurance, Automobile Insurance and Worker's Compensation, Accounts Receivable, Accounts Payable, No Surprises Act and Estimates, Authorizations	

Future meetings:

Personal and Professional Growth	3/15/2023
TBD	4/19/2023
TBD	5/17/2023

Three of our chapter members had the honor to represent Florida as delegates and alternates at the AAMA National Conference in Myrtle Beach, South Carolina, October 20-24, 2022. They were: Theresa Davidson, CMA (AAMA)—alternate, Jeanette Tyler, CMA (AAMA), delegate, and Linda Vitzthum, CMA (AAMA), delegate.

38 Three of our chapter members are serving on the national level as committee members.
39 Linda Vitzthum, CMA (AAMA), is serving as chair of the Practice Managers Task Force
40 and as a member of the Continuing Education Board. Nicole Burgess, CMA (AAMA),
41 HCAB, MBA, is serving on the Practice Managers Task Force and Continuing Education
42 Board. Jeanette Tyler, CMA (AAMA) is serving on the Social Media Committee and the
43 Leadership Development Strategy Team.

44
45 Three of our members currently serve the Florida Society in various tasks. Theresa
46 Davidson, CMA (AAMA) serves as chair of the Education Committee, Linda Vitzthum,
47 CMA (AAMA) serves as Speaker of the General Assembly, and Jeanette Tyler, CMA
48 (AAMA) serves as Secretary.

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52 Respectfully submitted,

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55 Jeanette Tyler, CMA (AAMA)
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FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

March 11, 2023

To: Linda Vitzthum, CMA (AAMA), Speaker of the General Assembly
Maria Wiegelmann, CMA (AAMA), Vice Speaker of the General Assembly

From: Mary Morris, CMA (AAMA)
Central Florida Chapter President

Re: Central Florida Chapter Annual Report April 2023

The Central Florida Chapter services the following counties: Lake, Levy, Marion, Orange, Osceola, Seminole, Polk and Volusia counties.

The Central Florida Chapter continues to meet through the Zoom platform for our business meetings and CEU opportunities. Discussion will take place at our April 1st Zoom CEU/meeting for an in person chapter seminar on October 14, 2023. A big part of whether we resume in person meetings depends on participation from members to help find speakers and locations to hold the seminars. Further discussion will continue to get new members to participate so that the future of the chapter will not be in jeopardy.

As a recap, our November 5, 2022 Zoom CEU had 46 registrants with 28 attending. There were approximately 12 attendees at the chapter meeting. Our speaker was Dennis C. Smith, MD FACS, FASMBS, speaking on Bariatric Surgery and Obesity. (1.5 AAMA approved CEU). On January 14, 2023, the chapter held another Zoom CEU/business meeting with 82 registrants and 58 actually attending. We had 16 members that attended the business meeting. Our speaker was Hannah Jenarine from The Victims Service Center of Central Florida. She spoke on Sexual Assault Awareness and Prevention for 1 CEU approved by AAMA. On April 1, 2023, Hannah Jenarine will be back to speak to us on Elder Abuse –Senior Safety. AAMA approved CEU 1.0. A chapter meeting will follow to elect officers for 2023-2024.

In hopes of encouraging attendance at the FSMA Annual meeting in April, the chapter will be reimbursing the registration fee for 10 Central Florida chapter members. The chapter believes in giving back to its members. This is just one way that we can do that. Thirteen lucky members in total got their AAMA annual dues reimbursed that attended the November 2022 and January 2023 chapter Zoom CEU/business meeting.

The chapter will host a Zoom CEU on May 20, 2023 at 10:00 am. There will not be a chapter meeting to follow.

Thank you to Mary Lou Allison, CMA-C, (AAMA), Web Master and Marketing and Communications Chair for continuing to post all chapter updates and job opportunities in a timely manner via the website and eBlasts.

We do invite all members to follow the Central Florida Chapter of Medical Assistants Face book page for the latest updates and happenings with the chapter as well as going to www.fsmaonline.org.



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

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March 10, 2023

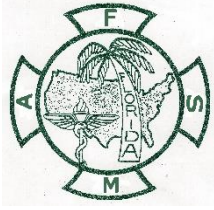
Linda Vitzthum, CMA (AAMA) Speaker General Assembly

Maria Wiegelmann, CMA (AAMA) Vice Speaker General Assembly

Kathryn Panagiotacos, CMA (AAMA), President-Central Gulf Coast Chapter

Regarding: FSMA Annual Meeting

Currently this Chapter has not been active throughout the last several months. There have been a few brief discussions of possible CEU presentations, but no definite plans were able to be confirmed.



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

Date: February 2, 2023

To: Linda Vitzthum, CMA (AAMA)
Speaker of the General Assembly

From: Jennifer Eileen Cole Shepard, CMA (AAMA)
Mid Gulf Coast Chapter President

The Mid Gulf Coast Chapter of Medical Assistants is continuing the process of Revitalizing the chapter. Our meeting in January 2023 was a success. Although small it was good to get a live run and then work out the kinks for a smoother process moving forward. We have planned schedule Meetings which will be a combination of in person & Zoom. We are also working on a lunch and learn monthly meeting and are gaining traction with the idea. We are planning an April zoom/hybrid Meeting. These meetings are open to all AAMA members. We are working with local leadership to secure speakers. We are networking with the 3 large colleges and their medical assisting instructors and are creating an all-inclusive team. We are in the process of unification and getting buy in on how best to share student membership with leadership and timing depending on the school's individual schedules.

Special Thanks to the FSMA Leadership and all the continued support for our chapter while we are in the process of rebooting.

The chapter continues to use Facebook as a way of contact, and we are reestablishing our email presence.

This Chapter President also Thanks our chapter leadership and all the support being provided during this learning process.

Jennifer Eileen Cole Shepard, CMA (AAMA)
Mid Gulf Coast Chapter President



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

04.21.2023

To: Linda Vitzthum, CMA (AAMA) Speaker of the General Assembly
Maria Wiegelmann, CMA (AAMA) Vice Speaker of the General Assembly

From: Joyce Baldwin, CMA(AAMA), President

Re: SE Chapter Annual Report

The Southeast Chapter has not had formal meetings. We have provided our membership with online information regarding job openings within our chapter. We also use the communication opportunities supplied by the FSMA with the Constant Contact e-mails, our Chapter Web Page and Facebook. We are also lending a hand at the Winter Seminar and Meeting in Miami Lakes.

We also continued our sponsorship of providing refreshments to the Medical Assisting Schools in our Chapter for Medical Assistants Day.



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 Date: April 21,2023

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4 To: Linda Vitzhum, CMA (AAMA)
5 FSMA Speaker of the General Assembly

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7 Maria Weigleemann, CMA (AAMA)
8 FSMA Vice Speaker of the General Assembly
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12 From: Deniece Jozefiak, CMA (AAMA)
13 South West Chapter President
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17 The South West Chapter of Medical Assistants continues to hold zoom meetings open
18 to all AAMA members. Speakers have helped from multi states as they attend the zoom
19 meetings. The chapter has decided to keep Zoom meetings until further notice, due to
20 the damage to the entire chapter from Hurricane Ian.
21

22 The Chapter Officers will remain the same for 20213-2024.
23

24 The chapter continues to use Facebook as a way of contact.
25

26 This Chapter President thanks Mary Lou Allison, CMA-C, AAMA for all her hard work
27 sending out the e-blasts for our zoom meetings.
28

29 Deniece Jozefiak, CMA (AAMA)
30 South West Chapter President
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33



Florida Society of Medical Assistants, Inc.

April 21, 2023

To: Linda Vitzthum, CMA (AAMA) Speaker of the General Assembly
Maria Wiegmann, CMA (AAMA) Vice Speaker of the General Assembly

RE: Treasure Coast Chapter General Assembly Report

From: Zooshan Plummer, CMA (AAMA) Chapter President
Treasure Coast Chapter

The Treasure Coast Chapter of Medical Assistants consists of Martin, St Lucie, Indian River, and Okeechobee counties. The chapter continues to hold various events to its members.

This chapter presented continuing education consisted of 1.5 CEU presented by Dr Michael Colburn and Ashley Guerrero for the topic The inclusive Clinical setting: Sexual Orientation and Gender Identification via Zoom to all FSMA members followed by short officers meeting on January 26th, 2023, at 7:00pm.

This chapter was expected to hold next education seminar and board meeting via Zoom and in-person to all FSMA members and students at Indian River State College on Thursday March 9th at 6:30pm but unfortunately due to limited time chapter we had to cancel meeting with pending future date.

We are currently working on 2023-2024 educational topics. Most of these topics will be worth 1.0 AAMA CEUs. We have reached out to potential speakers and agencies for assistance in this area.

Our Chapter elections will take place in April and officer update will be discussed at the General Assembly.

In keeping with COVID 19 recommendations, business meetings for the chapter were conducted via ZOOM. It was decided by the board to continue to promote ZOOM CEU educational opportunities offered through the FSMA and AAMA websites and constant contact. TC Chapter Facebook page continues to be a valuable platform for communication. Discussion was held regarding future CEU meetings.

On behalf of the Treasure Coast Chapter, we would like to thank those who support our chapter during the year. We appreciate your time, support, understanding, mentorship, and guidance in our success. We look forward to your continued support and new opportunities.

43 All correspondences received were answered in a timely manner. There were open
44 communications between all parties.
45