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FLORIDA SOCIETY OF MEDICAL ASSISTANTS

EXECUTIVE COUNCIL MEETING FEBRUARY 25, 2023

WE ARE THE FUTURE OF FSMA -LET'S HAVE AN INFLUENCE

The Executive Council Meeting of the Florida Society of Medical Assistants will now come to order at _____ PM.

Will the secretary Jeanette Tyler, CMA (AAMA) please take the role?

ROLL CALL

President	Deniece Jozefiak, CMA (AAMA)
Vice President	, CMA (AAMA)
Secretary	Jeanette Tyler, CMA (AAMA)
Treasurer	Mary Lou Allison, CMA-C (AAMA)
Speaker of the General Assembly	Linda Vitzhum, CMA (AAMA)
Vice Speaker of the G.A.	Maria Wiegelmann, CMA (AAMA)
Immediate Past President	Marsha Benedict, CMA-A (AAMA)

EXECUTIVE COMMITTEE CHAIRS

Budget & Finance	Mary Lou Allison, CMA-C (AAMA)	
Bylaws/Policy & Procedures	Alice Daniels, CMA (AAMA)	
Education	Theresa Davidson, CMA (AAMA),	
Educators Forum	Brian Dickens, MRCMA	
Marketing/Community Outreach	Mary Lou Allison-C, CMA (AAMA)	
Meeting Coordinator	Marsha Benedict, CMA-A (AAMA)	
Membership/Certification	Kathryn Pangiotacos, CMA (AAMA)	Excused Absence
Nominating	Marsha Benedict CMA-A (AAMA)	

CHAPTER REPRESENTATIVES

Brevard	Jeanette Tyler, CMA (AAMA)	
Central Gulf Coast	Kathryn Panagiotacos, CMA (AAMA)	Excused Absence
Central Florida	Mary Morris, CMA (AAMA)	
Mid-Gulf	Jennifer Shepard, CMA (AAMA)	
Southeast	Joyce Baldwin, CMA (AAMA)	
South West	Deniece Jozefiak, CMA (AAMA)	
Treasure Coast	Zooshan Plummer, CMA (AAMA)	

PHYSICIAN LIAISON

Brent M. Schillinger, MD
Tra'Chella Foy, MD

SEATING OF THE PROXIES

Are there any proxies to be seated?

Name and Chapter

What is the pleasure of the Executive Council regarding the seating of the proxies?

_____ moved to seat the proxies. Is there a second? _____

Any discussion? _____ CMA (AAMA)
seconded the motion. Motion Carried. The proxies may be seated.

Is there a quorum present?

The minutes to the Executive Board Meeting held November 19, 2022, will be available online within thirty days of this meeting.

TREASURER REPORT

Checking: Money Market: Balance:

OFFICER REPORTS

President	Deniece Jozefiak, CMA (AAMA)
Vice President	, CMA (AAMA)
Secretary	Jeanette Tyler, CMA (AAMA)
Treasurer	Mary Lou Allison, CMA-C (AAMA)
Speaker of the General Assembly	Linda Vitzhum, CMA (AAMA)
Vice Speaker of the G.A.	Maria Wiegelmann, CMA (AAMA)
Immediate Past President	Marsha Benedict CMA-A (AAMA)

EXECUTIVE COMMITTEE REPORTS

Budget & Finance	Mary Lou Allison, CMA-C (AAMA)	
Bylaws/Policy & Procedures	Alice Daniels, CMA (AAMA)	
Education	Theresa Davidson, CMA (AAMA)	
Educators Forum	Brian Dickens, CNCMA	
Marketing/Community Outreach	Mary Lou Allison-C, CMA-C (AAMA)	
Meeting Coordinator	Marsha Benedict, CMA-A (AAMA)	
Membership/Certification	Kathryn Panagiotacos, CMA (AAMA)	Betty Springer,
CMA-C (AAMA) sitting in		
Nominating	Marsha Benedict, CMA-A (AAMA)	

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CHAPTER REPRESENTATIVE REPORTS

Brevard	Jeanette Tyler, CMA (AAMA)
Central Gulf Coast	Kathryn Panagiotacos, CMA (AAMA)
Central Florida	Mary Morris, CMA (AAMA)
Mid-Gulf	Jennifer Shepard, CMA (AAMA)
Southeast	Joyce Baldwin, CMA (AAMA)
South West	Deniece Jozefiak, CMA (AAMA)
Treasure Coast	Zooshan Plummer, CMA, (AAMA)

PHYSICIAN LIAISON REPORTS

Brent M. Schillinger, MD
Tra'Chella Foy, MD

CORRESPONDENCE

1. Received form stating Sandra Williams, CMA (AAMA), AAMA Trustee will be FSMA rep for FSMA Conference.
2. Received letter from Marsha Benedict, CMA-A (AAMA) looking for FSMA officers, Committee Chairs and Chapter reps for FSMA 2023-2024.
3. Received e-mail 2/25/23 that FSMA will be allowed 5 Delegates for this year's AAMA National Conference. That is down by 2 from last year. Year ending membership total of active members 969 as of 12/31/22.

UNFINISHED BUSINESS

1. Members are still not receiving info from AAMA such as BOT Highlights. Members are getting e-mails of what is being offered and updated information. Emails go out weekly/BI monthly.

NEW BUSINESS

1. Ad Hoc Committee added for Chapter Presidents under Membership Committee. Report on file. As a Chapter President, this will be work in progress and good for FSMA. (MY feelings)
2. Policy and Procedures: Please look through them, especially your current position and look for updates that need updating. Let Marsha and myself know once you have highlighted what needs to be removed or added. Thank you in advance.
3. Future Zoom meetings for Chapter/FSMA do we need to start charging non FSMA members? An incentive to get medical Assistants to join. Previous in-person meetings FSMA and some chapters have always charged non-members more to attend.
4. Meeting site for November Fall Meeting. Zoom or in person or both.
5. Possible Cruise for FSMA Conference of 2024. Texas did one and was inexpensive/Marsha is looking into.
6. Ways and Means Table for AAMA Conference?

- 1 7. Will FSMA members have matching shirts/ears so members attending know who to look for if
2 something is needed?
3

4 **ANNOUNCEMENTS**
5

- 6 1. The minutes will be posted on the FSMA website for review within thirty days of the meeting.
7 2. FSMA Annual Conference April 21-23, 2023, in Orlando. FL. **I will be attending in person.**
8
9 3. AAMA Annual Meeting September 2023, Orlando Florida. Marsha Benedict, CMA-A
10 (AAMA) will be Chair and Deniece Jozefiak, CMA (AAMA) will co-chair. FSMA needs to
11 pull together so WE can put on an amazing conference. **I will be attending this meeting in**
12 **person.**
13 4. AAMA Conference will be in Grand Rapids Michigan Sept 19-23,2024.

14 **Further announcements????**
15

16 There being no further business to be brought before the FSMA Executive Council, this meeting is
17 now adjourned at _____ PM by Deniece Jozefiak, CMA (AAMA) FSMA President.
18



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

Date: February 25,2023

To: Deniece Jozefiak CMA (AAMA)
FSMA President

From: Deniece Jozefiak, CMA (AAMA)
FSMA President

This officer has responded to all e-mails and correspondence in a timely fashion.

This officer is looking forward to the upcoming FSMA Executive Council meeting via Zoom and our first in person February 25,2023.

This officer had sent in names for an AAMA representative for FSMA Annual Conference April 21-23, 2023. FSMA has received an e-mail from Monica Case, CMA (AAMA), AAMA Vice President our representative will be Susan Williams, CMA (AAMA), AAMA Trustee. There are 8 other states holding their state meeting the same weekend as FSMA and FSMA did not get one of the three names asked for.

AAMA has been sending informational e-mails to members about what is going on at AAMA and CEU's you can obtain. Please visit the AAMA Website for more information. AAMA is undergoing another website update to make it more user friendly.

Call to Executive Council was sent out for February 25,2023 Call to Executive Board meeting via e-mail.

This officer has set up all zoom meetings for FSMA.

This officer has assisted Brevard and Treasure Coast Chapters on the ZOOM account and setting up their own chapter meetings and running off reports. This officer is pleased with the results of turnouts from other chapters doing Zoom meetings.

38 This officer would like to thank Marsha Benedict, CMA-A (AAMA) and her team that
39 have worked hard on our first in person meeting on Feb.25,2023.
40

41 This officer would like to thank Mary Lou Allison, CMA-C (AAMA) for her demanding
42 work with e-blasts and constant contact for all meetings. The new Website is wonderful.
43

44 Thank you all for thought and prayers for the entire South West Chapter that has been
45 devastated by Hurricane Ian. It is greatly appreciated. Many are still going through
46 repairs.
47

48 Hope you all continue to stay safe and well as flu season is already upon us.
49



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

Date: February 3, 2023

To: Deniece Jozefiak, CMA (AAMA)
President, Florida Society of Medical Assistants

From: Jeanette Tyler, CMA (AAMA)
Secretary, Florida Society of Medical Assistants

This officer has seen to the duties of FSMA Secretary as outlined in the Policy/Procedure Manual. This officer has been available to the executive board and members as needed.

Minutes of the Fall Executive Council were transcribed and sent to Deniece Jozefiak, CMA (AAMA), FSMA President for review and acceptance. It was then given to Mary Lou Allison, CMA-C (AAMA), webmaster, for posting on the FSMA website.

Respectfully submitted,

Jeanette Tyler, CMA (AAMA)



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

02.25.2023

To: Deniece Jozefiak, CMA (AAMA)
President

From: Mary Lou Allison, CMA-C(AAMA), Treasurer

Re: Treasurer Winter Report

All financial data is in order. The FSMA bank accounts are at Bank of America, bank statements have been digitally saved.

All banking is done online at the BOA Website.

The FSMA President has always been provided with the Bank Login information.



Florida Society of Medical Assistants, Inc.

February 25, 2023

To: Deniece Josefiak, CMA (AAMA) FSMA President
FSMA Executive Board
FSMA Liaison

From: Marsha Benedict MSA, CMA-A (AAMA)
FSMA Past President

This officer has been available to assist in any FSMA President or FSMA Executive Board requests.

All correspondence has been answered in a timely manner.



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

Date: February 25, 2023

To: Deniece Jozefiak CMA (AAMA)
FSMA President

From: Linda Vitzthum, CMA (AAMA)
Speaker of the general assembly

This writer attended the AAMA Continuing Education Board Meeting virtually on
February 25, 2022

July 8-9, 2022

November 4-5, 2022

This writer attended the AAMA national conference October 20-24, 2022.

This writer attended FSMA meetings on the following dates:

January 22, 2022

March 10, 2022

April 29, 2022

April 30, 2022

June 11, 2022

November 19, 2022

This writer attended meetings related to the Brevard County Chapter of Medical
Assistants on the following dates:

January 19, 2022

March 16, 2022

June 15, 2022

January 21, 2023

This writer responds to emails and other inquiries from members from the BCCMA,
FSMA, and AAMA.

Respectfully submitted,

Linda Vitzthum, CMA (AAMA)



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

Date: January 29, 2023

To: Deniece Jozefiak, CMA (AAMA), FSMA President
FSMA Executive Council
Physician Liaisons

From: Maria Wiegelmann, CMA (AAMA)
Vice Speaker of the General Assembly

This officer has been available to assist the FSMA Executive Council when needed.

This officer is prepared to serve as Vice Speaker of the General Assembly.

Thank you for the opportunity to serve the Florida Society of Medical Assistants.



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

Date: February 25, 2023

To: Deniece Jozefiak, CMA (AAMA)
FSMA President

From: Alice Daniels, CMA (AAMA)
FSMA Bylaws Committee Chair

This Committee Chair has all chapter bylaws, and they are up to date. The FSMA Bylaws and Policy and Procedure Manual is on the FSMA Website.

This Committee Chair is willing to continue as Chair for next year, as the chair continues to grow with FSMA.



Florida Society of Medical Assistants,

2

3 February 16, 2023

5 To: Executive Board of FSMA

6

7 From: Theresa Davidson CMA-A (AAMA)

8

9 May 2022 through January 2023

10

11 Responded to many online requests for information regarding Speaker information for upcoming
12 Conferences in December 2022 and February 2023. Updating any changes in CEUs and Speakers,
13 requesting information for additional speakers for upcoming meetings/conferences.

14

15 Completed forms to AAMA with list of FSMA Florida Officers and Brian Dickens,

16 Medical Assisting Department Southeastern College, Wpb, FL Campus for In-person meeting now a

17 Zoom meeting.

18 Attended Zoom meetings in December 2022 for Conference updates for January 2023 to April 2023.

19 Conferences.

20 Shared all AAMA board of trustees meeting highlights with the FSMA executive board.

21 Sent email to Mary Lou, Denise and Marsha for April 21-22 2023 Conference to find at least 6

22 speakers needed.

FSMA BUDGET 2022-2023

Description	ACTUAL	BUDGET
INCOME		
DUES	8735	11000
NORTH FLORIDA DEPOSIT TO HOLD	2639.64	
TOTAL DUES	11374.64	11000
SEMINARS		
FALL	0	2500
Ways & Means Income	0	30
TOTAL SEMINARS	0	2530
ANNUAL MEETING		
Registration Income	0	6200
Ways & Means Income	0	0
TOTAL ANNUAL MEETING	0	6200
FUND TRANSFER FOR SPECIAL PROJECTS		
NEW WEBSITE	0	2000
MISC	0	0
	0	0
TOTAL SPECIAL PROJECTS	0	0
TOTAL INCOME	11374.64	19730
EXPENSES		
AAMA ANNUAL MEETING		
NATIONAL DEL/ALT	6999.96	7000
	0	0
Photo	0	0

TOTAL AAMA ANNUAL MEETING	6999.96	7000
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SCHOLARSHIPS

MAXINE WILLIAMS	100	100
FSMA/ DAVID KNIGHT AWARD	0	100

TOTAL SCHOLARSHIPS	100	200
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SPECIAL PROJECTS

NORTH FLORIDA DEPOSIT TO BALANCE	-2639.64	0
	0	0
	0	0
TOTAL SPECIAL PROJECTS	-2639.64	0

PRESIDENT

Travel	0	125
Misc Expense	0	25

TOTAL PRESIDENT	0	0
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PRES-ELECT

Presidents Gift	0	50
Packets	0	25
Misc Expense	0	0

TOTAL PRES-ELECT	0	75
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SECRETARY

Misc Expense	0	10
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TOTAL SECRETARY	0	10
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TREASURER & PIN

Bond	122	125
Pres. Pin Expense	0	200

TOTAL TREASURER	122	325
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SPEAKER / VICE SPEAKER

Misc Expense	0	10
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TOTAL SPEAKER / VICE SPEAKER	0	10
Budget & Finance		
Misc Expense	0	10
TOTAL Budget & Finance	0	10
BYLAW-P&P		
Misc Expense	0	10
TOTAL BYLAW-P&P	0	10
CERTIFICATION & MEMBERSHIP		
TRAVEL	0	0
AWARDS	0	0
Misc Expense	0	10
TOTAL CERTIFICATION & MEMBERSHIP	0	10
Communications		
Constant Contact	650	500
Website	1741.4	2000
Misc Expense	0	0
TOTAL Communications	2391.4	2500
CONTINUING EDUCATION		
ZOOM MEETINGS	199.9	400
Misc Expense	0	
TOTAL CONTINUING EDUCATION	199.9	400
EDUCATOR ASSEMBLY		
Misc Expense	0	100
TOTAL EDUCATOR ASSEMBLY	0	100
MARKETING & COMMUNITY OUTREACH		
Communication	0	100
Marketing	0	100
Misc Expense	0	0

TOTAL MARKETING	0	200
Meeting Coordinator		
Misc Expense	0	10
TOTAL Meeting Coordinator	0	10
NOMINATING COMMITTEE		
Misc Expense	0	10
TOTAL NOMINATING COMMITTEE	0	10
Annual Meeting Expenses		
AV	0	1000
HOTEL DEPOSIT	0	0
Hotel Expense	0	2500
Room & Reg Pres & AAMA Rep Room & Exp.	0	1000
Color Guard HOD	0	100
Decorations Installation	0	50
Reg Supp	0	100
Speaker Honorarium	0	1500
Misc Expense	0	0
TOTAL Annual Meeting Expenses	0	6250
Fall Seminar		
AV	0	250
Hotel Expense		1500
Reg Supplies	0	350
Speaker Honorarium	0	500
Misc Expense	0	0
		10
TOTAL Fall Seminar	0	2610
TOTAL EXPENSES	7173.62	19730
TOTAL INCOME	11374.64	19730



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

02.25.2023

To: Deniece Jozefiak, CMA (AAMA)
President

From: Mary Lou Allison, CMA-C(AAMA), Treasurer

Re: Communications and Web Report

This Committee has continued to work with Patrick Bourgeois at GatorWebs to keep the site up to date.

We worked with all providers of Zoom Meetings and increase the size of meetings when necessary.

Constant Contact emails to members were sent out when requests received from committees, chapters and FSMA. Our Website Designer provided us with pages for Facebook and Constant Contact designed pictures for educational offerings.

Thank you for the opportunity to serve FSMA



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

Date January 31, 2023

To: Deniece Jozefiak, CMA(AAMA), State President

From: Betty Springer, CMA-C(AAMA)
Ad Hoc Membership Committee Chair for Student Participation

Preliminary concept to strategic plan ZOOM meeting will take place on February 9, 2023 with this Chair, Chapter Presidents in attendance and Advisory Assist Maria Wiegmann, CMA(AAMA).

The newly established membership category statistics are recently available to assist with proposals and decisions to be presented in a strategic plan. Student involvement is the overriding purpose with emphasis on formats of inclusion to encourage the transition to career as active members of the professional society.

The "model" of activity, participation and marketing will be decided, and presented in strategic plan format for implementation. Team effort monitoring and communication exchanges will permit adjustments and refocus as needed.

The AAMA Student Participation Manual will be reviewed for relevant guidelines, AAMA and State membership requirements will be reviewed for proper consideration and adherence.

Respect and appreciation goes to the Chapter Presidents participating for the effort and contribution of valued career experience. It is noted that these times are difficult in practice settings with staff shortages in addition to the increases in patient population.



Florida Society of Medical Assistants, Inc.

February 25, 2023

To: Deniece Josefiak, CMA (AAMA) FSMA President
FSMA Executive Board
FSMA Liaison

From: Marsha Benedict MSA, CMA-A (AAMA)
FSMA Meeting Coordinator/Education Chair

FSMA Winter Conference February 25, 2023 is being held at Southeastern Miami Lakes Campus; Miami Florida.

Thank you to Brian Dickens, MBA, PhD, NRCMA for hosting the conference at your sister-campus. You have put a lot of work into this endeavor to provide ample space for our first face-to-face meeting since Covid. This conference will also be our first hybrid meeting that is also being streamed via zoom to our off campus Medical Assistants throughout Florida. This Conference titled "Celebrate Medical Assistants" is focusing on all Medical Assistants in Florida. Also, a thank you is deserved by Penny Knight (Program Director at Palm Beach State College) for promoting the conference and helping with the registration table. Our Education Chair Theresa Davidson is commended for a very well rounded educational session with the help of the rest of the committee who located the speakers. It takes a village to put on a successful conference.

Thank you to Brain for getting sponsors for our continental brunch and lunch. All the efforts of this committee provided a FREE Winter Conference.

Many thanks to Mary Lou Allison for sending Constant Contact and taking care of registration forwarded to the committee that provided folders for all attendees

2023 Annual Conference will be held at the Holiday Inn Resort; Orlando Fl; 13351 State Road 535. April 21-April 22, 2023. Speakers and volunteers are needed to make this annual conference and General Assembly a success. Plans are to have the conference hybrid if the Winter Conference works out well.

FSMA networking has been fabulous this year several volunteers coming forward for the first time and have been mentored. . Good luck to you, you know who you are. We should all be proud of the accomplishments of FSMA and our chapters that have held FSMA together during this pandemic with free virtual CEU sessions. We are now back with several face-to-face meetings scheduled and more to come along with offering zoom. The topics for Education are always interesting knowing there is always "something" to learn. Send your ideas to the 2023 Education Chair if you have topics or speakers.

44 This chair would like to request an opportunity to investigate a future conference held on a cruise ship
45 out of Melbourne. The Texas Society are planning a conference in the future and will share
46 information. If the prices are feasible more information would be brought to the April annual
47 conference for a decision to be made.

48
49 This chair would also like to ask permission to work with the Mid-Golf and South West Chapters to
50 have a future conference in their area.

51
52 **United we make a great team.**

53 CC: Penny Knight CCMA (NHA); Theresa Davidson CMA (AAMA), , Brian Dickens NRCMA,
54 MBA, PhD



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

Date: February 25. 2023

To: Deniece Josefiak., CMA, (AAMA) FSMA President
Executive Council Members
Physician Liaison

From: Marsha Benedict, CMA-A (AAMA)
Nominating Chair

This chairperson has been available to assist FSMA Executive Council and FSMA members when needed. All correspondence has been answered in a timely fashion.

This chairperson has requested an e-blast be sent to members asking for volunteers to run for elected offices within this society to serve for the 2023-2024 year. This chairperson will also send an email to chapter presidents asking for their assistance in reaching out to members asking for volunteers to fill the elected positions for the 2023-2024 year.

Volunteer forms will be available for members who wish to volunteer for a committee position or officer for 2023-2024 at the Winter Conference in Miami.

Several volunteer forms have been received. More positions for officers and committee chairs and committee members are open. Please volunteer to make your professional organization better.

Thank you for the opportunity to serve the Florida Society of Medical Assistants.

CC: Chapter Presidents (Co-Chairs)



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 Date: February 3, 2023

2
3 To: Deniece Jozefiak, CMA (AAMA)
4 President, Florida Society of Medical Assistants

5
6 From: Jeanette Tyler, CMA (AAMA)
7 President, Brevard County Chapter of Medical Assistants

8
9 Since this officer's last report, the Brevard County Chapter of Medical Assistants has
10 presented the following CEUs:

11
12 January 21, 2023 Admin CEUs Gone Wild! (6 admin CEUs)
13 Insurance Basics, Government Insurances, Private or Commercial Insurance,
14 Automobile Insurance and Worker's Compensation, Accounts Receivable, Accounts
15 Payable, No Surprises Act and Estimates, Authorizations

16
17 Future meetings:

18 February 15, 2023 Personal and Professional Growth

19 March 15, 2023 TBD

20 April 19, 2023 TBD

21 May 17, 2023 TBD

22
23
24 Respectfully submitted,

25
26
27 Jeanette Tyler, CMA (AAMA)



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

January 29, 2023

To: Deniece Jozefiak, CMA (AAMA), FSMA President
FSMA Executive Board
Chapter Representatives
Committee Chairs
Physician Liaisons

From: Mary Morris, CMA (AAMA)
Central Florida Chapter President

Re: Winter Meeting Central Florida Chapter Report 2/25/23

The Central Florida Chapter services the following counties: Lake, Levy, Marion, Orange, Osceola, Seminole, Polk and Volusia counties.

The Central Florida Chapter has not met in person since the start of the pandemic. With Zoom CEU's and the ability to have chapter meetings via Zoom, there continues not to be a need to rush back to in person meetings. At our January 14, 2023 Zoom CEU/chapter meeting, discussion was had by chapter attendees the preference to continue the Zoom format or resume in person meetings? At this time, the consensus is to continue the Zoom format for now with discussion later in the year to see if in person meetings will resume. A big part of whether we resume in person meetings depends on participation from members to help find speakers and locations to hold the seminars. Without the willingness of members to step up and hold officer positions, the future of the Central Florida chapter could be in jeopardy. Further discussion will continue to get new members to participate.

Our November 5, 2022 Zoom CEU had 46 registrants with 28 attending. There were approximately 12 attendees at the chapter meeting. Our speaker was Dennis C. Smith, MD FACS, FASMBS, speaking on Bariatric Surgery and Obesity. (1.5 AAMA approved CEU). Thank you to Christina Sears, CMA (AAMA) for securing this speaker and being our education chair.

The chapter was happy to reimburse nine of our members their AAMA annual dues of 84.00 for their attendance at the November 5th meeting. In order to qualify, the member must have paid their dues by 10/31/22.

On January 14, 2023, the chapter held another Zoom CEU/business meeting with 82 registrants and 58 actually attending. We had 16 members that attended the business meeting. Our speaker was Hannah Jenarine from The Victims Service Center of Central Florida. She spoke on Sexual Assault Awareness and Prevention for 1 CEU approved by AAMA. Thank you to Maria Wiegelmann, CMA (AAMA) for securing this speaker last minute after Dr. Aldarondo had to cancel last minute due to work conflicts.

At our January 14, 2023 meeting, four members qualified for AAMA dues reimbursement of 92.00 with payment of their dues by December 31, 2022. This meeting and future Zoom Central Florida meetings will be open to all AAMA members.

At the time of this writing, it appears the Central Florida chapter officers will remain the same for 2023-2024. Final discussion on chapter officers will happen at our March 25th chapter meeting. Discussion will continue on the importance of new members stepping up to take over these very important positions, so that the chapter will continue to move forward and exist.

In hopes of encouraging attendance at the FSMA Annual meeting in April, the chapter will be reimbursing the registration fee for 10 Central Florida chapter members. The chapter believes in giving back to its members. This is just one way that we can do that.

The Central Florida chapter will host a Zoom CEU on Saturday, March 25, 2023 and May 20, 2023 at 10:00 am. A business meeting will follow the speaker on March 25th with no business meeting to follow on May 20th. Speakers will be announced closer to date of meeting.

Thank you to Mary Lou Allison, CMA-C, (AAMA), Web Master and Marketing and Communications Chair for posting all chapter updates and job opportunities in a timely manner via the website and eBlasts.

We do invite all members to follow the Central Florida Chapter of Medical Assistants Face book page for the latest updates and happenings with the chapter as well as going to www.fsmaonline.org.



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

02.25.2023

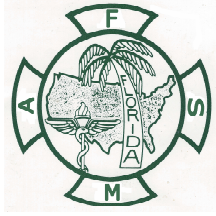
To: Deniece Jozefiak, CMA(AAMA), President
FSMA Executive Council

From: Joyce Baldwin, CMA(AAMA), President

Re: SE Chapter Fall Report

The Southeast Chapter has not had formal meetings. We have provided our membership with online information regarding job openings within our chapter. We also use the communication opportunities supplied by the FSMA with the Constant Contact e-mails, our Chapter Web Page and Facebook. We are also lending a hand at the Winter Seminar and Meeting in Miami Lakes.

We also continued our sponsorship of providing refreshments to the Medical Assisting Schools in our Chapter for Medical Assistants Day.



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 Date: February 25,2023

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4 To: Deniece Jozefiak CMA AAMA)
5 FSMA President
6 FSMA Executive Board

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8 From: Deniece Jozefiak, CMA (AAMA)
9 South West Chapter President

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11
12
13 The South West Chapter of Medical Assistants continues to hold zoom meetings open
14 to all AAMA members. Speakers have helped from multi states as they attend the zoom
15 meetings. The chapter has decided to keep Zoom meetings until further notice, due to
16 the damage to the entire chapter from Hurricane Ian.

17
18 There will be a Chapter Board meeting following our March 4,2023 zoom meeting.

19
20 The chapter continues to use Facebook as a way of contact.

21
22 This Chapter President thanks Mary Lou Allison, CMA-C, AAMA for all her hard work
23 sending out the e-blasts for our zoom meetings.

24
25 Deniece Jozefiak, CMA (AAMA)
26 South West Chapter President

27
28
29



Florida Society of Medical Assistants, Inc.

February 25, 2023

To: President of General Assembly
Deniece Jozefiak, CMA (AAMA)

RE: Treasure Coast Chapter Winter Report

From: Zooshan Plummer, CMA (AAMA) Chapter President
Treasure Coast Chapter

The Treasure Coast Chapter of Medical Assistants consists of Martin, St Lucie, Indian River, and Okeechobee counties. The chapter continues to hold various events to its members.

This chapter presented continuing education consisted of 1.5 CEU presented by Dr Michael Colburn and Ashley Guerrero for the topic The inclusive Clinical setting: Sexual Orientation and Gender Identification via Zoom to all FSMA members followed by short officers meeting on January 26th, 2023, at 7:00pm.

This chapter is expected to hold next education seminar and board meeting via Zoom and in-person to all FSMA members and students at Indian River State College on Thursday March 9th at 6:30pm.

In keeping with COVID 19 recommendations, business meetings for the chapter were conducted via ZOOM. It was decided by the board to continue to promote ZOOM CEU educational opportunities offered through the FSMA and AAMA websites and constant contact. TC Chapter Facebook page continues to be a valuable platform for communication. Discussion was held regarding future CEU meetings.

On behalf of the Treasure Coast Chapter, we would like to thank those who support our chapter during the year. We appreciate your time, support, understanding, mentorship, and guidance in our success. We look forward to your continued support and new opportunities.

All correspondences received were answered in a timely manner. There were open communications between all parties.

FSMA BUDGET 2023-2024

Description	ACTUAL	BUDGET
INCOME		
DUES	0	11000
NORTH FLORIDA DEPOSIT TO HOLD	2639.64	
TOTAL DUES	2639.64	11000
SEMINARS		
FALL	0	2500
Ways & Means Income	0	30
TOTAL SEMINARS	0	2530
ANNUAL MEETING		
Registration Income	0	6200
Ways & Means Income	0	0
TOTAL ANNUAL MEETING	0	6200
FUND TRANSFER FOR SPECIAL PROJECTS		
NEW WEBSITE	0	2000
MISC	0	0
	0	0
TOTAL SPECIAL PROJECTS	0	0
TOTAL INCOME	2639.64	19730
EXPENSES		
AAMA ANNUAL MEETING		
NATIONAL DEL/ALT	0	7000
	0	0
Photo	0	0

TOTAL AAMA ANNUAL MEETING	0	7000
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SCHOLARSHIPS

MAXINE WILLIAMS	0	100
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FSMA/ DAVID KNIGHT AWARD	0	100
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TOTAL SCHOLARSHIPS	0	200
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SPECIAL PROJECTS

HOLD NORTH FLORIDA DEPOSIT	-2639.64	0
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	0	0
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	0	0
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TOTAL SPECIAL PROJECTS	-2639.64	0
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PRESIDENT

Travel	0	125
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Misc Expense	0	25
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TOTAL PRESIDENT	0	0
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PRES-ELECT

Presidents Gift	0	50
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Packets	0	25
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Misc Expense	0	0
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TOTAL PRES-ELECT	0	75
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SECRETARY

Misc Expense	0	10
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TOTAL SECRETARY	0	10
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TREASURER & PIN

Bond	0	125
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Pres. Pin Expense	0	200
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TOTAL TREASURER	0	325
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SPEAKER / VICE SPEAKER

Misc Expense	0	10
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TOTAL SPEAKER / VICE SPEAKER	0	10
Budget & Finance		
Misc Expense	0	10
TOTAL Budget & Finance	0	10
BYLAW-P&P		
Misc Expense	0	10
TOTAL BYLAW-P&P	0	10
CERTIFICATION & MEMBERSHIP		
TRAVEL	0	0
AWARDS	0	0
Misc Expense	0	10
TOTAL CERTIFICATION & MEMBERSHIP	0	10
Communications		
Constant Contact	0	500
Website	0	2000
Misc Expense	0	0
TOTAL Communications	0	2500
CONTINUING EDUCATION		
ZOOM MEETINGS	0	400
Misc Expense	0	
TOTAL CONTINUING EDUCATION	0	400
EDUCATOR ASSEMBLY		
Misc Expense	0	100
TOTAL EDUCATOR ASSEMBLY	0	100
MARKETING & COMMUNITY OUTREACH		
Communication	0	100
Marketing	0	100
Misc Expense	0	0

TOTAL MARKETING	0	200
Meeting Coordinator		
Misc Expense	0	10
TOTAL Meeting Coordinator	0	10
NOMINATING COMMITTEE		
Misc Expense	0	10
TOTAL NOMINATING COMMITTEE	0	10
Annual Meeting Expenses		
AV	0	1000
HOTEL DEPOSIT	0	0
Hotel Expense	0	2500
Room & Reg Pres & AAMA Rep Room & Exp.	0	1000
Color Guard HOD	0	100
Decorations Installation	0	50
Reg Supp	0	100
Speaker Honorarium	0	1500
Misc Expense	0	0
TOTAL Annual Meeting Expenses	0	6250
Fall Seminar		
AV	0	250
Hotel Expense		1500
Reg Supplies	0	350
Speaker Honorarium	0	500
Misc Expense	0	0
		10
TOTAL Fall Seminar	0	2610
TOTAL EXPENSES	-2639.64	19730
TOTAL INCOME	2639.64	19730