



Executive Council Meeting

Via ZOOM

Saturday, November 19, 2022

“WE are the Future of FSMA—Let’s Have an Influence”

The Executive Council Meeting of the Florida Society of Medical Assistants was called to order at 10:06 AM ET by President Deniece Jozefiak, CMA (AAMA).

The roll was called by Secretary Jeanette Tyler, CMA (AAMA).

President	Deniece Jozefiak, CMA (AAMA)	Present
Vice President	VACANT	
Secretary	Jeanette Tyler, CMA (AAMA)	Present
Treasurer	Mary Lou Allison, CMA-C (AAMA)	Present
Speaker of the General Assembly	Linda Vitzthum, CMA (AAMA)	Present
Vice Speaker of the General Assembly	Maria Wiegelmann, CMA (AAMA)	Present
Immediate Past President	Marsha Benedict, CMA-A (AAMA)	Present

Chapter Representatives:

Brevard	Jeanette Tyler, CMA (AAMA)	Present
Central Gulf Coast	Kathryn Panagiotacos, CMA (AAMA)	Absent*
Central Florida	Mary Morris, CMA (AAMA)	Present
Mid-Gulf	Jennifer Shepard, CMA (AAMA)	Present
Southeast	Joyce Baldwin, CMA (AAMA)	Absent*
Southwest	Deniece Jozefiak, CMA (AAMA)	Present
Treasure Coast	Zooshan Plummer, CMA (AAMA)	Present

Executive Committee Chairs:

Budget and Finance	Mary Lou Allison, CMA-C (AAMA)	Present
Bylaws/Policies & Procedures	Alice Daniels, CMA (AAMA)	Absent*
Education	Theresa Davidson, CMA (AAMA)	Present
Educators Forum	Brian Dickens, NRCMA, PhD	Present
Marketing/Community Outreach	Mary Lou Allison, CMA-C (AAMA)	Present
Meeting Coordinator	Marsha Benedict, CMA-A (AAMA)	Present
Membership/Certification	Kathryn Panagiotacos, CMA (AAMA)	Absent*
Nominating	Marsha Benedict, CMA-A (AAMA)	Present

Physician Liaisons:

Brent M Schillinger, MD	Absent
Tra 'Chella Foy, MD	Absent

Seating of the Proxies:

The following proxies were asked to be seated:

Southwest Chapter: Judy Seymour, CMA (AAMA)

Central Gulf Coast Chapter: Nancy Collins, CMA (AAMA)

Marsha Benedict, CMA-A (AAMA), moved to seat the proxies. Maria Wiegelmann, CMA (AAMA), seconded the motion. There was a unanimous vote to seat the proxy with no discussion.

MOTION CARRIED

There was a quorum present.

The minutes for the Executive Council meeting held November 19, 2022, will be published on the website within 30 days of this meeting

Treasurer's Report:

Checking: \$24,940.79

Savings: \$22,399.92

Balance: \$47,340.71

Officer Reports (posted on FSMA website) Additional notes:

President	Deniece Jozefiak, CMA (AAMA)	none
Vice President	VACANT	
Secretary	Jeanette Tyler, CMA (AAMA)	none
Treasurer	Mary Lou Allison, CMA-C (AAMA)	none
Speaker of the General Assembly	Linda Vitzthum, CMA (AAMA)	none
Vice Speaker of the General Assembly	Maria Wiegelmann, CMA (AAMA)	none
Immediate Past President	Marsha Benedict, CMA-A (AAMA)	none

Chapter Representative Reports (posted on FSMA website) Additional notes:

Brevard: none

Central Gulf Coast: none

Central Florida: Mary Morris, CMA (AAMA) reported the chapter's next Zoom meeting will be January 14th, with the meeting being open to ALL members of AAMA (new change).

Mid-Gulf: Jennifer Cole Shepard, CMA (AAMA) reported that the newly reinstated chapter had their first meeting November 15th. Next meeting is January 15th, 2023.

Southeast: no additional report

Southwest: Judy Seymour, CMA (AAMA) reports the chapter is hosting a CEU meeting via ZOOM on December 3rd, 2022, on the topic Finding Your Passion. The meeting will be open to all AAMA members.

Treasure Coast: Zooshan Plummer, CMA (AAMA) reports the chapter had to cancel the last meeting due to Hurricane Nicole. It has been rescheduled to January 26th, 2023.

Executive Committee Reports (posted on FSMA website) Additional notes:

Budget and Finance: none

Bylaws/Policy & Procedures: none

Education: Theresa Davidson, CMA (AAMA) reports that one speaker is secured for the February 25th meeting in Miami. She is still looking for speakers for the Annual Meeting in April 2023

Educator Forum: Brian Dickens, NRCMA, reports he is having difficulty connecting with educators in the state, and has asked for the chapter representative's help with information.

Marketing/Community Outreach: none

Meeting Coordinator: none

Membership/Certification: Betty Springer, CMA-C (AAMA) reported on behalf of the committee the concern of losing student members after they have graduated. The committee is looking into ways to convert these student memberships to Active or Associate memberships post-graduation.

Nominating Committee: Marsha Benedict, CMA-A (AAMA) reported she would like the help of the chapter presidents to recommend members to approach for participation as officers and/or committees

Physician Liaison Reports: absent

Correspondence: President Deniece received the form from the AAMA to submit the State Society's choices for AAMA Representatives to the Annual Meeting. Based on an email survey, the form was completed with the following names of officers/trustees as choices: Patty Licurs, CMA (AAMA), Monica Case, CMA (AAMA), and Virginia Thomas, CMA (AAMA).

President Deniece also received a letter from Marsha Benedict, CMA-A (AAMA) looking for FSMA officers, committee chairs, committee members and chapter representative for FSMA 2023-2024.

Unfinished Business:

1. The Mid-Gulf Chapter is now meeting! Congratulations to Jennifer Cole Shepard, CMA (AAMA) and chapter president for a successful reorganization.
2. FSMA Website: Mary Lou Allison, CMA-C (AAMA) reported she would like all members to notify her if there is something noteworthy to put on the FSMA website. She will be posting links from the AAMA for special activities and vital information.

New Business:

1. President Deniece reported the death of past FSMA president Therese Errante-Parrino, CMA (AAMA), PhD. She was an amazing Educator, Mentor and Friend to many in FSMA. She is missed.
2. National Awards: President Deniece reported that at the AAMA National Conference FSMA won an Excel award for the greatest percentage increase of CMA (AAMA)s. FSMA was awarded the marketing promotion and recruitment award. Thank you, Kathryn Panagiotacos, CMA (AAMA), Betty Springer, CMA-C, (AAMA) and Christine Petsalis, CMA (AAMA). Great teamwork! She also thanks all FSMA members for their passion and dedication to the profession. FSMA also earned an Achievement Award for the FSMA website.
3. President Deniece reported that FSMA members are serving on the national level. She is serving on the Membership Strategy Team. Jeanette Tyler, CMA (AAMA) is serving on the Social Media Committee and Leadership Development Strategy Team. Linda Vitzthum, CMA (AAMA) is entering her second year on the Continuing Education Board. Betty Springer, CMA-C (AAMA) is serving in an unofficial capacity on an advisory council that addresses medical societies and providers.
4. February 2023 meeting: President Deniece raised concerns of having the meeting being in-person only and not offered on Zoom. There are too many members that have been affected financially by the two recent hurricanes and cannot afford to travel to this meeting. Also, there are only sixty physical seats available onsite. After much discussion, it was determined that a hybrid meeting of in-person and on Zoom would be the best way to include all members. Brian Dickens, NRCMA, PhD, states that this is a possibility at the Miami Lakes campus where the meeting will be held.

Announcements:

1. The minutes of this meeting will be posted on the FSMA website for review within thirty days of the meeting.
2. FSMA Winter Seminar—Saturday, February 25, 2023. This will be a hybrid meeting, with in-person location at Miami Southeastern College Miami Lake Campus and on Zoom.
3. Future FSMA Annual Meetings: Both will be held at the Holiday Inn Resort—Lake Buena Vista, 13351 State Road 535, Orlando FL 32821. DATES: April 21-23,2023, and April 19-21,2024
4. AAMA Annual Conference September 22-25, 2023, in Orlando. Marsha Benedict, CMA-A (AAMA) will chair and Deniece Jozefiak, CMA (AAMA) will co-chair. There will be plenty to do for everyone, so let us all pull together to put on an AMAZING national conference! Planning meetings will be held once the report from the national planning committee is completed.

There being no further business, the meeting of the Executive Council of the Florida Society of Medical Assistants was adjourned by President Deniece at 11:51 AM ET.

Respectfully submitted,

Jeanette Tyler

Jeanette Tyler, CMA (AAMA)
Secretary, FSMA

DRAFT