



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

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EXECUTIVE COUNCIL MEETING

UNITED WE BUILD A BETTER FUTURE

Renaissance Orlando Airport Hotel; 5445 Forbes Place; Orlando Fl 32812

Date April 27,2019

The Executive Council Meeting of the Florida Society of Medical Assistants will now come to order at _____PM.

Will the secretary Mary Morris, CMA (AAMA) please take roll?

ROLL CALL

President	Marsha L. Benedict, MSA, CMA-A (AAMA)
Vice President	
Secretary	Mary Morris, CMA(AAMA)
Treasurer	Mary Lou Allison CMA-C(AAMA)
Speaker of the General Assembly	Deniece Jozefiak,CMA, (AAMA)
Vice Speaker of the G.A.	Tatiana Kordic, CMA (AAMA)
Immediate Past President	Judy Seymour, CMA (AAMA)

CHAPTER REPRESENTATIVES

Brevard	Kathleen Quinn CMA (AAMA)
Central Gulf Coast	Kathryn Panagiotacos, CMA (AAMA) absent approved
Central Florida	Mary Morris CMA (AAMA)
North Florida	Loxie Kistler, CMA (AAMA)
Mid Gulf Coast	Debra Hancock, CMA (AAMA) absent approved
Southeast	Joyce Baldwin, CMA (AAMA)
Southwest	Deniece Jozefiak, CMA (AAMA)
Treasure Coast	Deb Kuiack, CMA (AAMA)

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EXECUTIVE COMMITTEE CHAIRS

27 Budget & Finance

Mary Lou Allison CMA-C(AAMA)

28 Bylaws/Policy & Procedures

Heidi Fortin, CMA (AAMA)

29 Education

Shared by Chapters

30 Educators Forum

Vacant

31 Marketing/Community Outreach

Loxie Kistler, CMA (AAMA)

32 Meeting Coordinator

Marsha Benedict CMA (AAMA)

33 Membership/Certification

Christine Giri CMA (AAMA) Absent approved

34 Nominating

Judy Seymour, CMA (AAMA)

35

PHYSICIAN LIAISON

36

Joel Martin MD

37

Brent M. Schillinger MD (Welcome)

38

Tra'Chella Foy MD (Welcome)

39

SEATING OF THE PROXIES

40 What is the pleasure of the Executive Council regarding the seating of the proxies?

41 _____ moved to seat the proxies. Is there a second? _____ Any
42 discussion? _____ CMA (AAMA) seconded
43 the motion. Motion Carried.

44 The proxies may be seated.

45 Is there a quorum present?

46 The minutes of the Executive Board Meeting November 17, 2018 were available on line and
47 distributed.

48 Are there any corrections to the _____ minutes?

49 What is the pleasure of the board regarding the _____ minutes?

50 Motion made by _____ to accept the minutes as written or corrected. Is
51 there a second? _____ Any discussion? _____

52 All those in favor of approving the as written or corrected say yes. All opposed say no.

53 Motion carried/defeated. Minutes will be filed as written or corrected.

54

55

56

TREASURER REPORT

57 Checking: Savings: Balance:

58 Treasurer _____ requests that all expenses be sent to her ASAP so that checks can be sent
59 out.

60

OFFICER REPORTS

61 President Marsha L. Benedict, MSA, CMA-A (AAMA)

62 Vice President

63 Secretary Mary Morris, CMA(AAMA)

64 Treasurer Mary Lou Allison CMA-C(AAMA)

65 Speaker of the General Assembly Deniece Jozefiak, CMA (AAMA)

66 Vice Speaker of the G.A. Tatiana Kordic, CMA (AAMA)

67 Immediate Past President Judy Seymour, CMA (AAMA)

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CHAPTER REPRESENTATIVE REPORTS

69 Brevard Walter Nichols CMA (AAMA) Proxy

70 Central Gulf Coast Nancy Collins, CMA (AAMA) Proxy

71 Central Florida Mary Morris CMA (AAMA)

72 North Florida Loxie Kistler, CMA (AAMA)

73 Mid Gulf Coast Gina Tofil, CMA(AAMA) Proxy

74 Southeast Joyce Baldwin, CMA (AAMA)

75 Southwest Vilma Matias, CMA (AAMA) Proxy

76 Treasure Coast Deb Kuiack, CMA (AAMA)

77

EXECUTIVE COMMITTEE REPORTS

78 Budget & Finance Mary Lou Allison CMA-C(AAMA)

79 Bylaws/Policy & Procedures Heidi Fortin CMA(AAMA)

80 Education Chapters Share

81 Marketing/Community Outreach Loxie Kistler, CMA (AAMA)

- 82 Meeting Coordinator Marsha Benedict CMA (AAMA)
- 83 Membership/Certification Christine Giri CMA (AAMA) Absent approved
- 84 Nominating Judy Seymour, CMA (AAMA)

85 **CORRESPONDENCE**

- 86 Donation Maxine Williams Scholarship and/or Ivey Reade Surveyors Workshop.
- 87 Excelsior College has granted CMAs (AAMA) 26 semester hours of credit toward some of their degrees in
88 health science and health care management.
- 89 Reminder that AAMA Volunteer Forms are on AAMA website. Anyone desiring to be on a committee
90 should fill out a form. Anyone desiring to run for trustee must run from the floor. Deadline was April 1.

91 **OLD BUSINESS**

- 92 Update regarding Education Topics at Florida 2020 AAMA Annual Conference. Loxie Kistler, CMA
93 (AAMA)
- 94
- 95 **Chapter bylaw updates. All chapters should update their bylaws and give them to the Bylaws/Policy
96 and Procedures 2019-2020 Committee Chair by June 1, 2019.**

97

98 **UNFINISHED BUSINESS**

- 99
- 100 Country Store/name/content/continue?

101 **NEW BUSINESS**

- 102 Liaison Board Duties
- 103 2021 date change for Fall conference.
- 104 Fall 2020 AAMA Conference New venture with AAMA/Leap (Educators Forum) Preconference
105 Workshop
- 106 Guidelines for "posting" on the social media venues/Loxie Kistler
- 107 Change in Standing Rules:
- 108 1. Add: Free Registration to FSMA Annual meeting is drawn each year.
- 109 2. Add: David Knight Memorial presents 3 members with \$100.00 each to use towards
110 education/registration for FSMA meetings (certificate under sample forms)
- 111 3. Add FSMA Registration fee shall be \$10.00 lower for students and \$20 higher for all
112 Nonmembers.
- 113 4. Registration payment via credit card/Pay Pal. Mary Lou Allison
- 114 Selection of AAMA Representative for 2020 AAMA Annual Conference, Orlando Florida

115

ANNOUNCEMENTS

116 • **Recertification by Continuing Education Time Limit.** Effective January 1, 2020, an individual
117 whose credential has been expired for more than three months forfeits the right to reactivate
118 the credential by continuing education and must sit for the CMA (AAMA)
119 Certification/Recertification Examination.

120

121

122 Update from the CEB on the ABC-Geriatrics (available now), ABC-Pediatrics being developed
123 and the ABC-Educator soon to start development.

124

125 Reminder to encourage your practices to recommend Colorectal Cancer Screening Tests.

126

127 The Fall 2019 Conference will be held on Nov 9, 2019 Embassy Suites by Hilton Fort Myers-Estero;
128 10450 Corkscrew Commons Drive; Estero, FL 33928; Telephone 230-444-5497. Room rate is \$129.00.
129 Free parking. Hotel Link: Coming soon.

130

131 2020 Annual Conference will be held May 1-2, 2020 at the Red Lion Buena Vista South; 5150 West Orlo
132 Bronson Memorial Hwy, Kissimmee, FL 407-997-2800 (Florida Society of Medical Assistants) Room rate
133 \$107.00; 2 free breakfasts; waived resort fee, no charge for education rooms; free parking. Deadline for
134 booking 4/10/2020.

135 Don't forget to make your hotel reservations. All information will be on the website FSMAonline.org.

136 The 63rd AAMA Annual Conference will be held on September 13-16 2019 Sheraton Greensboro at Four
137 Seasons, in Greensboro, North Carolina. September, 2020 AAMA annual conference will be held
138 September 11-14, 2020, Hilton Orlando Lake Buena Vista, FL.

139 The 2021 Annual Conference will be held at the Westin Galleria Houston in Houston Texas, on
140 September 24-27, 2021.

141

142 The minutes will be placed on the FSMA website and sent via Constant Contact for all to review.

143 Further announcements????

144 There being no further business to be brought before the FSMA Executive Council, this meeting is now
145 adjourned (at _____ PM by _____)