



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

EXECUTIVE COUNCIL MEETING

April 30, 2022

WE ARE THE FUTURE OF FSMA –“LET’S HAVE INFLUENCE”

The Executive Council Meeting of the Florida Society of Medical Assistants will now come to order at _____ PM.

Past President/Nominating Chair will announce elected officers after general assembly and secretary will take roll.

Will the secretary _____ please take roll.

ROLL CALL

President

Vice President

Secretary

Treasurer

Speaker of the General Assembly

Vice Speaker of the G.A.

Immediate Past President

Marsha Benedict, CMA-A (AAMA)

CHAPTER REPRESENTATIVES

Brevard

Jeanette Tyler, CMA (AAMA)

Central Gulf Coast

Kathryn Panagiotacos, CMA (AAMA)

Central Florida

Mary Morris, CMA (AAMA)

Mid-Gulf

Jennifer Shepard, CMA (AAMA)

Southeast

Joyce Baldwin, CMA (AAMA)

South West

Deniece Jozefiak, CMA (AAMA)

Treasure Coast

, CMA (AAMA)

EXECUTIVE COMMITTEE CHAIRS

Budget & Finance

Mary Lou Allison, CMA-C (AAMA)

Bylaws/Policy & Procedures

Alice Daniels, CMA (AAMA)

Education

Theresa Davidson, CMA (AAMA),

Educators Forum

Brian Dickens, CNCMA

Marketing/Community Outreach

Mary Lou Allison-C, CMA (AAMA)

Meeting Coordinator

Marsha Benedict, CMA-A (AAMA)

Membership/Certification

Kathryn Panagiotacos, CMA (AAMA)

Nominating

Marsha Benedict-A CMA (AAMA)

1 **PHYSICIAN LIAISON**

2
3 Brent M. Schillinger, MD
4 Tra’Chella Foy, MD

5
6 **SEATING OF THE PROXIES**

7
8 Are there any proxies to be seated?

9
10 Name and Chapter

11 _____
12 _____
13 _____

14 What is the pleasure of the Executive Council regarding the seating of the proxies?

15 _____ moved to seat the proxies. Is there a second? _____

16 Any discussion? _____ CMA (AAMA)
17 seconded the motion. Motion Carried. The proxies may be seated.

18
19 Is there a quorum present?

20
21 The minutes to the Executive Board Meeting held April 30, 2022, will be available online within thirty
22 days of this meeting.

23
24 **TREASURER REPORT**

25
26 Checking: Money Market: Balance:

27
28
29 **OFFICER REPORTS**

30
31 **President**

32 **Vice President**

33 **Secretary**

34 **Treasurer**

35 **Speaker of the General Assembly**

36 **Vice Speaker of the G.A.**

37 **Immediate Past President** Marsha Benedict-A, CMA (AAMA)

38
39 **CHAPTER REPRESENTATIVE REPORTS**

40
41 Brevard Jeanette Tyler, CMA (AAMA)
42 Central Gulf Coast Kathryn Panagiotacos, CMA (AAMA)
43 Central Florida Mary Morris, CMA (AAMA)
44 Mid-Gulf Jennifer Shepard, CMA (AAMA)
45 Southeast Joyce Baldwin, CMA (AAMA)
46 South West Deniece Jozefiak CMA (AAMA)
47 Treasure Coast , CMA, (AAMA)

1 **EXECUTIVE COMMITTEE REPORTS**

2

3 Budget & Finance	Mary Lou Allison, CMA-C (AAMA)
4 Bylaws/Policy & Procedures	Alice Daniels, CMA (AAMA)
5 Education	Marsha Benedict-A, CMA (AAMA)
6 Educators Forum	Brian Dickens, CNCMA
7 Marketing/Community Outreach	Mary Lou Allison-C, CMA-C (AAMA)
8 Meeting Coordinator	Marsha Benedict, CMA-A (AAMA)
9 Membership/Certification	Kathryn Panagiotacos, CMA (AAMA)
10 Nominating	Marsha Benedict-A, CMA (AAMA)

11 **PHYSICIAN LIAISON REPORTS**

12

13

14 Brent M. Schillinger, MD

15 Tra'Chella Foy, MD

16

17 **CORRESPONDENCE**

18

19 None.

20

21 **UNFINISHED BUSINESS**

- 22
- 23 1.Mid-Gulf Chapter
- 24
- 25 2. FSMA Website

26

27 **NEW BUSINESS**

28

29

30

31 **ANNOUNCEMENTS**

- 32
- 33 1. The minutes will be posted on the FSMA website for review within thirty days of meeting.
- 34
- 35 2. Deadline for AAMA Trustee/Officer form is due by May 1, 2022
- 36
- 37 2. Deadline for AAMA Committee Volunteer form is due by August 1, 2022.
- 38
- 39 3. Deadline for AAMA Excel Awards is due by July 1, 2022.
- 40
- 41 4. Deadline for FSMA Delegates to AAMA is due by June 1, 2022.
- 42
- 43 5. FSMA Board Meeting-Fall Meeting with Education TBA
- 44
- 45 6. FSMA Board Meeting-Winter Meeting with Education TBA
- 46
- 47 7. AAMA Annual Conference Myrtle Beach, South Carolina October 21-24, 2022 (During
- 48 Medical Assistants Week)
- 49

- 1 8. FSMA Annual Meeting April 21-23, 2023, April 19-21,2024 Holiday Inn Resort; 13351 State
2 Rd. 535; Kissimmee, FL
3
4 9. Thank you, Shelley Gingrich, CMA (AAMA) for being the FSMA AAMA rep.
5
6 10. Thank you to all the past and present members of FSMA that stepped up in the FSMA
7 family.
8
9 11. AAMA Annual Meeting September 22-25, 2023, Orlando Florida. Marsha Benedict, CMA-A
10 (AAMA) will Chair and Deniece Jozefiak, CMA (AAMA) will co-chair. FSMA needs to pull
11 together so WE can put on amazing conference. FSMA will need to plan to participate in the
12 AAMA Awards Ceremony, welcoming AAMA members to FSMA for the 2023 AAMA
13 Annual meeting.
14
15
16

17 **Further announcements????**

18
19 There being no further business to be brought before the FSMA Executive Council, this meeting is
20 now adjourned at _____ PM by Deniece Jozefiak, CMA (AAMA) FSMA President.
21