FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

Date 4.26.2019

To: Heidi Fortin, CMA (AAMA) Speaker of the General Assembly

From: Mary Lou Allison, CMA (AAMA)

Re: Treasurer Report

All financial data is in order. The FSMA bank accounts are at Bank of America. The Treasurer and the FSMA President have the information necessary to access online banking.

All bank statements have been reconciled and saved in a file maintained by the Treasurer. IRS Form 990-N was filed electronically in a timely manner.

The FSMA Executive Council has been provided with up to date and accurate computer-generated reports regarding the Society's financial position. Any questions asked by Executive Council members have been answered.

Current Procedures were provided for the updated FSMA Policy and Procedure Manual.

Thank you for the opportunity to serve the FSMA in this capacity.