

FLORIDA SOCIETY OF MEDICAL ASSISTANTS
67TH ANNUAL MEETING OF THE FLORIDA SOCIETY OF MEDICAL ASSISTANTS
APRIL 17, 2021 AGENDA

Saturday April 17, 2021

General Session begins at 2:15PM

Presiding: Marsha Benedict, CMA-A (AAMA), FSMA President

Pledge of Allegiance: All members in attendance

Invocation: TBA

Welcome: Marsha Benedict, CMA-A (AAMA)

Welcome: Deborah A. Novak, CMA (AAMA) Speaker of the House

First Session of the General Assembly Begins Immediately Following the General Session

Call to Order: Judith Seymour, CMA (AAMA), Speaker of the General Assembly

Introduction of FSMA 2020-2021 Officers: Judith Seymour, CMA (AAMA), Speaker of the General Assembly

Introduction of FSMA Past Presidents and Physician Liaison: Judith Seymour, CMA (AAMA), Speaker of the General Assembly

Announcement of General Assembly Appointments: Judith Seymour, CMA (AAMA), Speaker of the General Assembly

Report of the Credentials Chair: Mary Lou Allison, CMA-C (AAMA) and Joyce Baldwin, CMA (AAMA)

Approval of the General Assembly Agenda: Judith Seymour, CMA (AAMA), Speaker of the General Assembly

Orientation of Voting Members: Linda Vitzthum, CMA (AAMA), Vice Speaker of the General Assembly

Adoption of the Convention Rules: Judith Seymour, CMA (AAMA), Speaker of the General Assembly

Report of the Nominating Chair: Judith Seymour, CMA (AAMA), Nominating Chair

Nominations from the Floor: Judith Seymour, CMA (AAMA), Speaker of the General Assembly

Presentation of Candidates: Judith Seymour, CMA (AAMA), Speaker of the General Assembly

VOTING

Reference Committee Reports: TBA

Report of Voting

Announcement of New Officers: Judith Seymour, CMA (AAMA), Speaker of the General Assembly

Unfinished Business: Judith Seymour, CMA (AAMA), Speaker of the General Assembly

New Business: Judith Seymour, CMA (AAMA), Speaker of the General Assembly

Speakers' Closing Statement: Judith Seymour, CMA (AAMA), Speaker of the General Assembly

Announcements: Judith Seymour, CMA (AAMA), Speaker of the General Assembly

Adjournment: Judith Seymour, CMA (AAMA), Speaker of the General Assembly



Florida Society of Medical Assistants, Inc.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43

March 11, 2021

To: FSMA Speaker; Vice Speaker

From: FSMA President
Marsha L. Benedict CMA-A (AAMA)

RE: Annual Report May 2020 through March December 2021

Responded to many online requests for information regarding certification, membership, CEU's and MA right to practice in Florida.

Completed forms to AAMA with list of FSMA Florida Officers.

Confirmed job descriptions with the new board members. Sent correspondence to Dr. Schillinger and Dr. Foy FSMA Liaison Board.

Shared all AAMA board of trustees meeting highlights with the FSMA executive board.

Requested all Chapter Presidents as an introduction to send:
Chapter name, Picture of Chapter President (Jpeg) with contact information; list of officers; meeting dates and locations to Mary Lou Allison CMA-C (AAMA) for a CC to be sent to individual chapter and posted on the FSMA web site.

Attended Advisory meeting July 9, 2020 with La Cher Edwards GCPH, BS, RMA | MA Program Coordinator Rasmussen College-Fort Myers.

Continued to work with the AAMA CEB and FSMA Adhoc Committee confirming speakers and gathering information for the AAMA Annual Conference in Orlando September 11-14, 2020.

AAMA Annual Conference in Orlando September 11-14, 2020 was cancelled. At that time 2019 Delegates were asked to vote online to allow AAMA current officers and executive board remain the same. Amendment was passed.

Cancelled Hotel for LEAP portion of AAMA Annual Conference.

Corresponded with the confirmed speakers for the AAMA Annual Conference whether they would be willing to do their presentation via zoom or other streaming method. Most agreed they would do so.

44 Had several phone conferences with Trustee Wickman and President Deb Houston regarding
45 AAMA sponsoring CEU sessions using the approved AAMA Conference Speakers virtually.
46 Several phone calls and emails have been sent to trustee Wickman without a response.
47

48 Eastern Florida State University approved use of their campus in Coco for the January 2021
49 Conference. A Hotel in the area was reserved, but due to the virus FSMA executive board
50 voted to cancel face-to-face conference and changed to a virtual meeting
51

52 Emails were sent requesting a volunteer to be added to the executive board as Education
53 Chair. Nicole Sirry, CMA(AAMA), HCAB, MBA graciously accepted the position along with
54 Maria Wiegelmann, CMA (AAMA) helping with reporting CEU's to AAMA.
55

56 Nicole Sirry, CMA(AAMA) respectfully resigned as Education Chair and Maria Wiegelmann,
57 CMA agreed to help plan the Annual Meeting and send in the CEU's for the zoom meetings,
58

59 Several virtual CEU sessions have been held in the past months through FSMA Education
60 Committee with Deniece Jozefiak in the lead. At this time the zoom sessions using the
61 FSMA zoom site have been sent out on Constant Contact under the South West Chapter.
62

63 FSMA Executive Board voted unanimously to hold Free CEU session via zoom for a few
64 months allowing all AAMA members to attend free. Non AAMA members would not be
65 included in the CEU sessions. This will be looked at in 2-3 months to determine if the
66 sessions should only be free to FSMA members. FSMA hosted zoom meeting will not be
67 held more often than every other month on the 4th Saturday. Zoom capacity will be increased
68 as the needed.
69

70 Constant Contact has been continued with Linda Vitzum CMA (AAMA) sending numerous
71 blasts for FSMA and Chapters. Mary Lou Allison CMA-C (AAMA) has volunteered along with
72 her webmaster position to keep all the emails up to date and develop the Constant Contact
73 format for all Free CEU's and CEU sessions for the Chapters.
74

75 Shared all correspondence from AAMA with the FSMA Board of Directors throughout the
76 year.
77

78 Attended AAMA Leadership Development Strategy team, a virtual meeting, with the
79 Leadership Team and the BOT on May 30, 2020.
80

81 FSMA poll of executive board approved to waive FSMA dues for 2021.
82

83 FSMA poll was conducted regarding entering EXCEL award. Nothing was entered this year.
84

85 October,2020 Spoke with AAMA Executive Director regarding Cleveland Clinic in Martin
86 County realigning the description of a medical assistant.
87

88 Request for AAMA Representative was sent to AAMA; Monica Case, CMA (AAMA) was once
89 again selected by FSMA Executive Board.
90

91 Worked with Maria (Education Chair) on Annual Education Agenda.

92
93 Copy of letter sent to all Executive Board Members that FSMA active and associate members
94 total 1,005 and FSMA will have 5 delegates at the 65th HOD in Houston, TX September 26,
95 2021.
96 Invited Dr. Schillinger to participate in MAR WEEK article and sent his information to AAMA.
97
98 Notified Executive board that Deb Novak, CMA will be our AAMA Representative for our
99 Annual meeting.
100
101 Met with members of the Bylaws committee to develop a new bylaw during emergency
102 situations.
103
104 Thank you goes out to all Board of Directors, members of FSMA that has made this year
105 asuccessful.
106
107 UNITED **WE** BUILD A BETTER FUTURE.
108
109
110
111
112
113
114
115
116
117
118
119
120
121
122
123
124
125
126



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31

Date: April 17, 2021

To: Judy Seymour, CMA-A (AAMA)
FSMA Speaker of the General Assembly

Linda Vitzum, CMA (AAMA)
FSMA Vice Speaker of the General Assembly

From: Deniece Jozefiak, CMA (AAMA)
FSMA Vice President

This officer has responded to all e-mails and correspondences in a timely fashion.

This officer attended the FSMA Education and Board Zoom meeting on January 30, 2021.

This officer has taken over the Admin part of Face Book. It will be a learning experience and I'm looking for another challenge.

This officer is using the FSMA Zoom.

This officer will be attending the April 16-17, 2021 Zoom Annual meeting.

Stay safe and healthy!



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

- 1 SECRETARY
- 2 NO REPORT RECEIVED



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 03.14.2021

2

3

4 To: Judy Seymour, CMA (AAMA) Speaker of General Assembly
5 Linda Vitzthum, CMA (AAMA) Vice Speaker of General Assembly

6

7 From: Mary Lou Allison, CMA-C(AAMA), Treasurer

8

9 Re: Treasurer Annual Report

10

11

12 Due to the worldwide Covid 19 Pandemic FSMA Executive Council made the decision
13 to defer membership dues for FSMA Members.

14 We also set about to offer Free CEU opportunities to Members by investing in a ZOOM
15 Pro Membership which this officer set up for the Education Chair and Executive Council
16 so we could provide these services to our membership.

17 All financial data is in order. The FSMA bank accounts are at Bank of America, bank
18 statements have been digitally saved.

19 All banking is done online at the BOA Website.

20 The FSMA President has always been provided with the Bank Login information.



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1

2

3 March 14, 2021

4

5

6 To: Judith Seymour, CMA (AAMA)
7 Speaker of the General Assembly

8

9 Linda Vitzthum, CMA (AAMA)

10 Vice Speaker of the General Assembly

11

12 From: Judith Seymour, CMA (AAMA)

13 Speaker of the General Assembly

14

15

16 This officer has been available to assist the FSMA Executive Council and FSMA
17 members when needed. All correspondence has been addressed in a timely fashion.

18

19 This officer did attend executive council meetings held virtually via Zoom.

20

21 This officer is prepared to hold the 67th Annual FSMA General Assembly virtually via
22 Zoom on Saturday, April 17, 2021.

23

24

25 It was a pleasure serving FSMA in this capacity.

26

27

28

29

30

31



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

- 1 VICE SPEAKER
- 2 NO REPORT RECEIVED



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

March 13, 2021

To: Judy Seymour, CMA (AAMA), Speaker of the General Assembly
Linda Vitzum, CMA (AAMA), Vice Speaker of the General Assembly

From: Mary Morris, CMA (AAMA)
Bylaws/Policy and Procedure Chair

Re: Bylaws/Policy and Procedure Annual Report April 2021

At the January 30, 2021 FSMA Executive Council meeting discussion was had on the following proposed changes to the FSMA Bylaws to be considered and voted upon at the Annual FSMA meeting April 17, 2021.

Proposed change in bylaw regarding Vice President succeeding to President.

Article VI – EXECUTIVE COUNCIL AND THEIR QUALIFICATIONS

Current Wording:

Section 5. The Vice President **shall automatically** succeed to the office of President at the end of the term as Vice President.

Suggested wording:

Section 5. The Vice President **may assume** to the office of President at the end of the term as Vice President.

Rationale: Executive officer positions are difficult to fill and many members do not want to commit to two years of service. Discussion was had with the wording of SHALL versus MAY. Further discussion on this will be had prior to the voting at the GA so that all members have a clear understanding of what we are voting on.

Email received to FSMA from Virginia Thomas, CMA (AAMA), chair of the AAMA Bylaws and Resolutions Committee on March 1, 2021 brought to our attention the need to bring to the General Assembly for a vote an addition to our Bylaws in regards to preparing for pressing circumstances such as what the COVID 19 pandemic as brought to us this past year. Although this is not a mandatory change for state society bylaws, FSMA would like to add the following:

ARTICLE VII – GENERAL ASSEMBLY

Section 4. Meetings

- A. The Annual Meeting of the General Assembly shall be held during the Annual Meeting of FSMA.
- B. Special meetings of the General Assembly may be held at the call of the Executive Council or the Speaker of the General Assembly by written notice mailed/emailed/posted on the FSMA WEB to each member of FSMA at least thirty (30) days in advance of such meeting.

Section 5. In the event of an administrative emergency, declared as such by the Executive Council, the Executive Council may take a vote of the membership by e-mail and FSMA website announcement instead of calling a special meeting of the General Assembly. Ballots shall be sent and returned by certified mail with ample time, not less than fifteen (15) days, allowed for reply.

Section 6. The geographical area of the Annual Meeting of the FSMA shall be determined by the Executive Council.

Section 7. A quorum shall be determined by the total eligible number of voting members present.

NEW SECTION 8. Notwithstanding any other provision of these bylaws, the following shall be handled by the Executive Council electronically:

- 1. Executive Council meetings**
- 2. Annual Meeting**
- 3. Voting**
- 4. CEU opportunities**

Rationale: In the event of pressing circumstances like a pandemic, the new section would allow for FSMA to continue with the business of the organization by electronic means.

FSMA BUDGET 2020-2021

Description	ACTUAL	BUDGET
INCOME	0	
DUES AAMA 2021 DEFERRED BY EXECUTIVE COUNCIL	0	10000
	0	
TOTAL DUES	0	10000
SEMINARS		
FALL	0	2785
Ways & Means Income	0	0
TOTAL SEMINARS	0	2785
ANNUAL MEETING		
Registration Income	0	9245
Ways & Means Income	0	0
TOTAL ANNUAL MEETING	0	9245
FUND TRANSFER FOR SPECIAL PROJECTS		
AAMA LEAP INCOME (\$300.00 REFUNDED BY HOTEL)	0	0
AAMA LEAP HOTEL DEPOSIT (1500.00 REFUNDED BY AAMA)	0	0
	0	0
TOTAL SPECIAL PROJECTS	0	0
TOTAL INCOME	0	22030
EXPENSES		
AAMA ANNUAL MEETING		
Flowers		0
NATIONAL DEL/ALT	0	5000
Photo	0	0

TOTAL AAMA ANNUAL MEETING	0	5000
---------------------------	---	------

SCHOLARSHIPS

MAXINE WILLIAMS	0	100
-----------------	---	-----

FSMA	0	0
------	---	---

TOTAL SCHOLARSHIPS	0	100
--------------------	---	-----

SPECIAL PROJECTS

AAMA LEAP EXPENSES	0	0
--------------------	---	---

ZOOM MEETING EXPENSES	317.99	0
-----------------------	--------	---

	0	0
--	---	---

TOTAL SPECIAL PROJECTS	317.99	0
------------------------	--------	---

PRESIDENT

Travel	0	125
--------	---	-----

Misc Expense	0	25
--------------	---	----

TOTAL PRESIDENT	0	150
-----------------	---	-----

PRES-ELECT

Presidents Gift	0	50
-----------------	---	----

Packets	0	25
---------	---	----

Misc Expense	0	0
--------------	---	---

TOTAL PRES-ELECT	0	75
------------------	---	----

SECRETARY

Misc Expense	0	10
--------------	---	----

TOTAL SECRETARY	0	10
-----------------	---	----

TREASURER & PIN

Bond	122	125
------	-----	-----

Pres. Pin Expense	0	0
-------------------	---	---

TOTAL TREASURER	122	125
-----------------	-----	-----

SPEAKER / VICE SPEAKER

Misc Expense	0	10
--------------	---	----

TOTAL SPEAKER / VICE SPEAKER	0	10
------------------------------	---	----

Budget & Finance

Misc Expense	0	10
--------------	---	----

TOTAL Budget & Finance	0	10
------------------------	---	----

BYLAW-P&P

Misc Expense	0	10
--------------	---	----

TOTAL BYLAW-P&P	0	10
-----------------	---	----

CERTIFICATION & MEMBERSHIP

TRAVEL	0	10
--------	---	----

AWARDS	0	0
--------	---	---

Misc Expense	0	0
--------------	---	---

TOTAL CERTIFICATION & MEMBERSHIP	0	10
----------------------------------	---	----

Communications

Constant Contact	780	780
------------------	-----	-----

Website	119.4	125
---------	-------	-----

Misc Expense Domain Name 5 yrs	92.48	100
--------------------------------	-------	-----

SURVEY MONKEY		350
---------------	--	-----

TOTAL Communications	991.88	1355
----------------------	--------	------

CONTINUING EDUCATION

	0	0
--	---	---

Misc Expense		
--------------	--	--

TOTAL CONTINUING EDUCATION	0	0
----------------------------	---	---

EDUCATOR ASSEMBLY

Misc Expense	0	10
--------------	---	----

TOTAL EDUCATOR ASSEMBLY	0	10
-------------------------	---	----

MARKETING & COMMUNITY OUTREACH

Communication	0	100
---------------	---	-----

Marketing	0	100
-----------	---	-----

Misc Expense	0	0
--------------	---	---

TOTAL MARKETING	0	200
Meeting Coordinator		
Misc Expense	0	10
TOTAL Meeting Coordinator	0	10
NOMINATING COMMITTEE		
Misc Expense	0	10
TOTAL NOMINATING COMMITTEE	0	10
Annual Meeting Expenses		
AV	0	1000
HOTEL DEPOSIT MADE 06.15.2020 (\$250.00 REFUNDED)	0	0
HOTEL DEPOSIT MADE 06.15.2020 FOR 2022 (\$250.00 REFUNDED)	0	0
Hotel Expense	0	6000
Room & Reg Pres & AAMA Rep Room & Exp.	0	1000
Color Guard HOD	0	100
Decorations Installation	0	50
Reg Supp	0	350
Speaker Honorarium	0	1500
Misc Expense	0	0
TOTAL Annual Meeting Expenses	0	10000
Fall Seminar JANUARY 30, 2021		
AV	0	250
Hotel Expense	0	3000
Reg Supplies	0	150
Speaker Honorarium	300	500
Misc Expense	0	10
TOTAL Fall Seminar	300	3910
TOTAL EXPENSES	739.99	20995
TOTAL INCOME	0	



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

- 1 EDUCATION
- 2 NO REPORT RECEIVED



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 03.14.2021

2

3

4 To: Judy Seymour, CMA (AAMA) Speaker of General Assembly
5 Linda Vitzthum, CMA (AAMA) Vice Speaker of General Assembly

6

7 From: Mary Lou Allison, CMA-C(AAMA)

8

9 Re: WEBSITE / CONSTANT CONTACT / FACEBOOK

10

11

12 All of the above Communication opportunities for CEU's were designed, posted and
13 sent after receiving the information provided by Chapters, Officers and Committees.



Florida Society of Medical Assistants, Inc.

1
2
3 March 11, 2021
4

5 To: FSMA Speaker and Vice Speaker
6

7 From: Marsha Benedict MSA, CMA-A (AAMA)
8 FSMA Meeting Coordinator Chair
9

10
11 2021 January 30 replaces our Fall conference since our Fall date would have been so close to the 2020
12 AAMA Conference. The Hotel and Eastern Florida State University site was cancelled due to the
13 virus. The event is schedule virtually. Nicole Sirry, CMA(AAMA), HCAB, MBA has scheduled
14 speakers and zoom virtual sessions.
15

16 2021 Annual Conference was to be held at the Holiday Inn Resort; Orlando Fl 32821; 13351 State
17 Road 535. April 16-18, 2021. A decision was made at the January 30, 2021 FSMA virtual zoom
18 meeting to have the annual meeting virtually via zoom holding the Pre meeting on Friday night along
19 with education, General Assembly, installation of officers and post meeting on Saturday in hopes that
20 more will attend since they do not have to take off work.
21

22 2022 Annual Conference will be held at the Holiday Inn Resort; Orlando Fl 32821; 13351 State Road
23 535. April 29-May 1, 2022.
24

25 It has been another good year for FSMA networking. We should all be proud of the accomplishments
26 of FSMA and our chapters that have held FSMA together during this pandemic with free virtual
27 CEU sessions. The topics for Education are always interesting knowing there is always "something"
28 to . Send your ideas to the 2021-2022 Education Chair if you have topics or speakers.
29

30 Thank you to Mary Lou Allison CMA-C (AAMA) and Linda Vitzum CMA (AAMA) for developing
31 all the Constant Contact emails and Mary Lou CMA-C (AAMA) for posting all FSMA conferences on
32 the web site.
33

34 Thank you to Marie Wiegelmann, CMA for developing the agenda for the Annual FSMA meeting,
35

36 Thank you to all who worked diligently to provide excellent education.
37

38 **United we make a great team.**
39
40



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

- 1 MEMBERSHIP CERTIFICATION
- 2 NO REPORT RECEIVED



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 March 14, 2021

2

3

4 To: Judith Seymour, CMA (AAMA)
5 Speaker of the General Assembly

6

7 Linda Vitzthum, CMA (AAMA)
8 Vice Speaker of the General Assembly

9

10 From: Judith Seymour, CMA (AAMA)
11 Nominating Chair

12

13

14 Consents to Serve FSMA received are as follows:

15

16

17 Office of President: Deniece Jozefiak, CMA-A (AAMA)

18

19 Office of Vice President: None received

20

21 Office of Secretary...Mary Morris, CMA (AAMA)

22

23 Office of Treasurer...Mary Lou Allison, CMA-C (AAMA)

24

25 Office of Speaker of the General Assembly...Judy Seymour, CMA (AAMA)

26

27 Office of Vice Speaker of the General Assembly...Linda Vitzthum, CMA (AAMA)

28

29

30

31 Delegates to AAMA Annual HOD 2021 names received:

32

33 Mary Lou Allison, CMA-A (AAMA)

34

35 Marsha Benedict, CMA-A (AAMA)

36

37 Deniece Jozefiak, CMA (AAMA)

38

39 Mary Morris, CMA (AAMA)

40

41 Joyce Baldwin, CMA (AAMA)

42

43

44 It was a pleasure serving FSMA in this capacity.

45



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1

2

3 Date: March 7, 2021

4

5 To: Judy Seymour, CMA (AAMA)
6 Speaker of the General Assembly

7

8 Linda Vitzthum, CMA (AAMA)
9 Vice Speaker of the General Assembly

10

11 From: Jeanette Tyler, CMA (AAMA)
12 President, Brevard County Chapter

13

14 The Brevard County Chapter of Medical Assistants has had a very busy year. Due to
15 the pandemic, we did not meet in person at all this year; however, we did not let this
16 keep us from being active.

17

18 To date, our chapter has hosted three virtual CEU events via the WebEx platform. Our
19 ability to use this platform is through a generous donation from our sponsor, Health
20 First. Our participant numbers each meeting have grown, with our highest being 135
21 participants in February 2021. Since these are virtual meetings, we have opened them
22 up to medical assistants all across the United States. Many of them have expressed
23 their gratitude for allowing them to participate in our meetings, as some of them live in
24 states with no active State Society, much less a local chapter. We currently have three
25 more meetings planned for the year before taking a break in June.

26

27 Our officer elections are pending the official vote; it is anticipated, however, that the
28 officers for 2021-2022 will be:

29

30 Jeanette Tyler, CMA (AAMA)—President
31 Nicole Sirry, CMA (AAMA)—Vice President
32 Robina Laney, CMA (AAMA)—Secretary
33 Theresa Davidson, CMA (AAMA)—Treasurer
34 Linda Vitzthum, CMA (AAMA)—Immediate Past President.

35

36 Respectfully submitted,
37 Jeanette Tyler, CMA (AAMA)

38



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

March 13, 2021

To: Judy Seymour, CMA (AAMA), Speaker of the General Assembly
Linda Vitzum, CMA (AAMA), Vice Speaker of the General Assembly

From: Mary Morris, CMA (AAMA)
Central Florida Chapter President

Re: Central Florida Chapter Annual Report April 2021

The Central Florida Chapter services the following counties: Lake, Levy, Marion, Orange, Osceola, Seminole, Polk and Volusia counties.

Prior to the pandemic the Central Florida chapter was holding 3 mini seminars a year with low end attendance being 15 and high end attendance being 39 in 2019. A short business meeting was held after the 4 AAMA approved CEU'S. (12 in total for the year)

The Central Florida chapter continues to struggle as do many other chapters with finding new members to step up and volunteer for officer positions. It is imperative we find new members to help fill these important positions so that the chapter can continue to thrive and exist.

With this in mind, Maria and I have decided to hold a Zoom meeting on Saturday May 15, 2021 from 10:00 am to 11:00 am in order to update the Central Florida chapter members on what transpired at the FSMA Annual meeting, discuss election of officers, what the chapter is doing to assist with members getting CEU'S and discussing members preference in Zoom CEU'S/business meetings versus in person CEU'S/business meetings. The current Central Florida chapter officers need to have an idea of what the members want and discuss how to best achieve that. The outcome of this upcoming meeting will help to guide us in what comes next for the Central Florida chapter.

Our chapter members most definitely have had the opportunity to earn CEUS during this pandemic thanks to zoom and other platforms that are out there. Thank you to the Southwest and Brevard chapters for offering CEUS during this pandemic. Chapter members can visit the AAMA website for additional CEUS being offered by other states as well.

A big thank you to Mary Lou Allison, CMA-C, (AAMA), Web Master, for posting all chapter updates to the FSMA website in a timely manner. Thank you to Linda Vitzum, CMA (AAMA), FSMA Marketing/Communications chair for sending out eBlasts to keep our members informed of chapter happenings.

As this Chapter President has done in the past, I want to thank Maria Wiegelmann, CMA (AAMA) for continuing to work tirelessly for this chapter in order to keep it together for all the members. Thank you Maria!

We invite all members to follow the Central Florida Chapter of Medical Assistants Facebook page for the latest happenings with the chapter.

As past Secretary of FSMA, I was asked to take minutes for the business meeting held on January 30, 2021 via Zoom due to the absence of Secretary Debbie Morales, CMA (AAMA). Minutes were submitted to President Benedict in the time frame permitted and forwarded to Mary Lou for posting on the FSMA website. These minutes will be voted on at the upcoming meeting so please take the time to look them over.



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

DATE: April 17, 2021

TO: Judy Seymour, CMA (AAMA) Speaker General Assembly
Linda Vizthum, CMA (AAMA) Vice Speaker General Assembly

FROM: Kathryn J. Panagiotacos, CMA
Central Gulf Coast Chapter-President

RE: FSMA General Assembly Annual Report

The Central Gulf Coast Chapter has the following counties-Citrus, Hernando, Hillsborough, Pasco and Pinellas. The current Chapter Membership reported through 2020 is #161, and from 2019 #157.

The Central Gulf Coast Chapter has not had meetings since the start of the CoVID Pandemic, our planned CE events were cancelled. The officers of the chapter have had 2 Conference calls determining future Chapter activities. There was also discussion regarding if indeed there is an interest to continue with the chapter in Continuing education, the response was positive and that new opportunities will be investigated. Also, the chapter is looking to update our Central Gulf Coast Chapter web page.

The members of the Central Gulf Coast Chapter thank Marsha Benedict, CMA-A (AAMA) and her Leadership members for working during these challenging months.



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

- 1 MID GULF CHAPTER
- 2 NO REPORT RECEIVED



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

1 TO: Judy Seymour, CMA(AAMA) CCRC
2 Speaker of General Assembly

3
4 Linda Vitzthum CMA (AAMA)
5 Vice Speaker of General Assembly

6
7
8 FROM: Gayle Bell, CMA (AAMA)
9 North Florida Chapter President, Treasurer

10
11 RE: Annual North Florida Chapter Report April 2021

12
13 Date: March 14, 2021

14
15 The North Florida Chapter consists of Alachua, Baker, Bay, Bradford, Clay, Calhoun,
16 Columbia, Dixie, Duval, Escambia, Flagler, Franklin, Gadsden, Gilchrist, Gulf, Hamilton,
17 Holmes, Jackson, Jefferson, Lafayette, Leon, Liberty, Madison, Nassau, Okaloosa,
18 Putnam, Santa Rosa, St. John's, Suwannee, Taylor, Union, Wakulla, Walton and
19 Washington counties.

20
21 All Correspondence have been answered.

22 No Meetings have been held due to Covid.

23 I am currently only chapter officer at this time. Plans are underway for an election.



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 03.14.2021

2

3

4 To: Judy Seymour, CMA (AAMA) Speaker of General Assembly
5 Linda Vitzthum, CMA (AAMA) Vice Speaker of General Assembly

6

7 From: Joyce Baldwin, CMA (AAMA), President SouthEast Chapter

8

9 Re: January 2021 ZOOM Meeting Southeast Chapter Report

10

11 The Southeast Chapter has kept our membership informed via Facebook with updates
12 on CEU and Dues and information that was available during the Covid 19 Pandemic.

13



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

1 Date: April 17, 2021

2
3 To: Judy Seymour, CMA (AAMA)
4 Speaker of the General Assembly
5
6 Linda Vitzum, CMA (AAMA)
7 Vice Speaker of the General Assembly
8
9 From: Deniece Jozefiak, CA (AAMA)
10 South West Chapter Report
11 South West Chapter President
12
13

14 The South West Chapter of Medical Assistants has been holding monthly Zoom
15 meetings since September 2020. It has been a great learning experience learning how
16 to use Zoom. The meetings are open to all AAMA members. It is nice to be able to see
17 familiar faces on the screen. We are now reaching over 100 members monthly. The
18 chapter feels that this is the best way to provide CEU's to our members of FSMA and
19 AAMA during the pandemic.
20

21 The Chapter is now using the FSMA Zoom account to hold meetings.
22

23 April 10, 2021 Quest Diagnostics Speaker Dana Diamond.
24 May 8, 2021 Migraine H/A's
25

26 For all of those attending the zoom meetings that are not members of the South West
27 Chapter any help obtaining zoom speaker would be appreciated.
28

29 The chapter will be holding a Zoom Board meeting on April 2, 2021 to discuss the
30 upcoming FSMA Annual meeting April 16-17, 2021. Will discuss Officers and
31 Committee Chairs for the upcoming year.
32

33 I will be attending the FSMA Annual Meeting via zoom April 16-17, 2021.
34

35 The chapter would like to thank Mary Lou Allison, CMA-A (AAMA) for all her help with
36 the chapter website page and sending out e-blasts for all our meetings.
37

38 The chapter continues to use its Facebook page.
39

40 The chapter would like to thank the faithful chapter members for all their dedication and
41 hard work this year. It is a big team effort to obtain speakers for Zoom. This year we
42 have had members of other chapters help obtain speakers as well.

43

44 Stay safe and Healthy!

45



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

2

3

4 Date: March 1, 2021

5

6

7 To: President of the General Assembly

8 Marsha Benedict, CMA(AAMA)

9 RE: Treasure Coast Chapter Annual Report

10

11 From: Treasure Coast Chapter

12

13 The Treasure Coast Chapter of Medical Assistants consists of Martin, St. Lucie, Indian
14 River, and Okeechobee counties. The chapter continues to hold various events to its
15 members.

16 Our 2020 meetings are traditionally combined with our free continued educational topics
17 and are held between January-April and September-November. We traditionally would
18 meet monthly however, due to COVID 19, all of our in-person meetings scheduled after
19 March 2020 through December 2020 were cancelled. Our January 2021 meeting was
20 held via the ZOOM platform.

21 We have planned our meeting for elections to be on April 8, 2021 via the ZOOM
22 platform.

23 On behalf of the Treasure Coast Chapter, we would like to thank those who support our
24 chapter during the year. We appreciate your time, support, understanding, mentorship,
25 and guidance in our success. We look forward to your continued support and new
26 opportunities.

27