

**FLORIDA SOCIETY OF MEDICAL ASSISTANTS
POST CONFERENCE EXECUTIVE COUNCIL MEETING
HILTON GARDEN INN SEAWORLD, ORLANDO
MAY 6, 2017**

The Executive Council meeting of the Florida Society of Medical Assistants was called to order at 6:33 PM, by Judy Seymour, CMA (AAMA). The roll was called by Mary Morris, CMA (AAMA), FSMA Secretary, to establish a quorum.

ROLL CALL

President	Judy Seymour, CMA (AAMA)	Present
Secretary	Mary Morris, CMA (AAMA)	Present
Treasurer	Mary Lou Allison, CMA-C (AAMA)	Present
Speaker GA	Patricia Allen, CMA (AAMA)	Present
Vice Speaker GA	Kathryn Panagiotacos, CMA (AAMA)	Excused
Immediate Past President	Maria Wiegelmann, CMA (AAMA)	Excused

CHAPTER REPRESENTATIVES

Brevard	Jeanette Smith, CMA (AAMA)	Excused
Central Gulf Coast	Patricia Allen, CMA (AAMA)	Present
Central Florida	Maria Wiegelmann, CMA (AAMA)	Excused
Mid-Gulf	Debra K. Hancock, CMA (AAMA)	Excused
North Florida	Gayle Bell, CMA (AAMA)	Present
Southeast	Joyce Baldwin, CMA (AAMA)	Excused
Southwest	Deniece Jozefiak, CMA (AAMA)	Excused
Treasure Coast	Theresa Errante-Parrino, CMA (AAMA)	Present

COMMITTEE CHAIRS

Budget/Finance	Mary Lou Allison, CMA-C, (AAMA)	Present
Bylaws/P & P	Carol Francis, CMA (AAMA)	Excused
Continuing Education	Maria Wiegelmann, CMA (AAMA)	Excused
Marketing/Community Outreach	Betty Springer, CMA (AAMA)	Present
Meeting Coordinator	Marsha Benedict, CMA-A (AAMA)	Present
Membership/Certification	Christine Petsalis Giri, CMA (AAMA)	Present
Nominating	Judy Seymour, CMA (AAMA) (Marsha Benedict, CMA-A (AAMA) Chair with Christine Petsalis Giri, CMA (AAMA) committee member)	Present

PHYSICIAN LIAISON

Physician Liaison	Joel Martin, MD	Absent
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SEATING OF THE PROXIES

Christine Petsalis Giri, CMA (AAMA) made a motion to approve the seating of Ruth Lapio, CMA (AAMA) for the Southwest Chapter in place of Deniece Jozefiak, CMA (AAMA), Kathleen Quinn, CMA (AAMA) for the Brevard Chapter in place of Jeanette Smith, CMA (AAMA) and Barbara Kalfin-Kalish, CMA (AAMA) for the Southeast Chapter in place of Joyce Baldwin, CMA (AAMA). Marsha Benedict, CMA-A (AAMA) seconded. No further discussion. **MOTION CARRIED.** The proxies were seated.

There was a quorum present.

The minutes of the Pre conference board meeting (5/5/17) and the Post Conference board meeting (5/6/17) will be available on the FSMA web site upon completion and review by the President. (approximately 1 month post meeting) These minutes will be viewed by the membership prior to the next executive council meeting and voted on accordingly at the November FSMA meeting.

TREASURER REPORT

Checking: \$24,014.45 Savings: \$22,380.54 Balance: \$46,394.99
The above figures do not reflect outstanding charges incurred from the annual meeting. All expenses need to be sent to the treasurer ASAP so that checks can be sent out. The treasurer's report will be filed for audit. No bills over budget were presented. The Country Store profited \$400.00 and some conference registration monies are not included in the figures being presented today.

OFFICER REPORTS

President	Judy Seymour, CMA (AAMA)	No report
Secretary	Mary Morris, CMA (AAMA)	No report
Treasurer	Mary Lou Allison, CMA-C, (AAMA)	See above
*See above figures under Treasurer Report		
Speaker of GA	Patricia Allen, CMA (AAMA)	No report
Vice Speaker of GA	Kathryn Panagiotacos, CMA (AAMA)	Excused
Immediate Past President	Maria Wiegelmann, CMA (AAMA)	Excused

CHAPTER REPRESENTATIVE REPORTS

Brevard	Jeanette Smith, CMA (AAMA)	No report
	Proxy Kathleen Quinn, CMA (AAMA)	
Central Gulf Coast	Patricia Allen, CMA (AAMA)	No report
Central Florida	Maria Wiegelmann, CMA (AAMA)	Excused
Mid-Gulf	Debra K. Hancock, CMA (AAMA)	Excused
North Florida	Gayle Bell, CMA (AAMA)	No report
Southeast	Joyce Baldwin, CMA (AAMA)	No report
	Proxy Barbara Kalkin-Kalish, CMA (AAMA)	

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Southwest	Deniece Jozefiak, CMA (AAMA) Proxy Ruth Lapio, CMA (AAMA)	No report
Treasure Coast	Theresa Errante-Parrino, CMA (AAMA)	Verbal

*Theresa was happy to report that eleven of her seventeen current students were in attendance at the conference as well as two past graduates and five Treasure Coast chapter members.

EXECUTIVE COMMITTEE REPORTS

Budget & Finance	Mary Lou Allison, CMA-C, (AAMA)	No report
Bylaws/P&P	Carol Francis, CMA (AAMA)	Excused
Continuing Education	Maria Wiegelmann, CMA (AAMA)	Excused

*Judy reports that per Maria, four speakers are confirmed for the November 4th meeting. The education agenda will be on the FSMA web site approximately 2 months prior to the November 4th meeting. Judy did not have the topics of the speakers that are already confirmed. Betty Springer, CMA (AAMA) mentioned the fact that we need to take a look at the long day of education with minimal breaks. Can we really learn anything when we are half asleep? Since Maria is not present at this meeting, this issue can be discussed at the November meeting.

Marketing/Community Outreach	Betty Springer, CMA-C, (AAMA)	No report
Meeting Coordinator	Marsha Benedict, CMA-A (AAMA)	Verbal

*There were 70 attendees at the conference. One attendee who had not eaten was expecting continental breakfast to be served. Since we had free breakfast included for those who stayed at the hotel, we did not offer continental breakfast to attendees. Doing it that way keeps our food costs down. Further discussion will need to be had on whether or not the Friday evening “social” should be continued. Was it beneficial and worth the cost?

Membership/Certification	Christine Petsalis Giri, CMA (AAMA)	No report
Nominating	Judy Seymour, CMA (AAMA)	Verbal

*Marsha Benedict CMA-A (AAMA) will chair this committee with Christine Petsalis Giri as a committee member. Marsha is asking, who wants to run for President? The committee will be contacting members for placement of names to run for officers.

Physician Liaison	Joel Martin, MD	Absent
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CORRESPONDENCE

*Email from Kathy Langley at AAMA – Does FSMA want to make a contribution for the education sessions at the 2017 AAMA Annual Conference? Patricia Allen, CMA (AAMA) made a motion that FSMA will NOT make a contribution for the education sessions at the AAMA Annual Conference. Kathleen Quinn, CMA (AAMA) seconded the motion. A vote was taken and the MOTION CARRIED.

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Correspondence continued:

*Email from Kathy Langley at AAMA – Does FSMA want Florida to be considered for the 2020 AAMA Annual Conference? Florida would be responsible for getting the speakers for the AAMA National Conference. AAMA would decide on what city in Florida the conference will be held. Speaker topics are chosen by AAMA. Approximately 27 speakers would be needed and back up speakers if a speaker should cancel. Florida could also have a ways and means table if wanted. Marsha Benedict, CMA-A (AAMA) moves that FSMA puts Florida's name in for consideration of hosting the 2020 AAMA National Conference. Kathleen Quinn, CMA (AAMA) seconds the motion. MOTION CARRIED.

*State and Chapter dues – Kathleen Quinn, CMA (AAMA) made a motion to keep the dues for state and chapter for 2018 the same. Patricia Allen, CMA (AAMA) seconded the motion. Total dues are currently 92.00 a year. A vote was taken and the MOTION CARRIED.

OLD/UNFINISHED BUSINESS

*Honoring the memory of David Knight, AAMA Director of Membership and Continuing Education – Marsha started a discussion over email on how we could honor him. Family asked that no cards be sent and instead send a donation to the American Heart Association in his name. Marsha Benedict, CMA-A (AAMA) made a motion to donate 300.00 to the American Heart Association. Patricia Allen, CMA (AAMA) seconded the motion. Discussion: Betty Springer, CMA-C (AAMA) recommends we do something yearly as an ongoing remembrance in David's name. Theresa Errante-Parrino, CMA (AAMA) recommends possibly doing 3 -100.00 scholarships or stipends in David's name. A vote was taken and the MOTION DID NOT CARRY. President Seymour will table this motion for now and appoint an ad hoc committee to bring this back to the November meeting. Betty Springer CMA-C (AAMA) believes we should not drag this decision out until November due to David's recent passing and the need to do something now so that it can be relayed to the family. Betty made a motion to take \$300.00 in David's name, where a raffle/drawing could be held, that would go to three different people (100.00 each) to be put toward continuing education/registration expenses. Mary Lou Allison, CMA-C, (AAMA) seconded the motion. A vote was taken and the MOTION CARRIED. An ad hoc committee can figure out the particulars for how the \$300.00 will be dispersed and by what means and bring that information back to the November meeting.

NEW BUSINESS

NONE

ANNOUNCEMENTS

*Chapters, please email Mary Lou a listing of your meetings and seminars so that they can be listed on the Events page of the FSMA website and in the E-Blasts that Betty sends out.

*The AAMA National Conference is October 6 thru October 9, 2017 in Cincinnati, Ohio. Information about this conference is on the AAMA website. (www.aama-ntl.org)

*FSMA winter seminar/executive board meeting will be held Saturday, November 4, 2017 at Hilton Daytona Beach Resort Ocean Walk Village. Details will be made available on the FSMA website approximately 2 months prior to the seminar. (www.fsmaonline.org)

*Debbie Houston, CMA (AAMA) our AAMA Representative thanked everyone for a great weekend in Florida and getting to meet new people and reuniting with those she already knew.

*President Seymour thanked Debbie for coming as she is a valuable resource and we will see her in October at the AAMA National Conference.

There being no further business to be brought before the FSMA Executive Council, the meeting was adjourned by President Judy Seymour, CMA (AAMA) at 7:15 PM.

Minutes submitted by:

Mary Morris, CMA (AAMA)
FSMA Secretary 2017-2018