Florida Society of Medical Assistants, Inc.

To: **FSMA Executive Board**
Committee Chairs
Chapter Representatives
Physician Liaison

From: Judith M. Seymour, CMA (AAMA) CCRC
President FSMA, 2012-2013

Re: Executive Board Meeting Report January 26, 2013

This officer has been in attendance at all executive board meetings to date with the exception of the fall 2012 executive board meeting and has addressed all correspondence to date. This officer would like to extend her sincere gratitude to Deniece Jozefiak, CMA (AAMA), President-Elect for stepping in and running the board meeting in her absence.

This officer has followed the Bylaws/Policy & Procedures as outlined.

This officer did request in a timely manner the names of Julie Flaatten, CMA (AAMA) , EMT-B, RN and Paula Purdy, CMA (AAMA) to be assigned as AAMA representative for this societies annual meeting. The names were submitted in preference as they appear in this communication.

There were 2 emails sent to the board:

The first was sent on 11/11/2012 with regards to room rates in St. Pete for the 2014 Winter Conference and the first timer discount of $10.00 for the 2013 Winter Conference. It was decided to hold off on any decision with regards to the 2014 Winter Seminar for the present and to continue with the first timer $10.00 discount for the 2013 Winter Seminar.

The second was sent on 11/21/2012 asking the board their preference for location and dates for the fall 2013 Conference. It was decided to hold that conference in St. Augustine October 26, 2013.

The board had assigned this officer with the task of assigning chapters to members currently designated as Florida State Society Members. With the help of Maria Wiegelmann, CMA (AAMA) this task is in the process of being completed. This officer had recently received a completed 2012 Membership Roster from AAMA. This roster is currently being reviewed to assign chapters to the members listed as Florida State Society Members.