Florida Society of Medical Assistants, Inc.

To: **FSMA Executive Board**
Committee Chairs
Chapter Representatives
Physician Liaison

From: Donna Heatley, CMA (AAMA) Mid Gulf Coast

Date: January 7, 2013

RE: Call to Executive Board Meeting

Our chapter has been meeting every 2 months along with officer meetings held prior per AAMA guidelines with the exception of holidays. Our most recent meeting offered local chapter members 2 CEU'S. Our speakers were Jan Chulock R.N. and Sharon Carlson, B.S./Social worker. They spoke about Breast Cancer and expanding your knowledge.

Our chapter held its first Seminar on February 26, 2012. The Chapter offered 6 CEU'S at this seminar and was held at Lakewood Ranch Hospital in Sarasota. We had an exceptional turn out for our first seminar and hope to have a better one at our next seminar being held on February 23, 2013 at Pinnacle Medical Group in Bradenton. At this seminar CMA's have the opportunity to obtain 6 CEU's. Chapter members were made aware of this seminar at the prior meetings and will be notified via email prior to the meeting date.

Our Chapter successfully opened up a Bank account to which we deposited our first AAMA Chapter membership funds. Our fund raisers have been held at our meetings by selling raffle tickets at a chance of winning a prize.

On October 5, 2012 we were deeply saddened by the loss of our Chapter President. Barbara Feeney (1950-2012)who fought a valiant battle with lung and brain cancer. We were so privileged to have her and it was under her leadership and direction that we were successful in forming this new Chapter.

We have speakers in place for our chapter meeting being held on April 20, 2012. Chapter members can obtain 1 CEU for attending and we will be working on sending out emails to inform our chapter members. On January 26, 2013 we will be attending the FSMA seminar being held in Punta Gorda, all of our members have been informed of the upcoming seminar during past chapter meetings.

We are striving to help our members attain CEU credits, grow and network in their profession and be a vital part of our community. We continue to work together to support our chapter activities.