

1 **FLORIDA SOCIETY OF MEDICAL ASSISTANTS**

2 **65rd ANNUAL GENERAL ASSEMBLY**

MINUTES

3 **APRIL 20, 2018**

4
5 Call to order: The 65rd Annual Meeting of the Florida Society of Medical Assistants was called
6 to order at 4:00pm. The Speaker requested all pagers and cell phones be place on silent. Breaks
7 will be taken as needed.

8
9 **Opening Ceremonies:**

10 The colors were presented by Roger Schwartz and the VFW Post 4287 of Orland. The Pledge of
11 Allegiance was led by Major Roger Schwartz. The National Anthem was sung by Natlie Dolmer
12 from the Orlando Gay Pride Choral.

13 **FSMA Officers and Committee Chairs were introduced:**

14 Judy Seymour, CMA (AAMA), FSMA President

15 Betty Springer, CMA-C (AAMA) FSMA Communication, Marketing and Community
16 Outreach Chair. AAMA Past President 2001

17 Marsha Benedict, CMA-A (AAMA) FSMA Meeting Coordinator and Nominating

18 Maria Wiegelmann, CMA (AAMA) Registration Chair

19 Christine Giri, CMA (AAMA) Certification Chair

20 Mary Lou Allison, CMA-C (AAMA) FSMA Treasurer

21 Mary Morris, CMA (AAMA) FSMA Secretary and Education Chair

22 Kathryn Panagiotacos, CMA (AAMA) FSMA Vice Speaker of the General Assembly

23 Susan Hawes, CMA (AAMA) Parliamentarian AAMA Rep

24 And I am Patricia Allen, CMA (AAMA) Speaker of the General Assembly

25
26 Introduction of AAMA Rep Susan Hawes, CMA (AAMA)

27
28 The Speaker requested time to honor our Past Presidents. These past Presidents were seated
29 throughout the room. We continue to keep this practice going to let these dedicated
30 members know how much we appreciate their continued support during the years. Today
31 it is an honor and a privilege to acknowledge those past presidents who are here with us
32 today. Please stand when your name is called and remain standing until all names are

33 called. Please wait and applaud all past presidents when the speaker is finished announcing
34 all the names.

- 35
- 36 1. Mary Lou Allison, CMA-C (AAMA) 1982-1983, Past President AAMA, FSMA &
37 AAMA Life Member
 - 38 2. Kathryn Panagiotacos, CMA (AAMA) 1994-1995, 1995-1996 & 2015-2016. AAMA
39 President 2008-2009
 - 40 3. Carol Francis, CMA (AAMA) 2005-2006
 - 41 4. Christine Geri, CMA (AAMA) 2006-2007
 - 42 5. Deniece Jozefiak, CMA (AAMA) 2000-2001 & 2013-2014
 - 43 6. Mary Morris, CMA (AAMA) 2007-2008
 - 44 7. Theresa Errante-Parrino, CMA (AAMA) 2008-2009
 - 45 8. Marsha Benedict, CMA-A (AAMA) 2011-2012
 - 46 9. Judy Seymour, CMA (AAMA) 2012-2013, 2006-2018-2018
 - 47 10. Marie Wiegelman, CMA (AAMA) 20016-2017
 - 48 11. Pat Allen, CMA (AAMA) 2014-2015
 - 49 12. Janice Caplan, CMA (AAMA) AAMA President 1993
- 50

51 **Thank you for your continued support.**

52 The Speaker, at this time, thanked our Physician Liaison, Doctor Joel Martin, for his continued
53 support and commitment of the FSMA.

54

55 **Announcement of the General Assembly Appointments:**

56 Credentials Chair is: Christina CMA-C (AAMA)

57 Committee Members are:

- 58 1. Joyce Baldwin, CMA (AAMA)
- 59

60 Reference committee: Deniece Jozefiak, CMA (AAMA) Chair

61 Members: Mary Morris, CMA (AAMA)

62 Carol Francis, CMA (AAMA)

63 Pam Giannone, CMA (AAMA)

64

65 Pages for the General Assembly are students from Indian River College. Thank you to Pam
66 Giannone, CMA (AAMA) for again providing her students as pages for our GA.

67

68 Pages:

69 Students from Indian River State College

70 Jerome Taylor
71 Dericka Hudson
72 Laura Monclada
73 Temijah Lampley

74
75 Tellers: Chair Pam Giannone, CMA (AAMA)
76 Students from Indian River State College

77
78 Tessa Scott
79 Rebecca Zeman
80 Nicole Ramjit

81

82 Pages:

83 The pages are here to assist the eligible voting members, by delivering messages during the
84 General Assembly and/or as otherwise directed. If a member needs to leave the room, please
85 contact a page, who in turn, will notify the Credentials Chair.

86

87 Timekeeper for the General Assembly is: Joanne Morris, CMA (AAMA)

88

89 The Minutes Chair for the General Assembly will be: Judy Seymour, CMA (AAMA)

90 Member Heidi Fortin, CMA (AAMA)

91

92 Parliamentarian for the General Assembly is: Susan Hawes, CMA (AAMA)

93

94 **Report of the Credentials Chair Committee Member:**

95 The Speaker asked Joyce Baldwin, CMA (AAMA) Credentials Chair Committee Member to
96 come forward and call the roll.

97 # of eligible voting members Majority Vote is 28

98 Total update 28 majority 15

99 # of eligible voting members 2/3 Vote is 19

100 Is a quorum present? Yes

101

102 **Approval of the General Assembly Agenda:**

103

104 The Speaker entertained a motion to accept the General Assembly agenda as printed in the
105 General Assembly Packet.

106 Maria Wiegelmann, CMA (AAMA), made a motion to accept agenda. The motion was seconded
107 by Marsha Benedict, CMA-C (AAMA). No discussion, motion carried.

108 The Speaker entertained a motion to accept the official education agenda as posted on line.

109 Kathleen Quinn, CMA (AAMA) made a motion to accept the agenda, the motion was seconded
110 by Kris Hardy, CMA-A (AAMA). No discussion, motion
111 carried.

112 The Speaker, on behalf of FSMA, thanked education committee who had worked very hard to
113 obtain the speakers for this conference.

114 The Speaker, on behalf of FSMA, thanked Marsha Benedict, CMA-A (AAMA) and her
115 committee who had worked very hard and spent so much time putting the meeting together.

116 Orientation of Voting Members and Adoption of Convention Rules

117 Patricia Allen, CMA (AAMA) FSMA Speaker of the General Assembly held the orientation for
118 the voting members of the General Assembly. The Rules were not read at this assembly
119 .
120

121 Nominating Committee Report:

122 Marsha, CMA (AAMA) Nominating Chair, presented the nominees for the 2016-2017 FSMA
123 officers. The following members were presented:

124 1. Kathleen Quinn, CMA (AAMA) President
125 2. Loxie Kistler, CMA (AAMA) Vice President
126 3. Mary Morris, CMA (AAMA) Secretary
127 4. Mary Lou Allison, CMA-C (AAMA) Treasurer
128 5. Heidi Fortin, CMA (AAMA) Speaker of the General Assembly
129 6. Deniece Jozefiak, CMA (AAMA) Vice Speaker of the General Assembly
130 7. Walter Nicolls, CMA (AAMA) Vice Speaker of the General Assembly

131 The following names were presented as proposed Delegates/Alternates to AAMA
132 National Conference 2018-2019 are:

133 Mary Lou Allison, CMA-C (AAMA)
134 Marsha Benedict, CMA-A (AAMA)
135 Deniece Jozefiak, CMA (AAMA)
136 Mary Morris, CMA (AAMA)
137 Loxie Kistler, CMA (AAMA)

138 Heidi Fortin, CMA (AAMA)
139 Kathleen Quinn, CMA (AAMA) Withdrawn at General Assembly
140 Christine Giri, CMA (AAMA)
141 Debra Hancock, CMA (AAMA)
142 Walter Nicolls, CMA (AAMA)
143 The Speaker of the General Assembly opened the nominations from the floor.
144 For the office of:
145 President- no nominations office closed Vice
146 President- no nominations office closed Secretary- no nominations
147 office closed
148 Treasurer-no nominations office closed
149 Speaker of the General Assembly-no nominations office closed
150 Vice Speaker of the House-no nominations office closed
151 There were no nominations from the floor for AAMA Delegate/Alternate for 2018-2019.
152 Marsha Benedict, CMA-A (AAMA) presented the candidates to the General Assembly.
153 A two-minute speech was given by each candidate on why they desire to be an FSMA Officer
154 and or AAMA Delegate/Alternate.
155 Voting took place and the voting members were instructed only 6 votes can be cast for
156 Delegates/Alternates for the 2018-2019 AAMA. Any more than 6 votes on the ballot would
157 make that ballot invalid
158 A 20-minute break was given. 5:10 pm -5:30 pm
159 Second Session of the General Assembly
160 The second session of the General Assembly was called to order by Pat Allen, CMA (AAMA)
161 Speaker of the General Assembly. Christina Giri, CMA (AAMA) Credential Chair Committee
162 Member came forth and called roll. A quorum was present. Eligible voting members 28 The 2/3
163 vote 19, and Majority vote 15 for the 2018-2019 General Assembly.
164 Announcement of the voting committee. Official count. Pam G.
165 Results of Vote:
166 Delegate: Loxie Kistler, CMA (AAMA)
167 Heidi Fortin, CMA (AAMA)
168 Marsha Benedict, CMA-A (AAMA)
169 Mary Morris, CMA (AAMA)

170 Alternates: Deniece Jozefiak, CMA (AAMA)
171 Mary Lou Allison, CMA-C (AAMA)
172 Vote to delete ballots: Motion made by Kathleen Quinn CMA (AAMA) Seconded by Deniece
173 Jozefiak, CMA (AAMA) Motion carried
174 Reference Committee Reports:
175 Deniece J CMA (AAMA), Reference Chair presented the Reference Committee Report. The
176 following recommendations were made:
177 The Reference Committee recommended that the reports of the President, Vice President and
178 Nominating Committee Chair, Treasurer, Speaker of the General Assembly, and the Immediate
179 Past President be accepted as printed in the General Assembly packet. Recommendation adopted.
180 The Reference Committee recommended that the reports from the Chairs of the Budget &
181 Finance, Bylaws/Policy & Procedure, Certification and Membership, Education, Communication
182 and Community Outreach, Meeting Coordinator, be accepted as printed in the General Assembly
183 Packet. Recommendation adopted.
184 The Reference Committee recommended that the reports from Brevard County Chapter, Central
185 Florida Chapter, Central Gulf Coast Chapter, North Florida Chapter, Southeast Chapter,
186 Southwest Chapter and Treasure Coast Chapter to be accepted as printed in the General
187 Assembly packet. Recommendation adopted.
188 The Reference Committee recommends that the resolution be accepted as amended to read the
189 authority of the provider to delegate to medical assistants because that is a broader term that
190 encompasses more mid-level providers.
191 Recommendation Adopted.
192 There was no unfinished business to be brought before the General Assembly.
193 There was no new business to be brought before the General Assembly.
194
195 The Reference Committee recommends that The Following bylaws change be approved.:
196
197 *Article V – Membership Section 1. Classes. D-Associate Member*
198 *An “associate” member is an American Association of Medical Assistant (AAMA)*
199 *member and medical assistant who is not a CMA (AAMA) and does not fall under any other*
200 *membership category such as active, sustaining, life, student or honorary member.*
201 *In order to vote in the general Assembly and to hold an office, the associate member must be*
202 *current member in good standing with the AAMA with dues paid by December 31 of the*
203 *preceding calendar year.*
204
205 *Following AAMA Bylaws, an associate member is NOT permitted to serve as a national voting*
206 *delegate in the AAMA annual conference House of Delegates.*
207
208 **New Business**

209

210 The Following bylaws change was brought before the General Assembly and approved by the
211 majority:

212

213 *Article V – Membership Section 1. Classes. D-Associate Member*

214 *An “associate” member is an American Association of Medical Assistant (AAMA)*
215 *member and medical assistant who is not a CMA (AAMA) and does not fall under any other*
216 *membership category such as active, sustaining, life, student or honorary member.*

217 *In order to vote in the general Assembly and to hold an office, the associate member must be*
218 *current member in good standing with the AAMA with dues paid by December 31 of the*
219 *preceding calendar year.*

220

221 *Following AAMA Bylaws, an associate member is NOT permitted to serve as a national voting*
222 *delegate in the AAMA annual conference House of Delegates.*

223

224

225 Report of the Tellers:

226 Pam Giannone, CMA (AAMA), presented the results of the election to the Speaker.

227 **The results for 2018-2019 FSMA Officers are as follows:**

228 Kathleen Quinn, CMA (AAMA) President

229 Loxie Kistler, CMA (AAMA) Vice President
230 (AAMA) Secretary

Morris, CMA

231 Lou Allison, CMA-C (AAMA) Treasurer
232 CMA(AAMA) Speaker of the General Assembly
233 CMA (AAMA) Vice Speaker of the General Assembly

Heidi Fortin,
Mary Deniece Jozefiak,

234 With the completion of the General Assembly business, the Speaker discharged the head teller
235 and her committee of any further commitment to this General Assembly and thanked them for
236 their time and service.

237 The speaker reminded the voting members that they would serve in that capacity for one year
238 until the General Assembly convenes in 2019. Please keep the new Speaker informed of any
239 changes in your personal information.

240 It has been a long tradition of the FSMA that as we reach the closing of the Annual Meeting we
241 be given a chance to express appreciation to the many people who have worked so hard to put
242 this event together. Speaker started with words of appreciation which was followed by several
243 members.

244 **Announcements:**

245 Continental Breakfast tomorrow from 7am to 8am

246 Education will start at 8am.

247 There being no further business to be brought before the General Assembly, the meeting was
248 adjourned at 9:45 pm.

249 Respectfully submitted:

250 Deniece Jozefiak, CMA (AAMA) submitted for Judy Seymour, CMA (AAMA)

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