RIDA SOCIETY OF MEDICAL ASSISTANTS

American Association of Medical Assistants

Date: October 1st, 2018

To: Marsha Benedict, MSA CMA-A (AAMA)
President FSMA

From: Loxie Kistler, Ed.D. M.S. B.S.N. RN CMA (AAMA)
FSMA Vice President

RE: November 17th, 2018 Fall Executive Council Meeting Report

This officer has carried out the duties of FSMA Vice President as outlined in the FSMA Policy and Procedure Manual. This officer has been available to the Executive Council and all members via email and phone as needed as well as serving in the capacity of Nominating Chair.

A list of contact information for Executive Council members was created and distributed to FSMA officers, chapter presidents and committee chairs and updated as needed.

The AAMA was notified of newly elected FSMA officers for the 2018-2019 year.

Notification of the delegates and alternate delegates for the 2018 AAMA Conference in Salt Lake City, Utah was made to the AAMA.

Subsequent to the resignation of the FSMA President and a review of the FSMA Bylaws, this officer moved for the Executive Council to approve the appointment of Marsha Benedict, CMA-A (AAMA) to the position of President Pro Tempore for the remainder of current term. The motion passed and Marsha assumed the role of President Pro Tempore immediately. The AAMA was notified of the change in the office of president.

This officer has participated as a member on the Ad Hoc Committee for a United Future through face to face and email contacts with employers and educational institutions.

This officer was elected to the position of Delegate to the AAMA Annual Conference in Salt Lake City, Utah in September and was unable to attend due to family illness. The allocated funds for serving as a delegate was returned to the FSMA and an alternate delegate moved into a delegate position.

This chair attended the Medical All Stars event on October 6th, 2018 in Orlando, Florida with Maria Wiegelmann. Maria and this officer distributed informational flyers on upcoming FSMA CEU events, flyers on the medical assisting profession and AAMA created USB informational devices. This officer presented 2 AAMA approved CEUs during the day. An eblast announcing the upcoming event through

Constant Contact was sent to contacts in Brevard, Central Florida, Central Gulf Coast and North Florida chapters.

It is a pleasure to continue to serve the FSMA.

Respectfully submitted,
Loxie Kistler, Ed.D. M.S. B.S.N. RN CMA (AAMA)
FSMA Vice President