FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

Date: October 20, 2018

To: Marsha Benedict, CMA-A (AAMA), CPC, FSMA President
FSMA Executive Council Members
Physician Liaison
Committee Chairs

From: Heidi Fortin, CMA (AAMA), FSMA Delegate

It was an honor to represent the Florida Society of Medical Assistants at the 62nd AAMA annual conference held September 14 through September 17 at the Hilton Salt Lake City Center in Salt Lake City, Utah.

This Delegate attended on Saturday, September 15, 2018 the House of Delegates/Alternate Orientation from 10:30 am to 12:30 pm. This was very informative to refresh on the A-B-C's of Parliamentary Procedure for the order of business to move through the House of Delegates. We reviewed how to make a motion, second a motion, debate a motion, and vote on a motion. At the orientation we practiced using the electronic voting devices and prepare ourselves to exercise the electronic voting power on behalf of our state society.

Delegates and Alternates had to check in Saturday, September 15, 2018 prior to Sunday, September 16rea 2018 House of Delegates. AAMA current membership card was presented to the Credentials Desk and approved as a Delegate for FSMA.

I also attended several educational sessions on Saturday, September 15, 2018 which were very informative to apply in our scope of practice as a Certified Medical Assistant.

- Do You Remember How to Communicate — 2 CEU -G
- A Review of MACRA's Quality Payment Program — 2 CEU -A
- Active Shooter Response Preparedness — 2 CEU -A
- Management Survival Training — 2 CEU - GA
- SART – Sexual Assault Response Team — 2 CEU – AC

House of Delegates (HOD) was Sunday, September 16, 2018 and all Delegates and Alternates had to be checked in presenting their current membership card to the Credentials Desks and be seated 15 minutes prior to the start time at 8:00 am.

Call to Order for the HOD was Debby Houston, CMA (AAMA), CPC, Speaker of the House. There were 139 Delegates and 6 Proxies which was a total of 145 in the House. The morning session consisted of Presentation of Colors, National Anthem, and Pledge of Allegiance, Introductions, Report of the Credential Chair, and Agenda Approval. The House also reviewed Orientation of Delegates, Adoption of House Rules, Appointment of Reference, Committees, and Tellers.

Lisa Lee, CMA (AAMA) President read a supplemental report to the House of Delegates regarding additional activities during the conference and questions that were addressed to her regarding the AAMA Strategic Plan and goals which are available to the members on the AAMA website. Also, how to volunteer for AAMA committees and task forces which is also on the AAMA website under the drop-down tab Volunteers/Guidelines and forms.

Report of the Nominating Committee was given by Julie Flatten, CMA (AAMA) RN, EMT and Debby Houston, CMA (AAMA), CPC took Nominations from the Floor. The House was recessed, and the candidates spoke to the Delegates and Alternation to answer any additional questions before voting in the second half of the HOD.

This delegate attending the reference committees from 1:00 pm to 2:30 pm. The reference committees consisted of Reports, Bylaws, and Resolutions. This was the time to discuss proposals, resolutions, and concerns of all AAMA members. There were approximately 225 members that were present. Each committee meets after discussion and presents their report of recommendation in the second half of the HOD.

The second half of the HOD was called to order at 6:30 pm by Debby Houston, CMA (AAMA), CPC Speaker of the House. All Delegates and Alternates checked in with Credentials Desk with their current AAMA membership card and must be seated 15 minutes prior to 6:30 pm.

Report of the Credentials Chair there were 138 Delegates and 7 proxies for a total of 145 in the HOD. The electronic voting devices were handed out to vote on Officers, Trustees, and Nominating Committee. T

The report of the Reference Committee on Reports was approved and accepted to be filed for future reference.

The report of the Reference Committee on Bylaws recommended that Proposed Bylaw **Amendment 18-01** proposed wording be adopted: Component (Local) Chapters are those county or district chapters of medical assistants within the geographic limits of a Constituent

Society. The Component Chapters shall be under the jurisdiction of the Constituent Society. **Annual chapter dues for all classes of members shall be fixed by the state society.**

The second Proposed Bylaws **Amendment 18-02** proposed wording be adopted: These Bylaws may be amended at any annual House of Delegates meeting by a two-thirds vote provided the proposed amendments shall have been submitted in writing to the elected Delegates no later then **45 days** prior to the meeting at which they are to be acted upon.

The report of the Reference Committee on Resolutions recommendation on **Resolution 18-01** which was to provide the option of paying dues for two years of membership for active, associate, and affiliate members which would give a benefit of $10 discount to members. The issue that was discussed by the members was when a member pays a two-year membership and moves to another state the dues that were received prior are not transferable. The Reference Committee moves that the **Resolution 18-01** be referred to the Board of Trustees for further study and reported to the next House of Delegates. **Resolution 18-02** was recommended by Iowa Society of Medical Assistants to propose a Teleconference of the AAMA Board of Trustees Meetings due to lack of attendance by the State Societies due to cost. Donald A. Balasa, JD, MBA, addressed concerns regarding official records of the AAMA at these meetings and can open a new problem of reproducing audio or video material which is also a copy right issue. The committee's recommendation was to move not to adopt Resolution 18-02 and recommended the greater effort should be directed at ongoing communication with the state societies and local chapters regarding AAMA news and information.

Minutes from the HOD will be posted to AAMA website for all members to read.

The AAMA 63rd Annual Conference will be held at the Sheraton Greensboro at Four Seasons in Greensboro, North Carolina on September 13 -16, 2019.

It is a pleasure to serve as a delegate for the members of FSMA during the 2018-2019 year.