FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

October 14, 2017

To: Judy Seymour, CMA (AAMA), FSMA President

Executive Board Members
Chapter Representatives
Committee Chairs
Physician Liaison

From: Mary Morris, CMA (AAMA)
FSMA Secretary 2017-2018

Re: Fall Seminar Report for 11/4/2017

This officer has seen to the duties of FSMA Secretary as outlined in the Policy/Procedure Manual. This officer has been available to the executive board and members as needed.

The Post Conference minutes from May 6, 2017 were typed up and emailed to Judy Seymour, CMA (AAMA) on 5/28/17. The minutes are posted on the FSMA web site (www.fsmaonline.org). The taped recording of the minutes was reviewed prior to the final minutes being sent to the FSMA President to ensure the accuracy of the minutes as written.

This officer also had the pleasure of attending the AAMA National Conference in Cincinnati, Ohio October 6-9, 2017 as a delegate. (Separate report submitted)

Thanks for the opportunity to serve as FSMA Secretary.