FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

January 2, 2022

To: Deniece Jozefiak, CMA (AAMA), FSMA President

Executive Board Members

Chapter Representatives

Committee Chairs

Physician Liaisons

From: Mary Morris, CMA (AAMA)
FSMA Secretary 2021-2022

Re: Winter Seminar Report for 01/22/2022

This officer has seen to the duties of FSMA Secretary as outlined in the Policy/Procedure Manual. This officer has been available to the executive board and members as needed.

The fall executive council meeting minutes from October 23, 2021 were typed up and emailed to FSMA President Deniece Jozefiak, CMA (AAMA) on 11/14/21 for review. No corrections noted. Meeting minutes were submitted before the 30 day deadline. The October 23, 2021 meeting minutes will be posted on the FSMA web site (www.fsmaonline.org) for review and discussion at the January 22, 2022 business meeting. The taped recording of the minutes was reviewed prior to the final minutes being sent to the FSMA President to ensure the accuracy of the minutes as written. For this year, 2021 to 2022 we do not have Vice President.

Thanks for the continued opportunity to serve as FSMA Secretary.