



FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

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EXECUTIVE COUNCIL MEETING

Live steam via zoom 7 pm April 16, 2021

UNITED WE BUILD A BETTER FUTURE

Date April 16, 2021

The Executive Council Meeting of the Florida Society of Medical Assistants will now come to order at ____ PM.

Introduce AAMA Representative Debra Novak, CMA (AAMA) Speaker of the House of Delegates

Will the secretary Mary Morris CMA (AAMA) please take roll? Deb Morales CMA (AAMA) is unable to attend due to work schedule and wishes us all well.

ROLL CALL

President	Marsha L. Benedict, MSA, CMA-A (AAMA)
Vice President	Deniece Jozefiak, CMA, (AAMA)
Secretary	Mary Morris CMA (AAMA)
Treasurer	Mary Lou Allison CMA-C(AAMA)
Speaker of the General Assembly	Judy Seymore, CMA (AAMA)
Vice Speaker of the G.A.	Linda Vitzum, CMA (AAMA)

CHAPTER REPRESENTATIVES

Brevard	Jeanette Tyler, CMA (AAMA)
Central Gulf Coast	Kathryn Panagiotacos, CMA (AAMA)
Central Florida	Mary Morris CMA (AAMA)
North Florida	Gayle Bell, CMA (AAMA)
Mid Gulf Coast	Jennifer Shepard, CMA (AAMA)
Southeast	Joyce Baldwin, CMA (AAMA)

24 Southwest Deniece Jozefiak, CMA (AAMA)

25 Treasure Coast Deb Kuiack, CMA AAMA)

26 **EXECUTIVE COMMITTEE CHAIRS**

27 Budget & Finance Mary Lou Allison CMA-C(AAMA)

28 Bylaws/Policy & Procedures Mary Morris, CMA (AAMA)

29 Education Maria Wiegelmann, CMA (AAMA)

30 Educators Forum Vacant

31 Marketing/Community Outreach Linda Vitzum, CMA (AAMA)

32 Meeting Coordinator Marsha Benedict CMA (AAMA)

33 Membership/Certification Christine Giri CMA (AAMA)

34 Nominating Judy Seymour, CMA (AAMA)

35 **PHYSICIAN LIAISON**

36 Brent M. Schillinger MD

37 Tra'Chella Foy MD

38 **SEATING OF THE PROXIES**

39 What is the pleasure of the Executive Council regarding the seating of the proxies?

40 _____ moved to seat the proxies. Is there a second? _____ Any
41 discussion? _____ CMA (AAMA) seconded
42 the motion. Motion Carried.

43 The proxies may be seated.

44 Is there a quorum present?

45 The minutes of the Executive Board Meeting January 30, 2021 were available on-line and distributed.

46 Are there any corrections or additions to the _____ minutes?

47 What is the pleasure of the board regarding the _____ minutes?

48 Motion made by _____ to accept the minutes as written or corrected. Is
49 there a second? _____ Any discussion? _____

50 All those in favor of approving the as written or corrected say yes. All opposed say no.

51 Motion carried/defeated. Minutes will be filed as written or corrected.

52 **TREASURER REPORT**

53 Checking: Savings: Balance:

54 Treasurer _____ requests that all expenses be sent to her ASAP so that checks can be sent
55 out.

56 **OFFICER REPORTS**

57 President Marsha L. Benedict, MSA, CMA-A (AAMA)

58 Vice President Deniece Jozefiak, CMA (AAMA)

59 Secretary Mary Morris CMA (AAMA)

60 Treasurer Mary Lou Allison CMA-C(AAMA)

61 Speaker of the General Assembly Judy Seymour, CMA (AAMA)

62 Vice Speaker of the G.A. Linda Vitzum CMA (AAMA) ABSENT

63 Immediate Past President Judy Seymour, CMA (AAMA)

64 **CHAPTER REPRESENTATIVE REPORTS**

65 Brevard Jeanette Tyler, CMA (AAMA)

66 Central Gulf Coast Kathryn Panagiotacos, CMA (AAMA)

67 Central Florida Mary Morris CMA (AAMA)

68 North Florida Gayle Bell CMA (AAMA)

69 Mid Gulf Coast Jennifer Shepard, CMA (AAMA)

70 Southeast Joyce Baldwin, CMA (AAMA)

71 Southwest Deniece Jozefiak, CMA (AAMA)

72 Treasure Coast Deb Kuiack, CMA (AAMA)

73 **EXECUTIVE COMMITTEE REPORTS**

74 Budget & Finance Mary Lou Allison CMA-C (AAMA)

75 Bylaws/Policy & Procedures Mary Morris CMA (AAMA)

76 Education Maria Wiegelmann, CMA (AAMA)

77 Marketing/Community Outreach Linda Vitzum CMA (AAMA)
78 MARY LOU CMA-C (AAMA)
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80 Meeting Coordinator Marsha Benedict CMA (AAMA)
81 Membership/Certification Christine Giri CMA (AAMA)
82 Nominating Judy Seymour, CMA (AAMA)

83 **CORRESPONDENCE**

84 Reminder that AAMA sent out forms for anyone wishing to be a AAMA trustee or run for a AAMA
85 office. Email was sent to the executive committee to disseminate to their chapters.

86 **UNFINISHED BUSINESS**

87
88 A decision needs to be made regarding North Florida Chapter. May I have a motion to keep their
89 Charter but have the Membership Chair notify AAMA to place all the North Florida Chapter members
90 into the closest chapter.

91
92 Mid Gulf Chapter President Jennifer Shephard CMA (AAMA) could you update us on the status of your
93 chapter?

94
95 **Mary Morris, CMA (AAMA) By Law Chair regarding bylaw change at General Assembly.** A Bylaw
96 change from 2020 was denied due to an error in wording, therefore the Speaker referred the motion
97 back for 2021 General Assembly.

98 January 30, 2021 meeting the executive board wanted to discuss this change prior to the general
99 assembly,

100 Proposed change in bylaw regarding Vice President succeeding to President.

101

102 **Article VI – EXECUTIVE COUNCIL AND THEIR QUALIFICATIONS**

103

104 Current wording:

105 Section 5. The Vice President shall automatically succeed to the office of President at the end of
106 the term as Vice President.

107

108 Suggested wording:

109 Section 5. The Vice President may automatically succeed to the office of President at the end of
110 the term as Vice President.

111

112 Rationale: Executive office positions are difficult to fill, and many members do not want to
113 commit to two years of service.

114

115

116

NEW BUSINESS

117

BY LAW CHANGE

119

120 Explanation of addition of Section 8 Under VI. General Assembly

121

122 New section #8:

123 Notwithstanding of the above, upon vote of the FSMA Executive Council

124 1. Executive Council Meetings

125 2. Annual Meeting

126 3. Voting

127 4. CEU opportunities

128 Shall be Allowed

129

FUTURE CONFERENCES

131

132 Decision will need to be made soon regarding holding the **FSMA Annual 2023 Conference** at the
133 Holiday Inn Resort; 13351 State Road 535; Orlando FL 32821. 407-387-7729. We do have a reservation
134 for 2022 that will have to be handled if we decide to go virtual next year.

135 Vote was taken at the January 30, 2021 virtual meeting to go back to 3 meetings per year. What is the
136 pleasure of the board?

137 1. Have all but the annual meeting virtual?

138 2, Hold the Fall or Winter Conference next year at the college in Melbourne that was planned for
139 January 30, 2021 and changed to virtual.

140

ANNOUNCEMENTS

141 **Recertification by Continuing Education Time Limit.** Effective January 1, 2020, an individual whose
142 credential has been expired for more than three months forfeits the right to reactivate the credential by
143 continuing education and must sit for the CMA (AAMA) Certification/Recertification Examination.

144 FSMA Annual Conference planned for 2022 April 29-May 1, 2022 at Holiday Inn Resort; 13351 State
145 Road 535; Orlando FL 32821. 407-387-7729. Unless the board decides to go virtual,

146 The 2021 Annual Conference will be held at the Westin Galleria Houston in Houston Texas, on
147 September 24-27, 2021. All elected delegates may find helpful instructions on the website.

148

149 The FSMA minutes will be placed on the FSMA website and sent via Constant Contact for all to review.

150 Further announcements????

151 There being no further business to be brought before the FSMA Pre GA Executive Council, this meeting
152 is now adjourned (at _____ PM by _____)