FLORIDA SOCIETY OF MEDICAL ASSISTANTS

Affiliate of the American Association of Medical Assistants

Date: October 1st, 2019

To: Marsha Benedict, MSA CMA-A (AAMA)
President FSMA

From: Loxie Kistler, Ed.D. M.S. B.S.N. RN CMA (AAMA)
FSMA Vice President

RE: November 9th, 2019 Fall Seminar Executive Council Meeting Report

This officer has carried out the duties of FSMA Vice President as outlined in the FSMA Policy and Procedure Manual. This officer has been available to the Executive Council and all members via email and phone as needed as well as serving in the capacity of Nominating Chair.

This officer participated in the AAMA Continuing Education Board (CEB), ABC Task Force and Leadership in Education and Practice (LEAP) initiatives and attended Chicago meetings and many weekly conference calls regarding the LEAP Forum in Greensboro, North Carolina and development of the ABC-Pediatrics and the ABC-Educators.

Served as a voting delegate to the 2019 AAMA Conference in Greensboro, North Carolina.

Delivered a presentation titled "Workforce Readiness" at the LEAP Forum in Greensboro, North Carolina. Approximately 100 were in attendance.

In collaboration with Shirley Sawyer of North Carolina and FSMA President Marsha Benedict planning for education for the 2020 AAMA Conference in Orlando. Assisted Education Chair Marsha Benedict in preparation of speaker information for submission to the CEB at its October 2019 Planning Session.

Collaborated with the AAMA, CEB, Marsha Benedict and Mary Lou Allison in planning a 4 AAMA CEU LEAP Workshop on September 10th, 2020 in collaboration with the 2020 AAMA Conference in Orlando.

It is a pleasure to continue to serve the FSMA.

Respectfully submitted,
Loxie Kistler, Ed.D. M.S. B.S.N. RN CMA (AAMA)
FSMA Vice President