

1 **FLORIDA SOCIETY OF MEDICAL ASSISTANTS**
2 **63rd ANNUAL GENERAL ASSEMBLY**
3 **MINUTES**

4 **APRIL 29, 2016**

5 Call to order: The 63rd Annual Meeting of the Florida Society of Medical
6 Assistants was called to order at 8:05pm. The Speaker requested all pagers and cell
7 phones on silent. Breaks will be taken as needed.

8 Seated to the Speaker's far left:

- 9 1. Betty Springer, CMA-C (AAMA) FSMA Communication, Marketing and
10 Community Outreach Chair
11 2. Marsha Benedict, CMA-A (AAMA) FSMA Meeting Coordinator
12 3. Ruth Lapio, CMA (AAMA) Registration Chair
13 4. Mary Lou Allison, CMA-C (AAMA) FSMA Treasurer
14 5. Mary Morris, CMA (AAMA) FSMA Education Chair

15 Seated to the Speaker's far right:

- 16 1. Kathryn Panagiotacos, CMA (AAMA) FSMA President
17 2. Maria Wiegelmann, CMA (AAMA) FSMA Vice President
18 3. Donald Balasa, JD, MBA AAMA CEO and Legal Council
19 4. Janice Caplan, CMA (AAMA) Parliamentarian
20 5. And I am Deniece Jozefiak, CMA (AAMA) Speaker of the General
21 Assembly

22
23 The speaker presented the officers and committee chairs for 2015-2016 who
24 have faithfully committed themselves to the goals of the Florida Society of
25 Medical Assistants. Please take time to express your appreciation to them for
26 their faithful service. Please keep Christine Petsalis, CMA (AAMA) FSMA
27 Certification Chair and Membership Chair and Marilyn Gable-Redfield, CMA
28 (AAMA) FSMA Vice Speaker in your thoughts and prayers as they continue
29 through their healing process.

30
31 The Speaker requested time to honor our Past Presidents. These past
32 Presidents were seated throughout the room. We continue to keep this practice

33 going to let these dedicated members know how much we appreciate their
34 continued support during the years. Today it is an honor and a privilege to
35 acknowledge those past presidents who are here with us today. Please stand
36 when your name is called and remain standing until all names are called.
37 Please wait and applaud all past presidents when the speaker is finished
38 announcing all the names.

- 39
- 40 1. Mary Lou Allison, CMA-C (AAMA) 1982-1983, Past President AAMA,
41 FSMA & AAMA Life Member
 - 42 2. Kathryn Panagiotacos, CMA (AAMA) 1994-1995, 1995-1996 & 2015-
43 2016. AAMA President 2008-2009
 - 44 3. Deniece Jozefiak, CMA (AAMA) 2000-2001 & 2013-2014
 - 45 4. Mary Morris, CMA (AAMA) 2007-2008
 - 46 5. Theresa Errante-Parrino, CMA (AAMA) 2008-2009
 - 47 6. Marsha Benedict, CMA-A (AAMA) 2011-2012
 - 48 7. Judy Seymour, CMA (AAMA) 2012-2013

49 **Thank you for your continued support.**

50 The Speaker, at this time, thanked our Physician Liaison, Doctor Joel Martin, for his
51 continued support and commitment of the FSMA.

52

53 **Announcement of the General Assembly Appointments:**

54 Credentials Chair is: Mary Lou Allison, CMA-C (AAMA)

55 Committee Members are:

- 56 1. Joyce Baldwin, CMA (AAMA)

57 Reference Committee /Bylaws Chair is Maria Wiegelmann, CMA (AAMA)

58 Committee Members are:

- 59 1. Mary Morris, CMA (AAMA)
60 2. Olive Devine, CMA (AAMA)

61 Pages for the General Assembly are students from Indian River College. Thank you
62 to Theresa Errante-Parrino, CMA (AAMA) for again providing her students as pages
63 for our GA.

65 Pages:

- 66 1. Gia Nicholas
- 67 2. Sally Ehrenfeld
- 68 3. Kristen Schilder

69 The pages are here to assist the eligible voting members, by delivering messages
70 during the General Assembly and/or as otherwise directed. If a member needs to
71 leave the room, please contact a page, who in turn, will notify the Credentials Chair.

72

73 Timekeeper for the General Assembly is: Kathleen Quinn, CMA (AAMA)

74

75 Sergeant-At-Arms for the general Assembly will be: Ruth Lapio, CMA (AAMA)

76

77 The Minutes Chair for the General Assembly will be: Judy Seymour, CMA (AAMA)

78

79 Parliamentarian for the General Assembly is: Janice Caplan, CMA (AAMA)

80

81 **Report of the Credentials Chair Committee Member:**

82 The Speaker asked Joyce Baldwin, CMA (AAMA) Credentials Chair Committee
83 Member to come forward and call the roll.

84 # of eligible voting members Majority Vote is 11

85 # of eligible voting members 2/3 Vote is 14

86 Is a quorum present? Yes

87

88 **Approval of the General Assembly Agenda:**

89

90 The Speaker entertained a motion to accept the General Assembly agenda as
91 printed in the General Assembly Packet.

92 Maria Wiegelmann, CMA (AAMA), made a motion to accept agenda. The motion
93 was seconded by Olive Devine, CMA-C (AAMA). No discussion, motion carried.

94 The Speaker entertained a motion to accept the official education agenda as posted
95 on line.

96 Kathleen Quinn, CMA (AAMA) made a motion to accept the agenda, the motion
97 was seconded by Marsha Benedict, CMA-A (AAMA).

98 No discussion, motion carried.

99 The Speaker, on behalf of FSMA, thanked Mary Morris, CMA (AAMA) and her
100 committee who had worked very hard to obtain the speakers for this conference.

101 The Speaker, on behalf of FSMA, thanked Marsha Benedict, CMA-A (AAMA)
102 and her committee who had worked very hard and spent so much time putting the
103 meeting together.

104 Orientation of Voting Members and Adoption of Convention Rules

105 Deniece Jozefiak, CMA (AAMA) FSMA Speaker of the General Assembly held
106 the orientation for the voting members of the General Assembly. The Rules were
107 read. The Speaker entertained a motion to adopt.

108 Kris Hardy, CMA (AAMA) made a motion to accept Convention Rules. The
109 motion was seconded by Olive Device, CMA-C (AAMA).

110 No discussion, motion carried.

111 The Speaker of the General Assembly announced the Tellers:

112 Chair: Theresa Errante-Parrino, CMA (AAMA)

113 Committee members:

114 Ballot Teller: Brittany Harris, Ludmyla Takakuwa, Carrera Gopher, Matilda
115 Said

116 Hand Count Tellers: Nicole Capello, Arismel Carillo, Kimberly Destin

117

118 Nominating Committee Report:

119 Maria Wiegelmann, CMA (AAMA) Nominating Chair, presented the nominees for
120 the 2016-2017 FSMA officers. The following members were presented:

121 1. Maria Wiegelmann, CMA (AAMA) President

122 2. Judy Seymour, CMA (AAMA) Vice President

123 3. Gayle Bell, CMA (AAMA) Secretary

124 4. Mary Lou Allison, CMA (AAMA) Treasurer

125 5. Patricia Allen, CMA (AAMA) Speaker of the General Assembly

126 6. Mary Morris, CMA (AAMA) Vice- Speaker of the General Assembly
127 The following names were presented as proposed Delegates/Alternates to AAMA
128 National Conference 2016-2017 are:

- 129 Mary Lou Allison, CMA-C (AAMA)
- 130 Gayle Bell, CMA (AAMA)
- 131 Marsha Benedict, CMA-A (AAMA)
- 132 Deniece Jozefiak, CMA (AAMA)
- 133 Mary Morris, CMA (AAMA)
- 134 Kathryn Panagiotacos, CMA (AAMA)
- 135 Maria Wiegelmann, CMA (AAMA)

136 The Speaker of the General Assembly opened the nominations from the floor.
137 For the office of:

- 138 President- no nominations office closed
- 139 Vice President- no nominations office closed
- 140 Secretary- no nominations office closed
- 141 Treasurer-no nominations office closed
- 142 Speaker of the General Assembly-no nominations office closed
- 143 Vice Speaker of the House-no nominations office closed

144 There were no nominations from the floor for AAMA Delegate/Alternate for 2016-
145 2017

146 Maria Wiegelmann, CMA (AAMA) presented the candidates to the General
147 Assembly.

148 A two-minute speech was given by each candidate on why they desire to be an
149 FSMA Officer and or AAMA Delegate/Alternate. Marie Wiegelmann, CMA
150 (AAMA) read a speech on behalf of Pat Allen, CMA (AAMA).

151 A 20-minute break was given.

152 Second Session of the General Assembly

153 The second session of the General Assembly was called to order by Deniece
154 Jozefiak, CMA (AAMA) Speaker of the General Assembly. Joyce Baldwin, CMA

155 (AAMA) Credential Chair Committee Member came forth and called roll. A
156 quorum was present. The 2/3 vote 14, and Majority vote 11 for the 2016-2017
157 General Assembly.

158 Voting took place and the voting members were instructed only 5 votes can be cast
159 for Delegates/Alternates for the 2016-2017 AAMA HOD. Any more than 5 votes
160 on the ballot would make that ballot invalid.

161 Reference Committee Reports:

162 Marie Wiegelmann, CMA (AAMA), Reference Chair presented the Reference
163 Committee Report. The following recommendations were made:

164 The Reference Committee recommended that the reports of the President, Vice
165 President and Nominating Committee Chair, Treasurer, Speaker of the General
166 Assembly, and the Immediate Past President be accepted as printed in the General
167 Assembly packet. Recommendation adopted.

168 The Reference Committee recommended that the reports from the Chairs of the
169 Budget & Finance, Bylaws/Policy & Procedure, Certification and Membership,
170 Education, Communication and Community Outreach, Meeting Coordinator, be
171 accepted as printed in the General Assembly Packet. Recommendation adopted.

172 The Reference Committee recommended that the reports from Brevard County
173 Chapter, Central Florida Chapter, Central Gulf Coast Chapter, North Florida
174 Chapter, Southeast Chapter, Southwest Chapter and Treasure Coast Chapter to be
175 accepted as printed in the General Assembly packet. Recommendation adopted.

176 The Reference Committee recommends that the resolution be accepted as amended to
177 read the authority of the provider to delegate to medical assistants because that is a
178 broader term that encompasses more mid-level providers.

179 Recommendation Adopted.

180 There was no unfinished business to be brought before the General Assembly.
181 There was no new business to be brought before the General Assembly.

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183 Report of the Tellers:

184 Theresa Errante-Parrino, CMA (AAMA), presented the results of the election to
185 the Speaker.

186 **The results for 2016-2017 FSMA Officers are as follows:**

187 Maria Wiegelmann, CMA (AAMA) President

188 Judy Seymour, CMA (AAMA) Vice President
189 Gayle Bell, CMA (AAMA) Secretary
190 Mary Lou Allison, CMA-C (AAMA) Treasurer
191 Pat Allen, CMA (AAMA) Speaker of the General Assembly
192 Mary Morris, CMA (AAMA) Vice Speaker of the General Assembly

193 **Elected Delegates to AAMA Conference:**

- 194 1 Maria Wiegelmann, CMA (AAMA)
195 2 Gayle Bell, CMA (AAMA)
196 3 Mary Morris, CMA (AAMA)
197 4 Kathryn Panagiotacos, CMA (AAMA)
198 5 Mary Lou Allison, CMA-A (AAMA)

199 **Elected Alternates to AAMA Conference:**

- 200 1. Marsha Benedict, CMA-A (AAMA)
201 2. Deniece Jozefiak, CMA (AAMA)

202 Speaker congratulated all newly elected officers, delegates/alternates. Speaker
203 requested the pleasure of the General Assembly regarding the ballots. Maria
204 Wiegelmann, CMA (AAMA) made a motion to destroy the ballots. Motion was
205 seconded by Kathleen Quinn, CMA (AAMA). No discussion. Motion was carried.

206 With the completion of the General Assembly business, the Speaker discharged the
207 head teller and her committee of any further commitment to this General Assembly
208 and thanked them for their time and service.

209 The speaker reminded the voting members that they would serve in that capacity
210 for one year until the General Assembly convenes in 2017. Please keep the new
211 Speaker informed of any changes in your personal information.

212 It has been a long tradition of the FSMA that as we reach the closing of the Annual
213 Meeting we be given a chance to express appreciation to the many people who
214 have worked so hard to put this event together. Speaker started with words of
215 appreciation which was followed by several members.

216 **Announcements:**

217 Continental Breakfast tomorrow from 7am to 8am

218 Education will start at 8am with Don Balasa JD, MBA, CEO and Legal Counsel
219 for AAMA

220 There being no further business to be brought before the General Assembly, the
221 meeting was adjourned at 9:31 pm.

222 Respectfully submitted:

223 Judy Seymour, CMA (AAMA) Chair

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