Florida Society of Medical Assistants, Inc.

Date: November 7, 2015

RE: Fall FSMA Meeting

To: Kathryn Panagiotacos, CMA (AAMA)
FSMA President
FSMA Executive Board
Committee Chairs
Chapter Representatives
Physician Liaison

From: Deniece Jozefiak, CMA (AAMA)
Speaker of the General Assembly

This officer is looking forward to an exciting year and working with FSMA.

This Officer is requesting reports be in by March 1, 2016 to Speaker and Vice Speaker. Please give detailed reports as these are your final report for the year. Please use Arial and 12 Font and number your lines. Remember the reports need to be posted online 30 days prior to the Annual Meeting.

This officer will be seeking out help to fill committees, pages, tellers, Sergeant of Arms and Parliamentarian for the General Assembly. So far this chair has obtained the Credentials Chair and committee.

This officer will be seeking help in the area for a local VFW to open our General Assembly.

It is my pleasure to be your Speaker and to work and mentor Marilyn Gamble, CMA (AAMA) Vice Speaker.

This officer had the privilege to serve as an Alternate/Delegate to AAMA in Portland Organ.

Thank you for allowing me this privilege to serve FSMA.