Florida Society of Medical Assistants, Inc.

April 25, 2014

To: Mary Morris, CMA (AAMA), Speaker of the General Assembly
Ofelia Sunde, CMA (AAMA), Vice Speaker of the General Assembly

From: Maria Wiegelmann, CMA (AAMA)
FSMA Secretary

This officer has seen to the duties of FSMA Secretary as outlined in the Policy/Procedure Manual. This officer has been available to the executive board and members as needed.

The minutes from the 10/26/2013 meeting were emailed to Deniece Jozefiak, CMA (AAMA), FSMA President, for approval on 11/25/2013. After the minutes were reviewed by Deniece, they were posted on the FSMA web site (www.fsmaonline.org). The taped recording of all minutes was reviewed prior to the final minutes being sent to the FSMA President to ensure the accuracy of the minutes as written.

This officer thanks our members for the opportunity to serve as their Secretary.