



Florida Society of Medical Assistants
Executive Council Meeting
Courtyard by Marriott, Cocoa Beach, FL
April 29, 2016

The Executive Council meeting of the Florida Society of Medical Assistants was called to order at 4:17pm by President Kathryn Panagiotacos, CMA (AAMA). The roll call was taken by Maria Wiegelmann, CMA (AAMA), Secretary pro-tem.

**ROLL CALL
EXECUTIVE OFFICERS**

President	Kathryn Panagiotacos, CMA (AAMA)	Present
Vice President	Maria Wiegelmann, CMA (AAMA)	Present
Treasurer	Mary Lou Allison, CMA-C (AAMA)	Present
Secretary	Tamara Bruno, CMA (AAMA)	Absent
Speaker GA	Deniece Jozefiak, CMA (AAMA)	Present
Vice Speaker GA	Marilyn Gable-Redfield, CMA (AAMA)	Excused
Immediate Past President	Patricia Allen, CMA (AAMA)	Excused

CHAPTER REPRESENTATIVES

Brevard	Linda Vitzthum, CMA (AAMA)	Absent
Central Gulf Coast	Patricia Allen, CMA (AAMA)	Excused
Central Florida	Maria Wiegelmann, CMA (AAMA)	Present
Mid-Gulf	Divina Mojica-Brian, CMA (AAMA)	Absent
North Florida	Gayle Bell, CMA (AAMA)	Present
Southeast	Joyce Baldwin, CMA (AAMA)	Excused
Southwest	Deniece Jozefiak, CMA (AAMA)	Present
Treasure Coast	Theresa Errante- Parrino, CMA (AAMA)	Present

COMMITTEE CHAIRS

Budget/Finance	Mary Lou Allison, CMA-C (AAMA)	Present
Bylaws/Policy and Procedures	Carol Francis, CMA (AAMA)	Excused

Continuing Education	Mary Morris, CMA (AAMA)	Present
Marketing/ Community Outreach	Betty Springer, CMA-C (AAMA)	Present
Meeting Coordinator	Marsha Benedict, CMA-A (AAMA)	Present
Registration	Ruth Lapio, CMA (AAMA)	Present
Membership/ Certification	Christine Petsalis - Giri, CMA (AAMA)	Excused
Nominating	Maria Wiegelmann, CMA (AAMA)	Present

PHYSICIAN LIASON

Physician Liaison	Joel Martin, MD	Present
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SEATING OF THE PROXIES

The Central Florida Chapter wishes to seat John Fleming, CMA (AAMA), as proxy for Maria Wiegelmann, CMA (AAMA). The Southwest Chapter wishes to seat Judy Seymour, CMA (AAMA) as proxy for Deniece Jozefiak, CMA (AAMA). Marsha Benedict, CMA-A (AAMA) moved to seat the proxies. Patricia Allen CMA (AAMA) seconded.

MOTION CARRIED. The proxies were seated.

MINUTES

The minutes for the November 7, 2015 Executive Council meeting are on the website. There being no corrections the minutes are approved.

EXECUTIVE OFFICER REPORTS

President	Kathryn Panagiotacos, CMA (AAMA)	on file
Vice President	Maria Wiegelmann, CMA (AAMA)	on file
Treasurer	Mary Lou Allison, CMA-C (AAMA)	on file
Checking: \$28, 815.62	Savings: \$22, 375.69	Total: \$51, 191.31
Secretary	Tamara Bruno, CMA (AAMA)	no report
Speaker GA	Deniece Jozefiak, CMA (AAMA)	on file
Vice Speaker GA	Marilyn Gable-Redfield, CMA (AAMA)	no report
Immediate Past President	Patricia Allen, CMA (AAMA)	on file

CHAPTER REPRESENTATIVE REPORTS

Brevard	Linda Vitzthum, CMA (AAMA)	no report
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Central Gulf Coast	Patricia Allen, CMA (AAMA)	on file
Central Florida	Maria Wiegelmann, CMA (AAMA)	on file
Mid-Gulf	Divina Mojica-Brian, CMA (AAMA)	no report
North Florida	Gayle Bell, CMA (AAMA)	on file
Southeast	Joyce Baldwin, CMA (AAMA)	on file
Southwest	Deniece Jozefiak, CMA (AAMA)	on file
Judy Seymour, CMA (AAMA) stated that the chapter will be holding a seminar at Fawcett Memorial Hospital in Port Charlotte, FL on June 4, 2106 offering 6 free CEUs.		
Treasure Coast	Theresa Errante- Parrino, CMA (AAMA)	on file

COMMITTEE CHAIRS

Budget/Finance	Mary Lou Allison, CMA-C (AAMA)	on file
Motion to approve the Budget was made by Betty Springer, CMA-C (AAMA) and seconded by Marsha Benedict, CMA (AAMA)		

MOTION CARRIED

Bylaws/Policy and Procedures	Carol Francis, CMA (AAMA)	on file
Continuing Education	Mary Morris, CMA (AAMA)	on file
Marketing/ Community Outreach	Betty Springer, CMA-C (AAMA)	on file

Betty asked what is proper procedure for requesting monies for special projects. Treasurer Mary Lou Allison, CMA-C (AAMA) stated monies would be transferred from savings to special projects account once approved by the Executive Council. Special Projects account will show itemized expenses.

Meeting Coordinator	Marsha Benedict, CMA-A (AAMA)	on file
Registration	Ruth Lapio, CMA (AAMA)	

Marsha said correct hotel rates for 2017 FSMA Annual Meeting are:

\$109 1 king bed for 1-2 occupants breakfast included for all
 \$119 2 queen beds for 2-4 occupants breakfast included for all

Membership/ Certification	Christine Petsalis - Giri, CMA (AAMA)	on file
Nominating	Maria Wiegelmann, CMA (AAMA)	on file

PHYSICIAN LIASON

Physician Liaison	Joel Martin, MD	no report
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At this time the remaining business was deferred until the Post-Conference Board meeting to give members ample time to participate in the Reference Committee meeting and the General Assembly.

The meeting was adjourned by President Kathryn Panagiotacos, CMA (AAMA) at 4:34pm.

Minutes submitted by:

Maria Wiegelmann, CMA (AAMA)

FSMA Secretary pro-tem