Florida Society of Medical Assistants, Inc.

September 29, 2012

To: Judy Seymour, CMA (AAMA), FSMA President
Executive Board Members
Chapter Representatives
Committee Chairs
Physician Liaison

From: Mary Morris, CMA (AAMA)
FSMA Secretary

Re: Fall Seminar Report for 10/13/2012

This officer has seen to the duties of FSMA Secretary as outlined in the Policy/Procedure Manual. This officer has been available to the executive board and members as needed.

The Pre and Post Conference minutes from the April 20th and April 22nd meeting were typed up and emailed to Marsha Benedict, CMA-A (AAMA), and Judy Seymour, CMA (AAMA) on 5/21/12. The minutes are posted on the FSMA web site (www.fsmaonline.org). The taped recording of all minutes was reviewed prior to the final minutes being sent to the FSMA President to ensure the accuracy of the minutes as written.

Please note there is one addendum report for inclusion with the 4/20/12 minutes. This report is from Judy Seymour, CMA (AAMA), membership chair with a final FSMA membership count as of April 29, 2012 as being 1,428 members.

Thanks for the opportunity to continue serving as FSMA Secretary.